



Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
QUEZON I DISTRICT ENGINEERING OFFICE  
Brgy. Abang, Lucban, Quezon

Name of Procuring Entity : DPWH Quezon I-DEO Request for Quotation (P.R. No.): 2024-10-1156  
Revised on : Date: October 14, 2024  
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User: Administrative Section  
COMPANY NAME :  
ADDRESS :  
TEL. NO./FAX NO. : TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **2:00 P.M. of October 22, 2024** in the return envelope attached herewith.

**TERMS and CONDITIONS :**

- All entries must be typewritten or legibly written.
- Delivery period **14 Fourteen Calendar Days** before the event or on receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/ Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 657,591.00**

**ANNABELLE B. DE LEON**  
Chief, Administrative Section  
BAC Vice-Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Purchase of Office Supplies and IT Accessories for use at DPWH Quezon I DEO, Lucban, Quezon</b>				
1	LED Panel Light, 12W, Square: Dia. Size: 170 x 170mm	10	pc		
2	Modern LED Ceiling Lights, Square	10	pc		
3	Silicone Sealant, Clear, 300ml	50	pc		
4	Top Glass 40cm x 95cm, 10mm thickness	2	pc		
5	Top Glass 80cm x 140cm, 10mm thickness	2	pc		
6	Utility Belt Bag, 4 pockets	6	pc		
7	Self Inking Stamp (Paid) 2.5 x 1 inch, purple	3	pc		
8	Voice Recorder	3	pc		
9	Curved Monitor 27"	1	unit		
10	Webcam	1	pc		
11	Headset	1	pc		
12	Clip Backfold 3/4"	50	box		
13	Bond Paper A4, 80 gsm	1,000	ream		
14	Solar Street Light, Control method: light control plus remote control version plus radar sensor body size: 805*240*70 mm (length X width X height) Solar panel: polysilicon 5V20W Battery: 20000mah lithium iron phosphate battery SMD lamp beads: 900 pcs of San'an chip 2835 lamp beads Materials: ABS+optical reflector Waterproof rating: IP65 Charging method, time: solar charging, about 6 hours Lighting time: 3 rainy days UPIN	10	pc		
15	Stamp Pad Felt (violet, red, black, blue)	12	pc		
16	Stamp Pad Ink (violet, red, black, blue)	20	pc		
	<b>Subtotal Amount</b>				

**Purpose:** Purchase of Office Supplies and IT Accessories for use at DPWH Quezon I DEO, Lucban, Quezon

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

**After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Quezon I - DEO.**

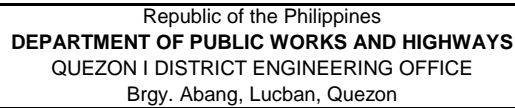
Tel. No.: (042) 540-4158

[procurementunitquezon1@gmail.com](mailto:procurementunitquezon1@gmail.com)

**DPWH QUEZON I-DEO-Procurement Unit**

Printed Name / Signature / Designation / Date

Tel. No./Cellphone No./E-mail Address



Request for Quotation (P.R. No.): 2024-10-1156

Date: October 14, 2024

Office/End-User: Administrative Section

TIN :
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**ANNABELLE B. DE LEON**  
Chief, Administrative Section  
BAC Vice-Chairperson

Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

Tel. No./Cellphone No./E-mail Address