



Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of April 23, 2024** in the return envelope attached herewith.

1. All entries must be typewritten or legibly written.
2. Delivery period **14 Fourteen Calendar Days** before the event or on receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/ Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php50k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **Php 979,000.00**

Purpose:	Purchase of Office Supplies for use at DPWH Quezon I DEO, Lucban, Quezon
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Brand and Model	:	_____	Warranty	:	_____
Delivery Period	:	_____	Price Validity	:	_____

After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Quezon I - DEO.

Tel. No.: (042) 540-4158

Printed Name / Signature / Designation / Date

procurementunitquezon1@gmail.com

DPWH QUEZON I-DEO-Procurement Unit

Tel. No./Cellphone No./E-mail Address