



Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Cagayan Third District Engineering Office
Tuguegarao City, Cagayan Valley, Region II



Name of Procuring Entity: DPWH-Cagayan Third Engineering Office Request For Quotation (PR NO. 2024.10.0072)

Revised on: Date: OCT 11 2024

Standard Form/Title: REQUEST FOR QUOTATION Office/End user: DPWH-CTDEO

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.: Tin:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition stated below and submit your quotation duly signed by your representative not later than 16 OCT 2024 @ 9:00 am and opening @ 9:30 am In return envelope attached herewith, to the BIDS AND AWARDS COMMITTEE-CAGAYAN THIRD ENGINEERING DISTRICT

TERMS and CONDITIONS:

- All Entries must be typewritten or legibly written.
- Delivery periods within 30 upon receipt of the approved funded Purchase Order(P.O) Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall imposed for non-delivery without valid reason.
- Warranty shall be for minimum of three(3) months for supplies & materials, from date of acceptance by the End-User (3) Years for Office Equipment
- Price validity shall be for a period of sixty(60)calendar days
- G-Eps Registration Number, Mayor's Permit,DTI, Omnibus Sworn Statement and Income Tax Return shall be attached upon submission of the quotation.
- The approved budget ceiling for this procurement is: 883,081.67
- The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder
- Bidder/s may submit an open or sealed quotation.
- RFQ can be submitted in person or thru registered mails, facsimile or email
- Please indicate the brand for each item being offered(if applicable)

VALERICO E. BADUA, JR.
Chief, Quality Assurance Section
BAC Chairman

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	A4 Printer Multi Function Network Printer	17	Units		
2	A3 Printer Multi Function Network Printer	4	Units		

24GBD52 - SUPPLY AND DELIVERY OF VARIOUS PRINTERS FOR THE USE OF VARIOUS OFFICES IN THE DPWH - CAGAYAN THIRD DISTRICT ENGINEERING OFFICE

	The awarding for this RFQ will be on a lump-sum basis				
	Prospective Suppliers must quote for all of the Items.				
	Otherwise they will be subjected for disqualification.				

Brand and Model: Delivery Period: 30 Warranty: Price Validity:

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No./cellphone/E-mail Address



Name of Equipment: MULTIFUNCTION INKJET PRINTER (A3)

Description: For daily document printing, copying and scanning

Main Equipment Components

Specification

General

Print Technology

Inkjet (Color)

Print Speed

Draft: 32 ppm or ISO: 20 ipm; speed measured using A4/Letter size paper

Print Quality

4800 x 1200 dpi

Copy Speed

Draft: 30 cpm or ISO: 11 ipm; speed measured using A4/Letter size paper

Scan Resolution

1200 dpi

Scan Features

Multi-sheet scan to single PDF file

Scan Type

Flatbed and ADF

Duty Cycle

5,000 pages per month

Memory

Manufacturer's Standard

Ink/Toner System

Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.

Network Interface

Fast Ethernet

IO Ports

USB 2.0; Ethernet (RJ-45)

Paper Handling

Duplex Printing

Automatic two-sided printing

Paper Trays

Two Trays (Standard Input tray, Multi-purpose tray)

Maximum Media Size

A3 (11.7in x 17in)

Media Type

Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.

Software

Supported OS

Windows 11, 10 (32-bit and 64-bit)

Drivers

Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.

Accessories

Specification

Ink/Toner Cartridge

Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.

Cables and Connectors

All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. A manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.



Department of Public Works and Highways
CENTRAL OFFICE

**Standard Technical Specifications for
Printers**

Doc. Code:

QMS-11.1.1-050 Rev00

Page No.

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Name of Equipment: MULTIFUNCTION INKJET PRINTER (A3)

Description: For daily document printing, copying and scanning

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

Prepared by:

Checked by:

MARY JANE N. PANTOJA
Chief, Business Innovation Division
EAS HPC

RHALF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV
Undersecretary, Technical Services
and Information Management Service

Approved Date: 07 10 24



Name of Equipment: MULTIFUNCTION INKJET PRINTER (A4)

Description: For daily document printing, copying and scanning

Main Equipment Components

Specification

General

Print Technology

Inkjet (Color)

Print Speed

Draft: 22 ppm or ISO: 9 ipm; speed measured using A4/Letter size paper

Print Quality

600 x 600 dpi

Copy Speed

Draft: 6 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper

Scan Resolution

1200 dpi

Scan Features

Multi-sheet scan to single PDF file

Scan Type

Flatbed and ADF

Duty Cycle

5,000 pages per month

Memory

N/A

Ink/Toner System

Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.

Network Interface

Fast Ethernet

IO Ports

USB 2.0; Ethernet (RJ-45)

Paper Handling

Duplex Printing

Automatic two-sided printing

Paper Trays

Two Trays (Standard Input Tray, Multi-purpose Tray)

Maximum Media Size

Legal (8.5in x 14in)

Media Type

Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.

Software

Supported OS

Windows 11, 10 (32-bit and 64-bit)

Drivers

Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.

Accessories

Specification

Ink/Toner Cartridge

Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.

Cables and Connectors

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