



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CAGAYAN 1ST DISTRICT ENGINEERING OFFICE
Aparri, Cagayan, Region II



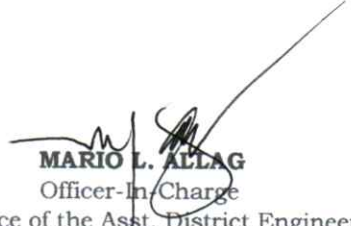
BAGONG PILIPINAS

Procuring Entity: : DPWH-Cagayan 1st DEO RFQ No. : 2025-02-013
Standard : **REQUEST FOR QUOTATION** Date: : February 28, 2025
Form/Title
Revised on : Office/End User : Maintenance Section
P.R. No. : 2025-02-055 dtd. February 12, 2025
Contract ID No. : 25GGB011
Contract Name : Supply and Delivery of Various Office Supplies
Contract Location : DPWH-CFDEO, Aparri, Cagayan
Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)
COMPANY NAME :
ADDRESS :
TEL. N°./FAX. N° :
T.I.N. :

Please quote your lowest price on all the items listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 o'clock of March 4, 2025** in a sealed envelope to the Procurement Unit, DPWH-Cagayan First District Engineering Office, Aparri, Cagayan and will be opened on the same day at **10:01 o'clock**.

TERMS and CONDITIONS:

1. All entries must be type written or legibly written.
2. Delivery Period within **5-7 calendar days upon receipt of the approved funded Purchase/Work Order**. Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
3. Warranty: Yes____; No____
If yes, shall be for a minimum of three (3) months for supplies and materials; one (1) year for equipment from date of acceptance by the end user. **(See attached specifications for IT Equipment)**
4. Price validity shall be for a period of 30 calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. All items shall be procured as "One Lot"
7. Liquidated Damages pursuant to Sec. 68 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
8. Performance bond: Yes____; No____
9. Incomplete quotation shall be declared non-responsive.
10. The Approved Budget Ceiling for this procurement is **Php 69,500.00**.


MARIO L. ALLAG
Officer-In-Charge
Office of the Asst. District Engineer
BAC Chairperson

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Air Freshener	2	pcs.		
2	Ball Pen	2	boxes		
3	Bath Soap	5	pcs.		
4	Bond Paper	20	reams		





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29	Scotch Tape	5	pcs.		
30	Sponge	10	pcs.		
31	Spray Bottle	3	pcs.		
32	Stapler	2	pcs.		
33	Tape Dispenser	1	pcs.		
34	Tissue, 3 ply	60	pcs.		
35	Wet Wipes	12	pcs.		
	X-X-X-X-X				
	For use in the Office of the Assistant District Engineer				
				TOTAL	

Brand and Model :
Delivery Period :

Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature / Date

Tel. No./CP No. & email address

