



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LA UNION 2ND DISTRICT ENGINEERING OFFICE
San Joaquin Sur, Agoo, La Union, Region I



Name of Procuring Entity: DPWH-LUSDEO		Request for Quotation No.: 24GAF0005RFQ PR No.: PR2024-07-105			
Revised On:		Date: 7/3/2024			
Standard Form Title: REQUEST FOR QUOTATION		Office/End-User: DPWH-LUSDEO			
Company Name:					
Address:					
Tel. No./Fax No.:					
Please quote your lowest price on the item(s) below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. August 6, 2024 in the return envelope attached herewith, to the BAC-Secretariat, DPWH-La Union 2 nd District Engineering Office, San Joaquin Sur, Agoo, La Union					
<u>TERMS AND CONDITIONS:</u> <ol style="list-style-type: none"><i>All entries must be typewritten or legibly written.</i><i>Delivery period within Thirty (30) working days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Section 69 of the Revised IRR RA 9184 shall be imposed for non-delivery without valid reason.</i><i>Warranty shall be a minimum of Three (3) month for supplies and materials; One (1) year for equipment; 3 years for IT Equipment from the date of acceptance by the end-user.</i><i>Price validity shall be for a period of One Hundred Twenty (120) calendar days.</i><i>G-EPIS Registration Certificate, Mayor's Permit, Income/Business Tax Return/Tax Clearance and DTI.</i><i>Bidders shall submit original brochures showing Certifications of the product.</i><i>Please indicate the brand of each item being offered.</i><i>The approved budget ceiling for the procurement is P 391,780.00</i>					<p style="text-align: center;">(sgd) MARIO L. LAROYA BAC Chairperson</p>
Contract ID No.: 24GAF0005RFQ					
Contract Name: PURCHASE OF COMMON OFFICE SUPPLIES FOR USE IN DPWH LUSDEO, SAN JOAQUIN SUR, AGOO, LAUNION					
Location of Contract: DPWH LUSDEO, SAN JOAQUIN SUR, AGOO, LA UNION					
Item no.	Items/Description	Quantity	Unit	Unit Price	Total Price
1	Paper, Multicopy A3 size (80 gsm)	100	reams		
2	Sign Pen Black (0.5)	200	pcs		
3	Ball Point Pen Black	200	pcs		
4	Ball Point Pen Blue	100	pcs		
5	Marker Permanent Black	36	pcs		
6	Marker Permanent Blue	36	pcs		
7	Marker Permanent Red	24	pcs		
8	White Board Marker Blue	36	pcs		
9	White Board Marker Black	36	pcs		
10	Battery AA	40	pack		
11	Battery AAA	60	pack		
12	Clip, Backfold all metal 1 1/4 inch	36	box		
13	Clip, Backfold all metal 1 inch	36	box		
14	Note pad, stick on (2"x3") min	40	pad		
15	Note pad, stick on (3"x3") min	40	pad		
16	Epson Ink (003) Black	40	bottle		
17	Epson Ink (003) Cyan	40	bottle		
18	Epson Ink (003) Yellow	20	bottle		
19	Epson Ink (003) Magenta	20	bottle		
20	Epson Ink (C13T664) Black	20	bottle		
21	Epson Ink (C13T664) Magenta	20	bottle		
22	Epson Ink (C13T664) Cyan	15	bottle		
23	Epson Ink (C13T664) Yellow	15	bottle		

24	Double Sided Tape 2 inch (foam)	15	bottle		
25	Universal Socket Adapter	20	pcs		
26	Computer Keyboard (USB Type)	15	pcs		
27	Detergent Powder	10	pcs		
28	Fabric Conditioner	36	pack		
29	Toilet Tissue (12 pcs per pack)	80	Pack		
30	Tissue (interfolded)	15	pack		
31	Insecticide Aerosole	30	bottle		
32	Disinfectant Spray Aerosole	30	bottle		
33	Rugs Floor Mat	100	pcs		
34	Soft Broom	10	pcs		
35	Alcohol 70% Solution	30	gal		
36	Mop Head	10	pcs		
37	Liquid Hand Soap (Anti Bacterial)	20	bottle		
	x-x-x-x			GRAND TOTAL	

Brand & Model: _____

Price Validity: _____

Delivery Period: _____

Warranty: _____

After having carefully read and accepted your General Condition, I/We quote you on the item/s at prices noted above.

Printed Name and Signature/Date

Tel. No./CP. No./ E-mail Address