Appendix 61

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL III
DISTRICT ENGINEERING OFFICE
Regional VII
Guindulman, Bohol

PURCHASE ORDER

Supplier : **REBER ENTERPRISES AND CONSTRUCTION**	P.O. No. : 24-03-0016 PR: 24-03-0028
Address: Tabajn, Guindulman, Bohol TIN : 9 128-201-877-000	Date : March 26, 2024 Mode of Procurement : SHOPPING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Office Date of Delivery :	Delivery Term : 20 Calendar Days Payment Term : On Account

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	reams	Bond Paper 8.5x13 Cactus	20	330.00	6,600.00
2	reams	Bond Paper A4 Cactus	100	320.00	32,000.00
3	pack	Photopaper A4	10	280.00	2,800.00
4	box	Sign Pen (HiTecpoint V7RT Pilot) Black (Pilot)	5	1,100.00	5,500.00
5	box	Sign Pen (HiTecpoint V7RT Pilot) Blue (Pilot)	1	1,100.00	1,100.00
6	pcs	Refil Pen (Hitecpoint V7RT Pilot) Black (Pilot)	48	70.00	3,360.00
7	box	Sign Pen 0.4 Black G-Tech (Pilot)	2	1,100.00	2,200.00
8	box	Pencil No.2	1	160.00	160.00
9	pcs.	Correction Tape	24	80.00	1,920.00
10	pcs	Folder, (Ordinary, White Long)	40	16.00	640.00
11	pcs	Envelope, (Brown, Long)	24	14.00	336.00
12	pack	Sticker Paper	10	225.00	2,250.00
13	pack	Photo Paper A4 Matte	10	280.00	2,800.00
14	box	Paper Fastener, Plastic	24	75.00	1,800.00
15	pcs	Scissor (big)	8	180.00	1,440.00
16	pcs	Stapler HD50R (MAX)	3	650.00	1,950.00
17	Unit	Calculator (compact desk type, 12 digits)	3	2,500.00	7,500.00
18	Unit	USB OTG Type C 128GB (Sandisk)	6	1,500.00	9,000.00
19	pc	Memory Card Reader	2	500.00	1,000.00
20	Unit	Puncher Heavy Duty	2	1,000.00	2,000.00
21	pcs	Air Freshener (car) Glade	24	300.00	7,200.00
22	pcs	Toilet Paper Tissue (solo) (Joy)	60	18.00	1,080.00
23	btl	Alcohol 70%sol. (250ml) (Greencross)	24	95.00	2,280.00
		For use in Maintenance section and ESU office			
Ninety - Six Thousand Nine Hundred Sixteen Pesos Only				**Total**	**96,916.00**

Conforme:

REBER ENTERPRISES AND CONSTRUCTION
Signature over Printed Name of Supplier

3/27/2024
Date

Very truly yours,

MAGITING A. CRUZ
District Engineer

Fund Cluster : ____________________

Funds Available : ____________________

BEATRIZ N. MILO
Accountant III

ORS/BURS No. : 01101012024-03-000299

Date of the ORS/BURS: 3/27/24

Amount : P96,916.00