|  | Depubl   | a of the Dhilippines   |                      |                       |             |  |  |  |  |  |
|--|--|--|----------------------|-----------------------|-------------|--|--|--|--|--|
| Republic of the Philippines<br>DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS   |  |  |                      |                       |             |  |  |  |  |  |
| BOHOL III  |  |  |                      |                       |             |  |  |  |  |  |
| DISTRICT ENGINEERING OFFICE  |  |  |                      |                       |             |  |  |  |  |  |
| Sawang, Guindulman, Bohol  |  |  |                      |                       |             |  |  |  |  |  |
| Name of Procuring Entity : DPWH, Region VII Request for Quotation (P.R. No.) : 24-03-0025  |  |  |                      |                       |             |  |  |  |  |  |
| Revised on : Date : 03/15/24   |  |  |                      |                       |             |  |  |  |  |  |
| Standard Form/Title  |  | 0  |                      | Finance Section, DPWH |             |  |  |  |  |  |
| Standard Form/Title  | REQUEST FOR QUOTATION  | Office/End-User : Bohol 3rd DEO<br>Mode of Procurement: Shopping |                      |                       |             |  |  |  |  |  |
| ADDRESS  |  |  | MODE                 | e or Procurement.     | Shopping    |  |  |  |  |  |
| TEL. NO./FAX No.   |  |  | TIN :                |                       |             |  |  |  |  |  |
|  |  |  |                      |                       |             |  |  |  |  |  |
| Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M of (3)/25/24 in the return envelope attached herewith, to the DPWH Regional |  |  |                      |                       |             |  |  |  |  |  |
| Office VII, Procurement Office,  | , South Road Properties, Cebu City.  |  |                      | 5                     |             |  |  |  |  |  |
| TERMS and CONDITIONS:  |  |  | 1                    |                       |             |  |  |  |  |  |
| 1. All entries must be typewrit  |  |  |                      |                       |             |  |  |  |  |  |
|  | alendar days upon receipt of the approved for  |  |                      |                       |             |  |  |  |  |  |
| Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA<br>19184 shall be imposed for non-delivery without valid reason.  |  |  |                      |                       |             |  |  |  |  |  |
| 3. Warranty shall be for a min   | imum of three (3) months for supplies & ma   |  | GENEROSO Y SISON JR. |                       |             |  |  |  |  |  |
|  | upment from date of acceptance by the end  | Assistant District Engineer                                      |                      |                       |             |  |  |  |  |  |
|  | ention money in an amount equivalent to at<br>t (5%) of every progress payment, or a spec    |  |                      | BAC Chairm            | an          |  |  |  |  |  |
|  | cent (1%) but not to exceed five percent(5%  |  |                      |                       |             |  |  |  |  |  |
|  | period of sixty (60) calendar days.  |  |                      |                       |             |  |  |  |  |  |
|  | ficate/Mayor's Permit/Omnibus Sworn States<br>ved by BIR shall be attached shall be attached |  |                      |                       |             |  |  |  |  |  |
| quotation.   |  |  |                      |                       |             |  |  |  |  |  |
|  | al brochures showing certifications of the pro   | oduct.   |                      |                       |             |  |  |  |  |  |
| <ol> <li>Please indicate the brand for<br/>8. The approved budget ceilin</li> </ol>  |  | 749 20   |                      |                       |             |  |  |  |  |  |
| to, The approved budget centre   | g for this procurement is <b>Php 120</b> ,   | /40.30   |                      |                       |             |  |  |  |  |  |
| Item   | DESCRIPTION  |  |                      |                       |             |  |  |  |  |  |
| No.  | DESCRIPTION  | QTY  | UNIT                 | UNIT PRICE            | TOTAL PRICE |  |  |  |  |  |
| 1 Ballpen (green)  |  | 3  |                      |                       |             |  |  |  |  |  |
| 2 Ballpen (blue)   |  | 3  |                      |                       |             |  |  |  |  |  |
| 3 Ballpen (black)  |  | 3  |                      |                       |             |  |  |  |  |  |
| 4 Bondpaper A4   |  | 100  |                      |                       |             |  |  |  |  |  |
| 5 Bondpaper Short SUB 20   |  | 30   |                      |                       |             |  |  |  |  |  |
| 6 Bondpaper Long Sub 20  |  | 50   |                      |                       |             |  |  |  |  |  |
| 7 SIGN PEN, black (.4) - Gtech<br>8 SIGN PEN, blue (.4) - G-tech   |  | 2  |                      |                       |             |  |  |  |  |  |
|  |  | 3  |                      |                       |             |  |  |  |  |  |
| 9 Sign Pen 0.4 refil   |  | 2  |                      |                       |             |  |  |  |  |  |
| 10 Sign Pen 0.4 refill blue/g-tech   |  | 2 35   |                      |                       |             |  |  |  |  |  |
| 11 KS moist fingertips moistener   |  | 20   |                      |                       |             |  |  |  |  |  |
| 12 Rubber Fraser/ F  |  | 5  |                      |                       |             |  |  |  |  |  |
| 13 Puncher (BIG) H   | leavy Duty   | 8  |                      |                       |             |  |  |  |  |  |
| 14 Scissors Big  | asio JF-120BM 12 digits  | 4  | <u> </u>             |                       |             |  |  |  |  |  |
| 16 Stapler, standard   |  | 5  |                      |                       |             |  |  |  |  |  |
| 17 Staple Wire # 3   |  | 40   |                      |                       |             |  |  |  |  |  |
| 18 Battery Size (AA  |  | 5  |                      |                       |             |  |  |  |  |  |
|  | ackfold, 19mm 12 pieces  | 5  |                      |                       |             |  |  |  |  |  |
| per box  |  | 20   |                      |                       |             |  |  |  |  |  |
| 20 CLIP bulldog, 75m   | m(3')  |  |                      |                       |             |  |  |  |  |  |
|  | <u> </u>   |  |                      |                       |             |  |  |  |  |  |
|  |  |  |                      | 1                     |             |  |  |  |  |  |
|  |  | -  |                      | TOTAL                 |             |  |  |  |  |  |
| The awarding for th  |  |  |                      |                       |             |  |  |  |  |  |
| Prospective Suppliers must quote for all of the items.   |  |  |                      |                       |             |  |  |  |  |  |
|  | 1  |  |                      |                       |             |  |  |  |  |  |
| Brand and Model  | Warranty :<br>Price Validity   |  |                      |                       |             |  |  |  |  |  |
| Delivery Period :  |  | FICE VARUELY :   | Price Validity :     |                       |             |  |  |  |  |  |
| After bouing operfully read and accepted your Canaval Conditions. T / Ma such you on the item (a) at mices wate  |  |  |                      |                       |             |  |  |  |  |  |
| After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the  |  |  |                      |                       |             |  |  |  |  |  |
| Terms and Conditions specified by DPWH.  |  |  |                      |                       |             |  |  |  |  |  |
| i cinis una condicions s   |  |  |                      |                       |             |  |  |  |  |  |

Printed Name / Signature / Date

| Republic of the Philippines<br>DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS<br>BOHOL III<br>DISTRICT ENGINEERING OFFICE<br>Sawang, Guindulman, Bohol   |                    |  |                                    |   |                                       |  |  |  |  |
|---|--------------------|--|------------------------------------|---|---------------------------------------|--|--|--|--|
| Name of Procuring Entity : DPWH, Regio  | on VII             | Reque  | st for Ouota                       | tion (P.R. No.)   | 24-03-025                             |  |  |  |  |
| Revised on :  |                    |  | guon                               |   | 3/15/24                               |  |  |  |  |
| Standard Form/Title : REQUEST F   | c                  | Finance Section, DPWH<br>Office/End-User : Bohol 3rd DEO |                                    |   |                                       |  |  |  |  |
| COMPANY NAME :<br>ADDRESS :   | Mode               | Mode of Procurement: Shopping                            |                                    |   |                                       |  |  |  |  |
| TEL. NO./FAX No.  |                    |  | TIN :                              |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
| Please quote your lowest price on the item(s) liste<br>duly signed by your representative not later than 10<br>Office VII, Procurement Office, South Road Propertie   | :00 A.M of 3/25/24 | Terms and Conditions state<br>in the return envelope att | d below and sul<br>ached herewith, | bmit your quotation<br>, to the DPWH Regio  | nal                                   |  |  |  |  |
| <ol> <li>TERMS and CONDITIONS:</li> <li>All entries must be typewritten or legibly written.</li> <li>Delivery period within <u>20 calendar davs</u> upon receipt of the approved funded<br/>Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA</li> <li>9184 shall be imposed for non-delivery without valid reason.</li> <li>Warranty shall be for a minimum of three (3) months for supplies &amp; materials; one year<br/>for Equipment; 3 years IT Equipment from date of acceptance by the end-user. Warranty<br/>shall be covered by either retention money in an amount equivalent to at least one percent (1%)<br/>but not to exceed five percent (5%) of every progress payment, or a special bank guarantee<br/>equivalent to at least one percent (1%) but not to exceed five percent(5%) of the total contract price.</li> <li>Price validity shall be for a period of sixty (60) calendar days.</li> <li>PhilGEPS Registration Certificate/Mayor's Permit/Ornnibus Sworn Statement/Annual<br/>Income Tax Return duly received by BIR shall be attached shall be attached upon submission of<br/>quotation.</li> <li>Bidders shall submit original brochures showing certifications of the product.</li> <li>Please indicate the brand for each items being offered.</li> <li>The approved budget ceiling for this procurement is<br/>Php 120,748,30</li> </ol> |                    |  |                                    | GENEROSOF (SISON JR.<br>Assistant District Engineer<br>BAC Chairman   |                                       |  |  |  |  |
| Item<br>No DESCRIPTION  |                    | OTV  |                                    |   |                                       |  |  |  |  |
| 110.  |                    | QTY  | UNIT                               | UNIT PRICE  | TOTAL PRICE                           |  |  |  |  |
| 21 Highlighter (orange)   |                    | 20   |                                    |   |                                       |  |  |  |  |
| 22 Rule, plastic 12 inches  |                    | 18   |                                    |   |                                       |  |  |  |  |
| 23 Marker Permanent, bullet type/b  |                    | 4  |                                    |   |                                       |  |  |  |  |
| 24 Marker Permanent, bullet type/b  | 4                  |  |                                    | and and the second s |                                       |  |  |  |  |
| 25 tape, dispenser (big) Table Top  | 1                  | -  |                                    |   |                                       |  |  |  |  |
| 26 Brown Envelop Long   | 75                 | -  |                                    |   |                                       |  |  |  |  |
| 27 RECORD BOOK # 85, 300 pages  | 15                 |  |                                    |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
| 28 RECORD BOOK # 85, 500 pages  |                    | 12   | 1                                  |   |                                       |  |  |  |  |
| 29 GLUE, all purpose, 300 grams min.  |                    | 5  |                                    |   |                                       |  |  |  |  |
| 30 TAPE transparent, 24mm, 50me   |                    | 24   |                                    |   |                                       |  |  |  |  |
| 31 Tape, Masking, 48mm, 50meter   | s length           | 6  |                                    |   |                                       |  |  |  |  |
| 32 Tape, packaging, 48mm, 50met   |                    | 6  | -                                  |   | · · · · · · · · · · · · · · · · · · · |  |  |  |  |
| 33 CORRECTION, 6 meters (min) 1   |                    | 24   |                                    |   |                                       |  |  |  |  |
| 34 Duct Tape  | piece              | 6  |                                    |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
| For use in Finance Section  |                    |  |                                    |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
| ······  |                    |  | -                                  |   |                                       |  |  |  |  |
|   |                    |  |                                    |   |                                       |  |  |  |  |
| The puperding for this DEC  |                    |  |                                    | TOTAL   |                                       |  |  |  |  |
| The awarding for this RFQ will be on a lu<br>Prospective Suppliers must quote for all   | imp-sum basis.     |  |                                    |   |                                       |  |  |  |  |
|   | or the items.      |  |                                    |   |                                       |  |  |  |  |
|   |                    | -  |                                    |   |                                       |  |  |  |  |
| Brand and Model :   |                    | Warranty :   |                                    |   |                                       |  |  |  |  |
| Delivery Period :   |                    | Price Validity :   |                                    |   |                                       |  |  |  |  |
| After having carefully read and accepted<br>above. If the space for Delivery Period, W  | arranty and Price  | nditions, I / We quote y<br>Validity are left blank,     | ou on the it<br>it means that      | em(s) at prices<br>at I concur with   | note<br>the                           |  |  |  |  |
| Terms and Conditions specified by DPWH.   |                    |  |                                    |   |                                       |  |  |  |  |

Printed Name / Signature / Date