



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LEYTE 5TH DISTRICT ENGINEERING OFFICE
Baybay City, Leyte, Region VIII



NOTICE OF POSTING AT PHILGEPS AND DPWH WEBSITE

April 17, 2024

The DPWH Leyte 5th District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte through the Bids & Awards Committee, invites suppliers/manufacturer/distributors/contractors to submit quotation and to bid for the hereunder list of procurement:

Mode of Procurement: Small Value Procurement

RFQ No.	PR No.	Name of Project/Location	ABC	Duration
24-006	2024-04-007	Procurement of Information Technology Equipment for use in the Planning and Design Section within the Fifth District of Leyte	P 1,000,000.00	30 C.D.
24-007	2024-04-008	Procurement of Office Furniture for use in the Planning and Design Section within the Fifth District of Leyte	P 108,900.00	30 C.D.
24-008	2024-04-009	Procurement/Purchase of Diesel Fuel for use in refueling of Various equipment: Strada Hi-Lux H1-6286, Strada Hi-Lux H1-6287, and Strada Hi-Lux H1-6862 at Planning and Design Section, DPWH 5th DEO, Baybay City, Leyte	P 299,960.00	30 C.D.
24-009	2024-04-010	Procurement of Supplies and Safety Equipment/Gear for use in the Conduct of 2024 (MYPs) Multi-Year Planning System, (PMS) Pavement Management System, (BMS) Bridge Management System within the Fifth District of Leyte	P 216,328.00	30 C.D.



Mode of Procurement: Shopping B

RFQ No.	PR No.	Name of Project/Location	ABC	Duration
24-010	2024-04-011	Procurement/Purchase of various Office Supplies for use in the office, DPWH Leyte 5 th Engineering District, Baybay City, Leyte	P 891,146.00	20 C.D.

Prospective Bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Pre-Bidding Conference(s), evaluation of bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Revised Implementing Rules and Regulation (R-IRR). The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Posting Period at PhilGEPS	April 17 – April 24, 2024
2. Issuance of RFQs	April 17 – April 24, 2024
3. Pre-Bid Conference	None
4. Deadline for Submission/Receipt of RFQs	April 24, 2024 up to 9:00 A.M.
5. Opening of Bids	April 24, 2024, immediately after the deadline for the submission of bid at Procurement Building, DPWH, Leyte 5 th District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte

The Department of Public Works and Highways, Leyte 5th District Engineering Office, Brgy. Hipusngo, Baybay City, Leyte assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:


LYNDEL P. JABINES
 BAC-Chairperson

Noted by:

EUSEBIO T. CULAS
 District Engineer

Contact Person: Emmanuel Mari D. Sacro, J.D.
 Telephone No.: (053) 520-2603
 Address: Procurement Staff, Office of the District Engineer
 DPWH Leyte 5th District Engineering Office, Brgy. Hipusngo,
 Baybay City, Leyte





Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LEYTE FIFTH
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VIII
Baybay City, Leyte



Name of Procuring Entity : **DPWH LEYTE 5TH DEO** Request for Quotation (P.R. No.) : **24-006 (P.R. 2024-04-007)**
Revised on : Date : **April 16, 2024**
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **DPWH – Leyte 5th DEO, Baybay City**

COMPANY NAME :

ADDRESS :

TEL. NO. / FAX NO. :

TIN:

Please quote your lowest price on the item(s) listed below, subject to the **TERMS and CONDITIONS** stated below, and submit your quotation duly signed by your representatives not later than **9:00 A.M. of April 24, 2024** in the return envelope attached herewith, to the Office of the Head-Procurement Staff, Procurement Building, DPWH Leyte Fifth District Engineering Office, Brgy. Hilpusngo, Baybay City, Leyte.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period: within **30 C.D.** upon receipt of the approved funded Purchase Order (P.O.).
- Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of **three (3) months for supplies & materials; One (1) year for Equipment; three (3) years for IT Equipment from date of Acceptance by the end-user.**
- Price validity shall be for a period of **SIXTY (60) C.D.**
- VALID BIR** Certificate of Registration, PhilGEPS Registration Number, Omnibus Sworn Statement (for ABC above 50k; GPPB Revised Form) & Income Tax/Business Returns (for ABC above 500k) shall be attached **upon submission of the quotation**. The Audited Financial Statement, DTT Business/SEC Registration Certificate, Tax Clearance and Mayor's/Business Permit shall be submitted **upon the award of contract**.
- Bidders shall submit brochures of the item(s)/product(s) being offered, if applicable.
- Please indicate the brand for each item(s) being offered.
- The Approved Budget Ceiling for this procurement is **P 891,146.00**
- NON-COMPLIANCE** to any of the terms and conditions, either during preliminary evaluation and/or detailed evaluation of the legal, technical and financial capability of the bidder based on their submitted documents, shall be a ground for disqualification of the bidder from the award of contract.
- The DPWH reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
- Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DPWH shall rescind/terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- Other Terms and Conditions Imposed/required by the End-user:**
 - Bidders must submit a latest and valid original/certified true copy of the following, whichever is applicable to the bidder:
 - If the bidder is a **MANUFACTURER** of the products/items being offered: **CERTIFICATE that the bidder manufactures the products/items**; OR
 - If the bidder is an **EXCLUSIVE OR AUTHORIZED DISTRIBUTOR/DEALER** of the products/item being offered: **EXCLUSIVE OR AUTHORIZED DISTRIBUTORSHIP / DEALERSHIP CERTIFICATION**; OR
 - If the bidder is a **RESELLER**: 1. **EXCLUSIVE OR AUTHORIZED DISTRIBUTORSHIP / DEALERSHIP CERTIFICATION** AND 2. **CERTIFICATE OF RESELLERSHIP** issued by the exclusive or authorized distributor in favor of the bidder/supplier.
 - ADDITIONAL REQUIREMENTS FOR COMPLETION OF THIS CONTRACT**
 - Supplies and deliveries must strictly adhere to the Technical Specifications of the Leyte Fifth District Engineering Office
 - Each desktop and laptop computer shall have a separate installer for Microsoft Windows 11 Pro 64-bit and Microsoft Office. The installer must be in its original sealed box, unopened/unaltered, with the dedicated product key(s). The original sealed box of the installers must be separate, and outside, the box of each desktop computer during the delivery. **NON-COMPLIANCE** of this requirement shall be a ground for non-acceptance of delivery.

LYNDEL P. JABINES
Assistant District Engineer
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Procurement of Information Technology Equipment for use in the Planning and Design Section within the Fifth District of Leyte					
1	Printer Specifications: Up to three years of ink included: Included ink equivalent to 82 cartridges worth of ink Ultra-low-cost printing: Save up to 90% on the cost of ink Next generation ink filling system: Enjoy hassle and mess-free refills with enhanced ink bottles 3-in-1: Print, copy & scan and borderless 10x15cm photo printing Print Method: On-demand ink jet (Piezoelectric) Maximum Print Resolution: 5,760 x 1,440 dpi Minimum Ink Droplet Volume: 3 pl	6	unit		

	<p>Automatic Duplex Printing: No</p> <p>Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm</p> <p>ISO 24734, A4 Simplex (Black / Colour): Up to 9.2 lpm / 4.5 lpm</p> <p>Photo Draft: Approx. 27 sec per photo (with Border)</p> <p>Photo Default: Approx. 69 sec per photo (with Border)</p> <p>Max Copies: Approx. 69 sec per photo</p> <p>Automatic Duplex Printing: No</p>				
2	<p>Desktop</p> <p>Specifications:</p> <p>Processor & Chipset: Core-i7 (10th Gen), 8-cores, 64bit-bit or equivalent</p> <p>Internal Memory: 32GB DDR4</p> <p>Storage: 1TB HDD + 128 GB SSD</p> <p>Display & Graphics: 24-inch Diagonal Full High Definition Wide Screen LED Display (same brand as CPU); 4GB dedicated graphics memory</p> <p>Audio: Integrated Sound Card with internal speaker</p> <p>Expansion Slots: 4 Slots on-board, at least 1 PCI Express slot</p> <p>IO Ports: 6 USB (2 front, 4 rear at least 1 Type-C) VGA, Audio, HDMI/Display Port, Ethernet (RJ-45)</p> <p>Network Interface: Integrated Gigabit Ethernet</p> <p>Chassis: 3 or 4 Drive Bays for Hard Disk Drive (HDD), Solid State Drive (SSD) and Optical Disk Drive</p> <p>Operating System: Licensed OEM Windows 11 Professional 64-bit (with original CD media installer or original recovery CD media with OS included). Must be activated with Microsoft prior delivery</p> <p>Recovery Media: Recovery disk for OS and all drivers and utilities with original CD media. Burned copy is acceptable provided that it is properly labelled and virus free</p> <p>Office Software: Microsoft Office Standard (latest version) that is volume licensed, perpetual and transferrable, and with burned media installer. It must be delivered, installed and made operational. DPWH will activate the software</p> <p>Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life.</p> <p>Manufacturer's certificate is required</p> <p>Components: All Components must be same brand as the computer (except for the UPS) and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.</p> <p>Regulatory: ENERGY STAR certified (with Energy Star Stamp) or equivalent recognized certifying body complaint with the Philippine Green Public Procurement technical specifications.</p> <p>Other Inclusions: Keyboard</p> <p>Optical Mouse</p> <p>DVD+RW Optical Drive</p> <p>Patch cord (factory crimped with RJ-45 connector, 5 meters, preferably color change and all necessary cables and connectors)</p> <p>Webcam 2MP FHD</p> <p>Headset with Microphone</p>	5	unit		
3	<p>Laptop</p> <p>Specifications:</p> <p>Processor & Chipset: Core-i7 (12th Gen), 10-cores, 64bit-bit or equivalent</p> <p>Internal Memory: 16GB DDR4</p> <p>Storage: 512GB SSD</p> <p>Display & Graphics: 14-inch Diagonal Full High Definition Wide Screen LED Display (same brand as CPU); 2GB dedicated graphics memory</p> <p>Audio: Integrated high definition audio support, Integrated speakers and Integrated digital microphone.</p> <p>Webcam: Integrated Widescreen HD</p> <p>IO Ports: 3 USB (at least 1 Type-C) HDMI/Display Port, Headphone/Microphone Jack</p> <p>Network Interface: Bluetooth, and wireless LAN (auto detecting and auto sensing)</p> <p>Weight: Not more than 1.9 kg / 4.2 lbs</p> <p>Operating System: Licensed OEM Windows 11 Professional 64-bit (with original CD media installer or original recovery CD media with OS included). Must be activated with Microsoft prior delivery</p> <p>Recovery Media: Recovery disk for OS and all drivers and utilities with original CD media. Burned copy is acceptable provided that it is properly labelled and virus free</p> <p>Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and name after DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph. The supplier must present a certificate CSP Direct Partner in the Philippines.</p> <p>Mouse: Optical with mouse (same brand as the Laptop)</p> <p>Carry Case: Manufacturer's Standard</p>	1	unit		

	Cable Adapter: Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port) Headset: Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)				
4	Uninterruptible Power Supply (UPS) Specifications: Input Voltage: 230VAC Input Voltage Range: 140-300VAC Output Frequency: 50 or 60Hz Output Waveform: Simulated Sine Wave Transfer Time: typical 2-6ms Dimension(mm): 282x101x142 Typical Recharge Time: 9-10hours Protection: Discharge, Overcharge, and Overload Protection Backup Time 6-30minutes (depending on computer load) FEATURES: <ul style="list-style-type: none"> • Inverter Compatible • Excellent Microprocessor Control • Guarantees High Reliability • Boost and Buck AVR for Voltage Stabilization • Off-mode Charging • Cold Start Function 	10	unit		
	Any erasure, correction or alteration made by the prospective Supplier in the RFQ shall render the bid non-complying and will be subjected for disqualification.				
				TOTAL	
Brand and Model : _____		Warranty : _____			
Delivery Period : _____		Price Validity : _____			
After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period and Price Validity are left blank, it means that I / We concur with the Terms and Conditions specified by DPWH.					
Tel. No.: (053) 520 - 2603		Telefax: (053) 520 - 2603 c/o Head, BAC Secretariat		_____ Printed Name / Signature / Date	
		email: dpwh5thled@gmail.com		_____ Tel. No. / Cellphone No. / E-mail Address	

DPWH-G&S-42

Website: www.dpwh.gov.ph
Tel. No(s): (053) 520 2603/67016

