

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILOILO CITY
DISTRICT ENGINEERING OFFICE
REGION VI
Fort San Pedro Road, Iloilo City

Name of Procuring Entity: **DPWH-ILOILO CITY DEO** Request for Quotation (PR No) : **2024-02-0015**

Revised On: _____ Date : _____

Standard Form/Title: REQUEST FOR QUOTATION (RFQ) Office/End User : PLANNING AND DESIGN SECTION

23GGJ0032 - REQUEST FOR QUOTATION - SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR THE USE OF PLANNING AND DESIGN SECTION, DPWH-ICDEO

COMPANY NAME :

ADDRESS :

TEL NO./FAX No. : **TIN:**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of **March 13, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH-ICDEO, Fort San Pedro Road, Iloilo City.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **15 days** upon receipt of the approved funded Purchase Order (P.O.) Adm. Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be a minimum of three (3) months for supplies & materials, one year for equipment; (3) years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **G-EPS Registration Certificate/Mayors Permit/DTI** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php 300,030.00**

ALFREDO E. HERNANDEZ
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	PAPER, BOND, A4, Substance #20	1,000	ream		
2	PAPER, BOND, A3, Substance #24	85	ream		
3	PAPER, BOND, Legal, Substance #20	85	ream		
4	INK, EPSON 644, Black	6	bottle		
5	INK, EPSON 003, Black	6	bottle		
	xxxxx NOTHING FOLLOWS xxxxx				

Amount in Words: _____

Brand and Model : _____ **Warranty** : _____
Delivery : _____ **Price Validity** : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I can concur with the Terms and Conditions specified by DPWH.

Contact No. (033) 337-8387

Printed Name/Signature/Date
Tel. No. / Cellphone No. / E-mail Address