



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XIII
J. Rosales Avenue, Butuan City

Name of Procuring Entity : DPWH R.O. XIII, Butuan City	Request for Quotation (P.R. No.): 2025-05-173
Revised on : Date : May 07, 2025	ABC: Php 192,102.24
Standard Form/Title : REQUEST FOR QUOTATION	Office /End-user : Maintenance Division
COMPANY NAME :	
ADDRESS :	
TEL. NO./FAX NO. :	TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of MAY 16 2025 in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 60 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
- Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

JOEY D. GINGANE

Chief, Administrative Division
BAC-Chairperson

1st extension : _____
2nd extension : _____
3rd extension : _____

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

ITEM No.	ITEMS AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multifunction Inkjet Printer (A4)	4	unit		
	Print Inkjet (color)				
	Print Speed Minimum speed of 30 ppm or 17 ipm; speed measured using A4/Letter size paper				
	Print Quality: 600 x 600 dpi				
	Copy Speed: Minimum speed of 11.5 cpm or 5.5 ipm; speed measured using A4/Letter size paper				
	Scan Resolution 1200 dpi				
	Scan Features Multi-sheet scan to single PDF file; Scan to Network Folder; scan to USB/Memory Device				
	Scan Type Flatbed and ADF				
	Duty Cycle 5,000 pages per month				
	Memory N/A				
	Ink/Toner System Continuous Ink Supply System or Ink Tank System (Original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tank with additional three (3) standard ink refill bottles per color.				
	Network Fast Ethernet				
	IO Ports USB 2.0 (Type A); Ethernet (RJ-45)				
	Paper Handling				
	Duplex Printing Automatic two-sided printing				
	Paper Trays Two Trays Standard Input Tray (250 sheets) Multi-purpose tray (100 sheets)				
	Maximum Media Legal (8.5in x 14in)				
	Media Type Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels cardstock, photo, brochures.				
	Software				
	Supported OS Windows 11, 10				
	Drivers Original CD/DVD copy or in any electronic media storage.				
	Accessories Specification				
	Cables and All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	Other				
	Brand and Model: Must be globally recognized brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not ebd-of-life Manufacturer's certificate is required				
	Regulatory ENERGY STAR Certified (with Energy Star stamp) For Printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.				
	Documentation & The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	Warranty and The Supplier must provide a one (1) year warranty for parts and on-site labor from the Date of the inspection and Acceptance Report (IAR)				

