Republic of the Philippines

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS DECIONAL OFFICE VIII

	REGI	ONAL OFFICE AIII				
1	J. Rosa	les Avenue, Butuan City				
Name of Procuring Entity:	DPWH R.O. XIII, Butuan City	Request for Q	Request for Quotation (P.R. No.): 2025-04-138			
Revised on :	Date:	April 23, 2025	ABC: Php 228,961.00			
Standard Form/Title:	REQUEST FOR QUOTATION		Office /End-user: Administrative Division			
COMPANY NAME	•					
ADDRESS	•					
TEL. NO./FAX NO.	•		TIN:			
Please submit your or registered mail not later that representative, to the BAC Se	quotaton for the item/s listed below, sub in 10:00 A.M. ofMAY 05 20 ecretariat for Goods, DPWH Regional Off	plect to the Terms and Cor 25 in a sealed or open ice XIII, J. Rosales:Avenue	nditions hereof, which may be submitted in person or thru envelope duly signed by the firm's owner or authorized , Butuan City.			
		non -delivery without valid reas	JOEY D. GINGANE			

years for IT equipment from date of acceptance by the end user. 4. Price validity shall be for a period of sixty (60) calendar days.

5. PhiLGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.

6. Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php5oK & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).

Procurement (Sect. 53.9 of the Revised IRK-RA9184).

7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time and the process of the report of

Chief, Administrative Division BAC-Chairperson

1st extension:	
2nd extension:	
3rd extension:	

The awarding for this RFQ will be on a lumpsum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

ITEM No.	ITEMS AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Air Freshener, aerosol type, 320ml	20	can		
2	Alcohol, Ethyl, 70% solution, galloon	8			
3	Battery, dry cell AA, 2pcs/pack	22	gal pack		
4	Battery, dry cell AAA, 2pcs/pack	19	pack		
5	Broom Soft	2	pcs		
6	CLIP, backfold/Binder Clip, 32mm, 12pcs/box	18	box		
7	Detergent Powder, complete, 1kilogram	32	pack		
8	Envelope, Documentary for A4 size document, 500pcs/box	1	box		
9	Envelope, Documentary for legal size document, 500pcs/box	1	box		Te-
10	Envelope, Expanding, kraft, legal, size	120	pcs		
11	Envelope, Expanding, plastic, legal, size	200	pcs		
12	Envelope, mailing, ordinary long, 500pcs/box	2	box		
13	Fastener, for paper, plastic coated 70mm, 50 sets/box	25	box		
14	File Organizer box, single with cover, made of thick chifboard, 11" x 15.5"	5	pcs		
15	File Organizer box, double without cover, made of thick chifboard, 11" x 1	10	pcs		
16	Folder with Tab, white, A4 size, 100pcs/pack	4	pack		
17	Folder with Tab, white, legal size, 100pcs/pack	6	pack		
18	Hand Sanitizer, 500 ml	10	btl		
19	Insecticide, aerosol type	5	btl		
20	Marker, permanent, broad tip, black	6	pcs		
21	Marker, permanent, bullet tip, black	60	pcs		
22	Marker, permanent, bullet tip, blue	60	pcs		
23	Marker, whiteboard, bullet tip, black	60	pcs		
24	Paper Clip, vinyl coated gem, assorted color, 32mm, 70pcs per box	6	box		
25	Paper Multicopy, 70gsm, A4 size	380	rms		
26	Paper Multicopy, 70gsm, legal size	.100	rms		
27	Puncher, 75XL, heavy duty with two hole guide	3	pcs		
28	Signpen, black, 0.4, 12pcs/box	3	box		
29	Signpen, black, 0.5, 12pcs/box	47	box		
30	Signpen, blue, 0.5, 12pcs/box	50	box		
			Box		
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Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

REGIONAL OFFICE XIII

¥		100		sales Avenue, Butuan City					
		DPWH R.O. XIII, B	utuan City		Quotation ((P.R. No.) :	2025-04-138		
Revised or			Date:	April 23, 2025			Php 228,96		
	Form/Title:	REQUEST FOR QU	IOTATION		Office	/End-user :	Administrative [Division	
	OMPANY NAME:								
	ADDRESS : EL. NO./FAX NO. :				TINI				
			/- !:-t ! !	11 11 11 7 15	TIN:				
registered	mail not later tha	n 10:00 A.M. of	's May 055 202	bject to the Terms and Co	onditions he	reof, which	may be submitted	ed in person or thru	
registered mail not later than 10:00 A.M. of					e, Butuan C Administrative ason. ent; three (3)	JOEY D. GINGANE Chief, Administrative Division BAC-Chairperson 1st extension:			
Statem Procure 7. The DP prior to	ent for ABC Php50K o ement (Sect. 53.9 of th WH reserves the right	& above shall be submit e Revised IRR-RA9184).	ted before the awa	rd of Purchase Order (PO) fo ong process, and to rejects all bio	r Small Value	The awa sum bas for all	extension: rding for this RFQ vis. Prospective Supthe items. Otherw d for disqualification	pliers must quote rise they will be	
ITEM No.		ITEMS ANI	DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE	
31	Signpen, red, o.	5, 12pcs/box			18	box			
32	Stamp Pad felt,				2	pcs			
33		tal, Standard no. 3	5, 5000pcs/box		21	box			
34	Stapler, no. 35	with Remover ent, 24mm x 80 yard	de		11	pcs			
35 36	Toilet Bowl Clea		72		16	rll btl			
37		pag, black medium,	100pcs/pack, 10	oncs/hag	5 10	bag	-		
38	Waste Basket	-6, -14	roopes/pacity to	орезгоид	5	pc			
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Purpose:	Requisition of Off	ice Supplies in Admin	istrative Division						
,	Brand :	model, if applicable.		. Pr	ice Validity :				
Warranty a	ind price Validity are	e left blank, it means t	hat I concur with i	s, I / We quote you on the i the Term and Conditions sp	tem (s) at po pecified by Di	PWH.			
Те	l. No.: 975-9174	c/o Procur	o.: 975-9174 ement Staff _r13@dpwhnet.go	vv.ph			ture over Printe	100	