



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XIII

J. Rosales Avenue, Butuan City

Name of Procuring Entity : DPWH R.O. XIII, Butuan City

Request for Quotation (P.R. No.): 2025-04-107

Revised on :

Date : April 10, 2025

ABC: Php 443,573.33

Standard Form/Title : REQUEST FOR QUOTATION

Office /End-user : Maintenance Division

COMPANY NAME :

ADDRESS :

TEL. NO./FAX NO. :

TIN :

Please submit your quotation for the item/s listed below, subject to the Terms and Conditions hereof, which may be submitted in person or thru registered mail not later than 10:00 A.M. of **APR 21 2025** in a sealed or open envelope duly signed by the firm's owner or authorized representative, to the BAC Secretariat for Goods, DPWH Regional Office XIII, J. Rosales Avenue, Butuan City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 60 Cal. Days upon receipt of the approved funded Purchase Order (PO) Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; three (3) years for IT equipment from date of acceptance by the end user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Number, certified true copy of Mayor's Permit and DTI or SEC shall be attached upon submission of the quotation.
- Certified true copy of Income/Business Tax Return for ABC Php500K & above and Notarized Omnibus Sworn of Statement for ABC Php50K & above shall be submitted before the award of Purchase Order (PO) for Small Value Procurement (Sect. 53.9 of the Revised IRR-RA9184).
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.


JOEY D. GINGANE
Chief, Administrative Division
BAC-Chairperson

1st extension : _____

2nd extension : _____

3rd extension : _____

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all the items. Otherwise they will be subjected for disqualification.

ITEM No.	ITEMS AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multifunction Laser Printer (Color, A3)	1	unit		
	Print Technology: Laser (color)				
	Print Speed: Minimum speed of 30 ppm; speed measured using A4				
	Print Quality: 600 x 600 dpi				
	Copy Speed: Minimum speed of 30 cpm; speed measured using A4				
	Scan Resolution: 600 dpi				
	Scan Features: Multi-sheet scan to single PDF file; Scan to network Folder; Scan to USB/Memory Device				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 100,000 pages				
	Memory: 1 GB				
	Ink /Toner System: Genuine Toner (high yield); Toner must be available nationwide.				
	Certificate of Authenticity is required. Pre-installed toner with additional one (1) high yield genuine toner per color.				
	Network Interface: Gigabit Ethernet				
	IO Ports: USB 2.0 (Type A); Ethernet (RJ-45)				
	Paper Handling				
	Duplex Printing: Automatic two-sided printing				
	Paper Trays: Two Trays; Standard Input Tray (500 sheets), Multi-purpose tray (100 sheets)				
	Maximum Media Size: A3 (11.7in x 17in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels				
	cardstock, photo, brochures.				
	Software				
	Supported OS: Windows 11, 10				
	Drivers: Original CD/DVD copy or in any electronic media storage.				
	Accessories: Specification				
	Cables and Connectors: All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
	Other Requirments				
	Brand & Model: Must be globally recognized Brand of printers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not-of-life. Manufacturer's Certificate is required.				
	Regulatory: ENERGY STAR Certified (with Energy Star stamp) For Printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.				
	Documentation & media: The equipment shall be supplied with the standard manufacturer's documentation, on nay electronic storage media and hard copy version where available.				

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE XIII