



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : <b>2025-05-200</b>
Revised on :	Date : <b>May 15, 2025</b>
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : <b>Planning and Design section</b>
<b>COMPANY NAME</b> :	
<b>ADDRESS</b> :	
<b>TEL. NO./FAX No.</b> :	<b>TIN</b> :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of May 19, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **397,203.50**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.

  
**LUIS B. BERON**  
Engineer III  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Electrical Tape Big	10	roll		
2	(Staple Wire #35-5M leg length 6mm (1/4"))(5000 staples))	5	box		
3	Tape, transparent, 24mm, 50m length	10	roll		
4	Resograph	10	ream		
5	Disposable Protective Mask (50pcs/box)	10	box		
6	Plastic Long Envelope	20	piece		
7	Expanded Pressed Folder (100pcs. Per box)(Green)-Long	3	box		
8	Pencil No. 2 (12pcs. Per box)	5	box		
9	Stapler (with staple remover)	2	piece		
10	Bond Paper A4 (5 reams per box)70gsm	7	box		
11	Bond Paper Long ( 8 1/2 x 13)(5 reams per box)70gsm	7	box		
12	Alcohol, 70%, ethyl, 500ml	10	bottle		
13	Liquid Hand Soap-Antibac (Lemon Fresh)225ml	5	bottle		
14	Gloves Stop & Go Reflectorized	30	pc		
15	Reflectorized Safety Vest	30	pc		
16	Long Sleeve Shirt with DPWH	30	pc		
17	Polo Shirt with DPWH Logo	30	pc		
18	Heavy Duty Rainsuit	30	pc		
19	Hard Hat	30	pc		
20	Laminated Sack	10	yards		
21	Gloves	30	pair		
22	Tire Wire No.16	2	kilo		
23	Long Umbrella	30	pc		

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. \_\_\_\_\_ Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address



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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
24	Heavy Duty Plug	2	pc		
25	Nail No. 3	1	kilo		
26	Nail No. 4	1	kilo		
27	Thermal Paper (80mm x 30mm)	30	roll		
28	Plastic Storage & Organizer Box (L80/W59.0/H51.0CM) 155L	7	pc		
29	Whistle	12	pc		
	<b>Tarpaulin Sign Board with Wooden Frame</b>				
30	Sign A: 1.565 meter x 0.620 meter	1	pc		
31	Sign A: 1.280 meter x 0.620 meter	1	pc		
32	Sign A: 1.290 meter x 0.620 meter	1	pc		
33	Sign A: 1.080 meter x 0.620 meter	1	pc		
34	Toner Black (TK-8113K)	4	pc		
35	Toner Yellow (TK-8113Y)	4	pc		
36	Toner Magenta (TK-8113M)	4	pc		
37	Toner Cyan (TK-8113C)	4	pc		
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

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