

Republic of the Philippines
Department of Public Works and Highways
Sorsogon 1st District Engineering Office
Guinajan, Sorsogon City

Name of Procuring Entity : DPWH-Sorsogon 1st DEO	Request for Quotation (P.R. No.): 2025-05-0054
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5/22/25


Office/End-User: DPWH
Sorsogon 1st

TEL. NO./FAX NO. :

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative on or later than 10:00 A.M. of **MAY 26, 2025** in the return envelope attached herewith, to the Procurement Unit, DPWH Sorsogon 1st DEO, Guinajan, Sorsogon City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within Thirty (30) calendar days upon receipt of the approved funded Purchased Order (P.O.)
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment;
3 years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. For all Supplier, the two (2) envelope system will be followed.
-The first envelope shall contain The following eligibility documents/
PhilGEPS Registration Certificate (Platinum), Mayor's Permit, DTI/SEC Registration, Tax Clearance including Income/
Business Tax Return, Certificate of registration, original brochures showing certifications of the product (if applicable),
omnibus sworn statement (n/a for ABC < 50,000.00)
shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product if applicable
7. Please indicate the brand for each items being offered. (if applicable)
8. The approved budget ceiling for this procurement is P117,600.00
9. Please specify brand name otherwise, bids will not be accepted.
10. Quotation thru electronic mail/fax will not be accepted.


LARRY B. REYES
Administrative Officer V
BAC-Chairman

[illegible]

Price Validity

After having carefully read and accepted your General Conditions, I/We quote you o the item(s) at prices not above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. / Cellphone No. / E-mail Address

CHECKLIST FOR GOOD'S

(Mode of Procurement: SMALL VALUE PROCUREMENT)

Attachment :

A. Eligibility and Technical Documents:

1. DTI Business Name/SEC Registration of Supplier
2. TAX Clearance & Monthly Payment of Taxes including Income/Business Tax Return
3. Certificate of PHILGEPS Registration
4. Latest/Updated Mayor's/Business Permit
5. Certificate of Registration (COR)
6. Omnibus Sworn Statement (Revised per GPPB Resolution No. 16-2020)
7. Bidders shall submit original brochures showing certifications of the product (if applicable)
8. Special Power of Attorney of Liaison and Valid Identification Card (if applicable)

B. Financial Documents

1. Request for Quotation

Note: Please indicate the brand for each items being offered (if applicable)

Supplier's Signature