



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**ISABELA 1st DISTRICT ENGINEERING OFFICE**  
City of Ilagan, Isabela




Procuring Entity:	DPWH-Isabela 1st District Engineering Office	Request for Quotation (P.R. No.):	2025-05-0019 & 2025-05-0020
Revised on:		Date:	May 5, 2025
Standard Form/Title:	<b>REQUEST FOR QUOTATION</b>	Office/End User:	Office of the District Engineer (Procurement Unit) & Finance Section
Mode of Procurement:	<b>SMALL VALUE PROCUREMENT</b>		
COMPANY NAME :		PhilGeps No:	
ADDRESS :		TCC No.:	
TEL.NO./FAX NO. :		T.I.N.:	
<b>2025-05-0019 : FURNISHING AND DELIVERY OF PRINTER AND EXTERNAL DRIVE FOR USE IN THE OFFICE OF THE DISTRICT ENGINEER (PROCUREMENT UNIT) AND FINANCE SECTION, DPWH-IFDEO, CITY OF ILAGAN, ISABELA</b>			
May 8-10, 2025			

Please quote your price on the item(s) listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **02:00 o'clock in the afternoon of May 15, 2025** to the BAC Chairman, DPWH, Isabela 1st DEO, Ilagan, Isabela and will be opened on the same day at 02:00 o'clock in the afternoon.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 calendar days** upon receipt of the approved funded Purchase Order (P.O).
- Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without
3. Warranty shall be for a minimum of three (3) months for office supplies/equipment from the date of acceptance by the end-user.
4. Price validity shall be for a period of **60 calendar days**.
5. Shall be attached upon submission of the quotation:
  - Updated PhilGeps Registration Certificate (PLATINUM)**
  - Mayor's / Business Permit**
  - DTI / SEC Registration**
  - Latest Tax Clearance Certificate**
  - Income / Business Tax Return (for ABCs above 500k)**
  - Omnibus Sworn Statement (for ABCs above 50k)**
6. Liquidated Damages pursuant to Sec. 68 of the Revised IRR-RA9184 shall be imposed for non-delivery without valid reason.
7. Bidders shall submit brochures showing certifications of the product, if applicable.
8. Please indicate the brand for each items being offered, if applicable.
9. Bidder/s may submit an open or sealed quotation.
10. RFQ can be submitted in person or thru registered email.
11. The DPWH reserves the right to accept or reject any bid to annul the process and to reject all bids at any time prior
12. **The awarding of RFQ will be on lump-sum basis. Every item must be accompanied by a price quotation. Any erasure, correction or alteration made by the bidders and bids not addressing or providing all of the required items shall be considered non-responsive and, thus, automatically disqualified.**
13. **The approved budget ceiling for this procurement is P 235,000.00**

  
**RESTITUTO A. BENTERO**  
Chief, Maintenance Section  
BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>MULTI-FUNCTION INKJET PRINTER (A4)</b> Technical Specifications: General Print Technology: Inkjet (Color) Print and Copy Speed: Minimum of 30ppm or 17ipm ; speed measure using A4/letter size paper Print Quality: 600x600 dpi Scan Resolution: 1200 dpi Scan Type: Flatbed and ADF Monthly Duty Cycle: 5000 pages Ink System: Continuous Ink Supply System or Ink Tank System (original or built in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color Network Interface: Fast Ethernet 10 ports: USB 2.0 (Type A); Ethernet (RJ-45) Paper Handling Duplex Printing: Automatic two-sided printing Paper Trays: Two trays (standard input tray (250 sheets), multi-purpose tray (1000) Media Type: paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures Maximum Media: Legal (8.5in x 14in) Software Supported OS: Windows 11, 10 Drivers: Original CD/DVD copy or in any electric media storage. Must be compatible with 32-bit and 64-bit operating system.  Accessories Ink Tank: All necessary cables and connectors; patch cable (CAT5e, factory crimped with RJ 45 connector, 5 meters, preferably color orange) Other requirement: Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-to-life. Manufacturer's certificate is required. Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement. Document and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version Warranty and Maintenance: The supplier must provide a one (1) year warranty for parts and onsite labor from the date of inspection and acceptance report (IAR) Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am-5:00pm), 5 days a week (Monday-Friday) for problem solution. Support shall have a response time of next business day.	6	units		





  
RESTITUTO A. BENTERO  
Chief, Maintenance Section  
BAC Chairman

After having carefully read and accepted your general conditions, I/ We quote you on the item(s) at prices note above.  
If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No /Cellphone No./Email Address