



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : 2025-03-120
Revised on :	Date : March 10, 2025
Standard Form/Title : REQUEST FOR QUOTATION	Office/End-User : Procurement Unit (BAC), Administrative Section and ICTU
COMPANY NAME :	
ADDRESS :	
TEL. NO./FAX No. :	TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of April 22, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate, Mayor's Permit, DTI/SEC, Income/Business Tax Return, Omnibus Sworn Statement shall be attached upon submission of the quotation
- The approved budget ceiling for this procurement is **979,000.00**
- The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
- Bidder/s may submit an open or sealed quotation.


LUIS B. BERON
Engineer III
(BAC Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	WARRANTY, MAINTENANCE AND TECHNICAL SUPPORT				
	Warranty and Maintenance The Supplier is required to provide a 1-year warranty on parts including mouse, and headset with microphoone, associated software and on-site labor from the date of the Inspection and Acceptance Report (IAR).				
	In any case that the Laptop needs to be pullout for servicing, The Supplier must return the unit with in two (2) weeks or a service unit with the same or higher specifications must be issued				
	Technical Support The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
	The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.				

Brand and Model : _____ **Warranty** : _____
Delivery Period : _____ **Price Validity** : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
4	LAPTOP COMPUTER (For Administrative Use)	1	unit		
	Processor & Chipset Core-i3 (13th Gen), or its equivalent minimum of 4-cores and 4.50 GHz max turbo frequency				
	Internal Memory 8GB DD4				
	Storage 512GB SSD				
	Display and Graphics 14" Diagonal Full High-Definition Wide Screen with Integrated graphics memory.				
	Audio Integrated high definition audio support, integrated stereo speakers and integrated digital microphone				
	Webcam Integrated widescreen HD				
	IO Ports 3 USB (atleast 1 Type-C), HDMI/Display Port, Headphone/Microphone Jack				
	Network Interface Bluetooth, and wireless LAN (auto detecting and auto sensing)				
	Weight Not more than 1.78 kg / 3.95 lbs				
	SOFTWARE				
	Operating System Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
	Recovery Media All drivers and utilities stored in any electronic storage media. It must be properly labelled and				
	Office Software Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and name after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
ACCESSORIES					
	Mouse Optical with mouse pad (same brand as the Laptop)				
	Carry Case Manufacturer's Standard				
	Cable Adapter Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)				
	Headset Headset with microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the				
OTHER REQUIREMENTS					
	Brand and Model Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The manufacturer's certificate is required.				
	All components must be same brand as the laptop (except for the headset), manufacturer installed and new. The Supplier is not allowed to change or add any components to the equipment.				
	Regulatory ENERGY STAR certified (with Energy Star Stamp). For laptops that do not carry Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with				
	Documentation and Media The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				

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