



DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE X
Dicklum, Manolo Fortich, Bukidnon

Name of Procuring Entity	: DPWH - Bukidnon 3rd DEO	Request for Quotation (P.R. No.):	2025-03-0098
Revised on	:	Date:	May 27, 2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User:	DE'S Office
COMPANY NAME			
ADDRESS			
TEL. NO./FAX NO.	:	TIN	:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 a.m. of _____ in the return envelope attached, to the BAC Secretariat for Goods, DPWH - Bukidnon 3rd DEO, Dicklum, Manolo Fortich, Bukidnon.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **15 DAYS** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user
4. Price validity shall be for a period of sixty (60) calendar days.
5. a) DTI business name/SEC registration of supplier, b) Latest *income* and *business tax returns* duly stamped and received by the bir and duly validated with the tax payments made thereon, c) PHILGEPS registration number, d) Latest Mayor's/Business permit shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered (Brand indicated will be final/No Substitution)
8. The approved budget ceiling for this procurement is **₱30,000.00**

ISMAEL R. ALAJID
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Multi-Function Inkjet Printer (A4)	1	unit		
	Description : For daily document print, copying and scanning				
	Main Equipment Components			Specification	
	General				
	Print Technology			Ink jet (Color)	
	Print Speed			Minimum Speed of 30 ppm; speed measured using A4/ letter size paper	
	Print Quality			600 x 600 dpi	
	Copy Speed			Minimum Speed of 11.5 cpm or 5.5 cpm; speed measured using A4/ letter size paper	
	Scan Resolution			1200 dpi	
	Scan Features			Multi-sheet scan to single PDF file; Scan to Network Folder; Scan to USB/Memory Device	
	Scan Type			Flatbed and ADF	
	Duty Cycles			5,000 pages per month	
	Memory			N/A	
	Ink/Toner System			Continuous Ink Supply System (original/built-in) Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required. Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.	
	Network Interface			Fast Ethernet	
	IO Ports:			USB 2.0; Ethernet (RJ45)	
	Paper Handling				
	Duplex Printing			Automatic two-sided printing	
	Paper Trays			Two trays (Standard Input Tray (250 sheets), Multi-purpose tray, (100 sheets)	
	Maximum Media Size			Legal (8.5 inches x 14 inches)	
	Media Type			Paper (bond, light heavy, plain, recycled, rough), envelopes. Labels, cardstock, photo, brochures.	
	Software				
	Supported OS:			Windows 11,10	
	Drivers			Original CD/DVD copy or in any media storage.	
	Accessories			Specification	
	Cables and Connections			All Necessary cables and connectors; patch cable (CAT5e, factory crimped with RJ-45 connector, 5 meters, preferably color orange).	
	Other Requirements:				
	Miscellaneous				
	Brand and Model:			Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's Certificate is required.	
	Regulatory:			ENERGY STAR certified (with Energy Star Stamp) of equivalent recognized certifying body compliant with the Philippines Green Public Procurement technical specification.	
	Documentation and Media:			The equipment shall be supplied with the standard manufacturer's documentation on any electronic storage media and hard copy version where available.	
	Warranty and Maintenance:			The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report (IAR).	
	Technical Support			The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.	
	Additional Notes:			This Technical specifications shall be issued along with the Certification issued by IMS	
				*** Nothing Follows ***	

Note: The awarding for this RFQ will be on lump-sum basis. Prospective Supplier must quote for all of the items. Otherwise they will be subjected for disqualification.

Purpose : For the operation at District Engineer's Office for CY 2025

Brand and Model	:	_____	Warranty	:	_____
Delivery Period	:	_____	Price Validity	:	_____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:
Tel. No./Fax No. 853-2204
email: pr.buk3deo@gmail.com

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address