



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**ROMBLON DISTRICT ENGINEERING OFFICE**  
Odiongan, Romblon, MIMAROPA Region (IV-B)



Name of Procuring Entity	: DPWH-Odiongan, Romblon	Request for Quotation	:	2024-08-077
Revised on	:	Date	:	AUG 05 2024
Standard Form/Title:	: <b>REQUEST FOR QUOTATION</b>	Office/End-User	:	PROCUREMENT UNIT
Company Name	:			
Address	:			
Tel. No./FAX No.	:			

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M.** of AUG 09 2024 in the return envelope attached herewith to the BAC Secretariat for Goods.

**TERMS AND CONDITIONS:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 WD** upon receipt of the approved funded Purchase Order (PO).
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. **Please indicate the brand for each items being offered.**
8. The approved budget ceiling for this procurement is **P80,004.83**.
9. Place of Delivery is **PROPERTY AND SUPPLY UNIT**.

  
**ALAN T. SALVADOR**  
Engineer III  
Chief, Planning and Design Section  
BAC Vice Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Supply and Delivery of Multifunction Inkjet Printer A3 for BAC use Urgently Needed in the Preparation of Various Contract Documents, Procurement Unit, Odiongan, Romblon</p> <p><b>MULTIFUNCTION INKJET PRINTER A3</b> Print Technology: Inkjet (Color). Print Speed: Draft. 32ppm or ISO:20 ipm: Speed Measured Using A4/Letter size Paper. Print Quality: 4800 x 1200 dpi Copy Speed: Draft; 30cpm or ISO: 11 ipm; speed measured A4/Letter size paper. Scan Resolution: 1200 dpi. Scan type: Flatbed and ADF. Duty cycle: 5,000 pages per Month Ink System: Continuous Ink Supply System or Ink Tank System (Original or Built-in); Refill must be available nationwide. Certificate of Authenticity is Required. Network Interface: Fast Ethernet. I/O Ports: USB 2.0; Ethernet (RJ-45). PAPER HANDLING Duplex Printing: Automatic two-sided printing. Paper Trays: Two Trays (Standard Input Tray, Multi-purpose tray). Maximum Media Size: A3 (11.7in x 17in). Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, carstock, photo, brochures. Software Supported OS: Windows 11, 10, 8.1 (32-bit and 64-bit).</p>	1	unit		

	<p>Drivers: Original CD/DVD copy or in any Electronic Media Storage. Must be Competitive with 32-bit and 64-bit operating system. Accessories Ink Tank: Pre-installed ink tank with additional three (3) standard ink refill bottles per color. Cables and Connectors: All necessary cables and connectors; patch cable (CAT6, factory crimped with R-45 Connector, 5 meters, preferably, 5 meters, preferably color orange.) OTHER REQUIREMENTS Brand and Model: Must be an International Brand name with Existence of at least 10 years in the Philippines. It must be in the current catalog and not end-of life. manufacturer's certificate is required. Regulatory: Energy Star Certified (with Energy Star Stamp). For Laptops that do not carry as Energy Star label, an appropriate means of proof of energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement. Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available. Warranty and Maintenance: The supplier is required to provide a 1-year warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the date of the Inspection and Acceptance Report (IAR). Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.</p>				
<b>TOTAL</b>					
Purpose:	For BAC Use Urgently Needed in the Preparation of Various Contract Documents.				
<b>Note:</b>	<b>Please avoid erasures on your price quotation. Any alteration shall not be considered and ground for disqualification.</b>				
Brand and Model: _____ Warranty: _____					
Delivery Period: _____ Price Validity: _____					
After having carefully read and accepted your General Conditions, I/We quote you on the item(s) as prices note above. If the space for delivery period, warranty and price validity are left blank, it means that I concur with the terms and conditions specified by DPWH.					
					Printed Name/Signature/Date