

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CEBU 3RD
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VII
Ibo, Toledo City, Cebu

Name of Procuring Entity: **DPWH Cebu 3rd DEO** Request for Quotation (P.R. No.): **2024-11-0127**

Revised on: RFQ Date: **11/22/2024**

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: **Cebu 3rd DEO**

COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX No.:		TIN:	

Please **quote your lowest price** on the item(s) listed, subject to the **Terms and Conditions** stated below and **submit** your quotation duly signed by your representative not later than **10:00 A.M. of November 26, 2024** in a sealed envelope to the BAC Secretariat, Cebu 3rd DEO, Toledo City, Cebu. Quotations submitted through Electronic/Courier Mails **will not be accepted**. **Opening of Bids** is at **10:30 A.M, November 26, 2024**. The procurement of goods listed below - are intended for use in the 4th Quarter of CY 2024 under **SARO Nos.: GAA FY 2023 - Extended & SR2024-11-020851**.

D.O. 34 series of 2020 Basic Hygiene, Workplace Sanitation and Social Distancing Measures to be Observed in the Workplace requires visitors must have **confirmed appointments** in the Procurement Unit, advising interested suppliers to fill out the DPWH Cebu 3rd Visitor Health Declaration Form at <https://forms.gle/pEBZ6BraMPcSfa8VA> one day before the appointment date.

Supply transaction of said goods will be in coordination with the Supply Unit and/or End User of this office.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **20 calendar days** upon receipt of the approved funded Purchase Order (P.O.).
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of One Hundred Twenty (120) calendar days.
5. Bidders shall submit the Original copy of PhilGEPS Registration Number & Mayor's /Business Permit for authentication and the Certified True Copies of these documents shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product.
7. Please indicate the brand for each items being offered.
8. The total approved budget ceiling for this procurement is **Php 303,650.00**

for:
REYNALDO V. NAVALES, D.P.A., ASEAN Eng.
BAC Chairman

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	GAA FY 2023 - Extended (ABC: Php 96,650.00)				
	Procurement Unit				
1	TN660, Black, Genuine	2	cart		
2	DR630, Black, Genuine	1	cart		
	Construction Section				
3	Brother TN-2480, Original	5	piece		
4	Brother DR 2455, Drum	1	piece		
5	HP CF217A, Black Toner Cartridge	2	piece		
	Administrative Section				
6	Brother TN 2380 Ink, Original	5	piece		
	Quality Assurance Section				
7	CE-285A Toner	4	cart		
				SUB - TOTAL	
	SR2024-11-020851 (ABC: Php 207,000.00)				
	Maintenance Section				
8	Brother LC 3619XL Black	15	cart		
9	Brother LC 3617 Cyan	10	cart		
10	Brother LC 3617 Yellow	10	cart		
11	Brother LC 3617 Magenta	10	cart		
12	HP Ink 955 XL Black	10	cart		
13	HP Ink 955 XL Cyan	8	cart		
14	HP Ink 955 XL Yellow	8	cart		

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Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
15	HP Ink 955 XL Magenta	8	cart		
				SUB - TOTAL	
	xxxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxxxxxx				
TOTAL					

The awarding for this RFQ will be on a lump-sum basis.
Prospective Suppliers must quote for all of the items.
Otherwise they will be subjected for disqualification.

APPROVED FOR POSTING:


ALAN A. ALLOSA
District Public Information Officer

Brand and Model : _____ Warranty : _____

Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I/we concur with the Terms and Conditions specified by DPWH.

Printed Name of Authorized Representative / Signature / Date