



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**REGIONAL OFFICE VI**  
Fort San Pedro, Iloilo City



**NOTICE OF ALTERNATIVE METHOD OF  
PROCUREMENT**

Notice is given that the DPWH Regional Office VI will conduct an **Alternative Method of Procurement** thru **Negotiated Procurement – Small Value Procurement** in accordance with Section 53.9 of the Revised Implementing Rules and Regulation of RA 9184.


- a. Purchase Request No. 2024-10-134 dated October 02, 2024
- b. Description: **Procurement of Toners for the existing Fuji Printer Docucentre SC2022 for use in the Records Management Section, Administrative Division, DPWH Regional Office VI, Iloilo City**
- c. Location: DPWH, Regional Office VI, Iloilo City
- d. Approved Budget for the Contract (ABC): Php 226,000.00
- e. Delivery Period: 30 CD upon receipt of NTP

The Deadline for submission of the accomplished application forms will be on **November 05, 2024** and shall be opened at 10:00 A.M. on the same date. Quotations submitted thru email and mail/fax will not be accepted.

Any requests for additional information concerning this bidding shall be directed to the following:

**SEVERO A. RUIZ**

Head, Procurement Unit  
[ruiz.severo@dpwh.gov.ph](mailto:ruiz.severo@dpwh.gov.ph)

  
**MARILOU G. ZAMORA**  
BAC Chairperson

Website: [www.dpwh.gov.ph](http://www.dpwh.gov.ph)  
Tel. No.: (033) 339-72-00



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
Regional Office VI, Iloilo City

**Procurement of Toners for the existing Fuji Printer Docucentre SC2022 for use in the Records Management Section, Administrative Division, DPWH Regional Office VI, Iloilo City**

Name of Procuring Entity:	Revised for Quotation (P.R. No.): 2024-10-134
Revised on:	Date: October 02, 2024
Standards For Title: Request for Quotation	Office/End-User: Records Management Section, Administrative Division

COMPANY NAME:

ADDRESS:

TEL NO./FAX NO.: TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated and submit your quotation duly signed by your authorized representative not later than **10:00 A.M. of November 05, 2024** in the return envelope attached herewith, to the Procurement Unit, DPWH Regional Office VI, Iloilo City.

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period is **30 CD** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- First Envelope - Technical Documents composed of; G-EPS Registration Certificate, Mayor's/Business Permit, DTI (Sole Proprietor)/SEC (Corporation/Inc.), Tax Clearance, Income Tax Return (for ABC above 500k) and Omnibus Sworn Statement with Secretary Cert. for Corporation and SPA for sole proprietor shall be attached. Second Envelope - Financial Documents composed of Request for Quotation duly accomplished. (Sealed in separate envelope)
- Bidders shall submit original brochures showing certifications of the product (If applicable).
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P226,000.00**

for *[Signature]*  
**MARILOU G. ZAMORA**  
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	FUJI PRINTER DOCUCENTRE SC2022 BLACK (TONER)	10	pcs		
	FUJI PRINTER DOCUCENTRE SC2022 CYAN (TONER)	4	pcs		
	FUJI PRINTER DOCUCENTRE SC2022 YELLOW (TONER)	4	pcs		
	FUJI PRINTER DOCUCENTRE SC2022 MAGENTA (TONER)	4	pcs		
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				
	The awarding for this RFQ will be on the lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.				
				Total-----	

Amount in Words:

Brand and Model: \_\_\_\_\_ Warranty: \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at the prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by the DPWH.

Contact No. (033) 3299029  
[bactwgregion6@yahoo.com](mailto:bactwgregion6@yahoo.com)

Printed Name/Signature/Date  
Tel. No./Cellphone No./Email Address