



NOTICE OF PROCUREMENT OF GOODS THROUGH ALTERNATIVE METHODS OF PROCUREMENT

Notice is hereby given that the **Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas** will conduct **Shopping** in accordance with Section 52.1 (b) of the Revised Implementing Rules and Regulations of RA 9184. Supplier of known qualification and of good standing may download the Request for Quotation free of charge from PhilGEPS website and DPWH website and are hereby requested to submit their price quotation on the following:

1.	Request for Quotation No.	:	PR No. 24-10-151
	Contract Name	:	Supply and Delivery of Office Supplies for use in Various Sections
	Contract Location	:	DPWH Batangas III DEO
	Brief Description of Goods to be Procured	:	Office Supplies (Arch File)
	Approved Budget for the Contract	:	₱ 333,925.00
	Duration for Delivery of Goods	:	30 C.D.

The significant times and deadlines of procurement activities are shown below:

Activities	Schedule
1. Issuance of Request for Quotation	October 31, 2024 to November 6, 2024 not later than 9:00 A.M.
2. Submission of Quotation Form	On or before November 6, 2024 not later than 9:00 A.M.
3. Opening of Quotation Form	November 6, 2024 at 9:00 A.M.

Request for Quotation will be available only to prospective suppliers/ manufacturers/ distributors/ contractors at the BAC, Department of Public Works and Highways, Batangas III District Engineering Office, Tanauan City, Batangas.

The criteria to be used by the procuring agency are:

- Eligibility check of prospective bidder
- Examination and evaluation of bids;
- Post qualification; which shall be on a non-discretionary "pass / fail" basis.

The criteria to be used in conducting the eligibility check to prospective bidders will be in accordance with Revised IRR of R.A. No. 9184, series 2009 particularly section 52. The District BAC shall conduct examination of bids. The District TWG will do the conduct of the said post qualification. **Prospective bidders must acquire/secure certificate of G-EPS Registration.** The delivery schedule is expected to commence immediately after receipt of Purchase Order and should be completed within the number of calendar days stated as per Request for Quotation.





Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BATANGAS III DISTRICT ENGINEERING OFFICE
J. Gonzales St., Barangay 4, Tanauan City, Batangas, Region IV-A



The **DPWH-Batangas III District Engineering Office** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35 and Section 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANGELITA L. BASCO

BAC Chairperson

Email address: basco.angelita@dpwh.gov.ph

LILIBETH M. CUEVAS

BAC Secretariat Head

Procurement Unit

Email address: cuevas.lilibeth@dpwh.gov.ph

DPWH-Batangas III District Engineering Office
J. Gonzales St., Poblacion Barangay 4, Tanauan City
Telephone No. (043) 778-6019

You may visit the website:

For downloading of Bidding Documents at www.dpwh.gov.ph & www.philgeps.gov.ph

APPROVED:


ANGELITA L. BASCO

BAC Chairperson



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J. Gonzales St., Barangay 4, Tanauan City



Contract ID:	2024-078				
Contract Name:	Supply and Delivery of Office Supplies for use in Various Sections				
Name of Procuring Entity: DPWH Batangas III DEO	Request for Quotation (P.R. No.):		24-10-151		
Revised On:	Date: 10/17/2024		ABC: P 333,925.00		
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User: Administrative Section				
Mode of Procurement:	Shopping 52.1 (b)				
COMPANY NAME :	PHILGEPs NO.:				
ADDRESS :	TCC NO.:				
TEL./FAX NUMBER:	TIN NO.:				
Please submit your quotation for the item(s) listed below, which may be submitted in person at Bidding Room, Procurement Unit, 2nd Floor, DPWH Bldg., J.Gonzales St., Brgy. 4, Tanauan City, Batangas, or thru registered mail, facsimile or mail, not later than 9:00 A.M. of November 6, 2024.					
Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.					
TERMS and CONDITIONS:					
<div><ol style="list-style-type: none">All entries must be typewritten or legible written.Delivery period within 30 C.D. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.Warranty shall be for a minimum of three (3) months for Supplies and (1) year for Equipment from date of acceptance by the end-user.Price validity shall be for a period of sixty (60) calendar days.The listed documents shall be attached upon submission of the quotation enclosed.<div><input type="checkbox"/> PhilGEPs Registration Certificate</div><div><input type="checkbox"/> Mayor's Permit</div>Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to rejects all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.Bidders shall submit duly notarized Omnibus Sworn Statement with Documentary Stamp if the ABC is above P 50,000.00.</div> <div> ANGELITA L. BASCO BAC Chairperson</div>					
Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpen - Black	100	pcs.		
2	Ballpen - Blue	100	pcs.		
3	Battery - AA (Heavy Duty, 4pcs per pack)	50	pack		
4	Battery - AAA (Heavy Duty, 4pcs per pack)	30	pack		
5	Binder Clip - 19mm	30	box		
6	Binder Clip - 25mm	30	box		
7	Binder Clip - 32mm	30	box		
8	Binder Clip - 50mm	30	box		
9	Bond Paper - A4	500	reams		
10	Bond Paper - A3 (80GSM)	20	reams		
11	12 Digits Numbering Stamp	6	pc.		



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Name of Procuring Entity: DPWH Batangas III DEO		Request for Quotation (P.R. No.): 24-10-151			
12	Calculator 12 Digits - Ordinary	5	pc.		
13	Calculator - Scientific	5	pc.		
14	Double Sided Tape - 1"	30	roll		
15	Double Sided with Foam	10	roll		
16	Fastener Long Plastic (8 1/2")	30	box		
17	Folder - Long	500	pcs.		
18	Gel Pen 1.0 (Blue)	100	pc.		
19	Laminating Film - 250 microns	5	roll		
20	Looseleaf	100	pc.		
21	Magazine Box	10	pcs.		
22	Masking Tape - 1"	20	roll		
23	Notepad, Stick on (2x3)	30	pad		
24	Notepad, Stick on (Strip)	30	pad		
25	Notepad - (3x5)	30	pad		
26	Paper Clip Coated - Jumbo	15	box		
27	Photo Paper - A4	20	pack		
28	Rubber Band - Big	5	box		
29	Rubber Band - Small	5	box		
30	Sign Pen V10 Grip - Blue	80	pc.		
31	Specialty Paper - White (A4)	30	pack		
32	Stamp Pad Ink - Black	5	bottle		
33	Staple Wire #35 (5000 pcs)	15	box		
34	White Board Marker - Black	15	pc.		
35	White Board Marker - Blue	15	pc.		
TOTAL AMOUNT					
Please specify total amount in words (Php)					

Please specify brand names & model, if applicable.

- Brand Name & Model: _____
- Delivery Period: _____

Warranty: _____

Price Validity: _____

After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Brand Name & Model, Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. (043) 778-51-34

eroldpwhbats3rd@gmail.com

Signature Over Printed Name/Date

Tel. no./Cellphone No./E-mail