



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



Name of Procuring Entity Revised on		Request for Quotation (P.R. No.) Date	
Standard Form/Title		Office/End-User:	
COMPANY NAME:		DPWH-ASDEO	
ADDRESS			
TEL/FAX NO.		TIN. NO.	
Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of JUL 16 2024 in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH-Apayao 2nd District Engineering Office, Luna, Apayao.			

TERMS AND CONDITIONS

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 CD upon receipt of the approved funded purchase order (P.O.). Administrative penalties pursuant to Sec. 09 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Phil-GEPS Registration Certificate, Mayor's Permit shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P949,196.69**


AURELA A. PEREZ
BAC Chairperson

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Laminating Machine	1.00	Unit		
2	Laminating film A4 10pcs/pack 125/250 micron	10.00	packs		
3	Mobile pedestal 3 drawer Ivory 390wX500dX600H	2.00	Pc		
4	Engineers Field Book	15.00	Pc		
5	F4 Size COMB Binding Machine (25 sheets Punched)	1.00	Unit		
6	binding Comb (4mm)	5.00	pcs		
7	binding Comb (6mm)	5.00	pcs		
8	binding Comb (8mm)	5.00	pcs		
9	binding Comb (10mm)	5.00	pcs		
10	binding Comb (12mm)	5.00	pcs		
11	binding Comb (14mm)	5.00	pcs		
12	binding Comb (16mm)	5.00	pcs		
13	binding Comb (18mm)	5.00	pcs		
14	binding Comb (20mm)	5.00	pcs		
15	binding Comb (51mm)	5.00	pcs		
16	sign pen liquid gel .5mm ball needle point black 1doz/box (BLACK)	10.00	box		
17	sign pen liquid gel .5mm ball needle point black 1doz/box (BLUE)	5.00	box		
18	ballpen fine ball point (black0 1doz/box)	10.00	box		
19	Ballpen black .3mm needle tip (BLUE)	5.00	box		
20	Ballpen black .3mm needle tip (BLACK)	10.00	box		
21	Tissue 3 ply (Extra soft, Toilet paper) 10 roll/pack 100% virgin pulp	5.00	pack		
22	Sign Here Sticky notes stylish film index, 125 sheets/pack 5 in 1, repositional semi transparent self adhesive	15.00	box		
23	binder clip 15mm 12pcs/box	10.00	box		
24	binder clip 41mm 12pcs/box	10.00	box		
25	binder clip 50mm 12pcs/box	10.00	box		

26	Binder clip 25mm 12pcs/box	10.00	box	
27	Binder clip 32mm 12pcs/box	10.00	box	
28	stamp pad, felt	1.00	pc	
29	Stamp Pad Ink purple	3.00	bottle	
30	Tabbing Letters 5 box/pack (any color)	5.00	box	
31	Marker, whiteboard, black	15.00	box	
32	Marker, whiteboard, blue	15.00	box	
33	Folder, with Tab, Legal	20.00	pack	
34	Photo paper A4 Size (20 sheets)	10.00	pack	
35	IM C2000 Ink (Black)	14.00	Pc	
36	IM C2000 Ink (Cyan)	12.00	Pc	
37	IM C2000 Ink (Magenta)	12.00	Pc	
38	IM C2000 Ink (Yellow)	12.00	Pc	
39	Heavy Duty Folding Table 6ft (180 cm)	5.00	Pc	
40	Plastic Chair (Mono block)	24.00	Pc	
41	all purpose glue 130g	15.00	Pc	
42	Cork Board 12x12"	2.00	Pc	
43	heavy duty scissors stainless steel 8"	5.00	Pc	
44	folder long white	25.00	Pc	
45	brown envelope short	50.00	Pc	
46	Official Record Book	10.00	Pcs	
47	Duct Tape red 50mm*10m	5.00	Pc	
48	Duct Tape gray 50mm*10m	5.00	Pc	
49	Duct Tape black 50mm*10m	5.00	Pc	
50	Mug, 250ml	2.00	dozen	
51	Trodat (SALDY L. SUCBOT, Engineer II & CERTIFIED PHOTOCOPY)	2.00	Pcs	
52	Multi insect killer spray 500ml	10.00	Bot	
53	Sr. Executive Chair Highback Chair, black leatherette with adjustable gaslift w/ tilting mechanism and chrome starbase	1.00	Pcs	
54	Customized Binder, A4 Size with Hard Cover with thickness of 2.5 mm or more, PVC Royal Blue Cover and White Ply Leaf inside with 7"x3" Level arch file Mechanism with Radolock, Ring Pocket and Three (Colored Logo of Spine, Expansion of Least 75mm with white Background Portrait)	200.00	Pcs	
55	Large extended mouse pad (70x35) black	16.00	Pcs	
56	Computer Desk Extension and Widening Board	13.00	Pc	
57	Multifunctional Household double induction cooker with fast heating power saving smart touch screen induction stove	1.00	Unit	
58	non-stick pan 32cm aluminum high quality stainless steel	2.00	pcs	
59	7 cu.ft no frost two door inverter refrigerator	1.00	Unit	
60	multi purpose tray storage office gray medium	4.00	Pcs	
61	CR Deodorizer	10.00	Pcs	
62	broom stick	4.00	Pcs	
63	Magic spin MOP with spinner and budket upgraded stainless	3.00	Pcs	
64	3 seater sofa bed with	1.00	Pc	
65	Espresso Coffee Machine	1.00	Pc	
66	Fabric Conditioner 1 liter	20.00	Pcs	
67	USB Port Extension	5.00	Pcs	
68	White board (2 ft x1.5ft)	24.00	Pcs	
69	storage box 70 liters	7.00	Pcs	
70	steel tape	9.00	Pcs	
71	Multi mark 1523 permanent OHP CD GLASS PLASTIC S	12.00	pcs	

72	multi mark 1523 permanent OHP CD GLASS PLASTIC M				
77	Fixtion Pen Erasable ink		12.00	pcs	
74	Pencil		12.00	pcs	
75	Split type inverter Aircon (1.5hp) w/ installation		5.00	box	
76	Executive Table, L-SHAPE		1.00	pc	
			2.00	set	
77	Portable Welding Machine MMA-200A mini, 220V, 3.8KVA		1.00	unit	
	SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND				
	EQUIPMENT FOR USE OF MAINTENANCE SECTION AND				
	HRAS				
	The awarding of this RFQ will be on a lumpsum basis				
	Prospective Suppliers must quote for all the items				
	otherwise they will be subjected for disqualification.				

Brand and Model	Warranty
Delivery period	Price validity

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period,Warranty and price Validity are left blank, it means disqualification.

Printed Name/Signature/Date