

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CEBU 3RD**  
**DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE VII  
Ibo, Toledo City, Cebu

Name of Procuring Entity: **DPWH Cebu 3rd DEO** Request for Quotation (P.R. No.): **2024-04-0038**

Revised on: RFQ Date: **04/04/2024**

Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: **Planning & Design Section**

COMPANY NAME:			
ADDRESS:			
TEL. NO./FAX No.:		TIN:	

Please **quote your lowest price** on the item(s) listed, subject to the **Terms and Conditions** stated below and **submit** your quotation duly signed by your representative not later than **10:00 A.M. of April 08, 2024** in a sealed envelope to the BAC Secretariat, Cebu 3rd DEO, Toledo City, Cebu. Quotations submitted through Electronic/Courier Mails **will not be accepted**. **Opening of Bids** is at **10:30 A.M., April 08, 2024**. The procurement of goods listed below - are intended for the 2nd Quarter of CY 2024 under **SARO No.: SR2024-02-009742**.

**D.O. 34 series of 2020** Basic Hygiene, Workplace Sanitation and Social Distancing Measures to be Observed in the Workplace requires visitors must have **confirmed appointments** in the Procurement Unit, advising interested suppliers to fill out the DPWH Cebu 3rd Visitor Health Declaration Form at <https://forms.gle/pEBZ6BraMPcSfa8VA> one day before the appointment date.

Supply transaction of said goods will be in coordination with the Supply Unit and/or End User of this office.

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within **20 calendar days** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of One Hundred Twenty (120) calendar days.
- Bidders shall submit the Original copy of **PhilGEPS Registration Number**, **Mayor's /Business Permit** & **Omnibus Sworn Statement** for authentication and the Certified True Copies of these documents shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product.
- Please indicate the brand for each items being offered.
- The total approved budget ceiling for this procurement is **Php 106,680.00**

  
**EVA J. ACOSTA, ASEAN Eng.**  
BAC Chairperson

Item No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Toilet Tissue Paper, 2 ply, (24rolls/ pack)	20	pack		
2	Hand Soap liquid scented (750 ml)	20	bottle		
3	Dishwashing Liquid Soap (780 ml)	30	bottle		
4	Car Air Freshener (7 ml)	30	bottle		
5	Mop Wringer	2	each		
6	Double-Sided Dry & Wet Mop	2	each		
7	Glass Cleaner 500ml Blue with Spray	10	each		
8	Air Feshener 320ml	10	each		
9	Fragrance Oil 200ml - Fresh Linen	5	each		
10	Fragrance Oil 200ml - Fresh Lavender	5	each		
11	Fragrance Oil 200ml - Bamboo Lotus	5	each		
12	Fragrance Oil 200ml - Clean	5	each		
13	Fragrance Oil 200ml - Ocean Mist	5	each		
14	Fragrance Oil 200ml - Pine	5	each		
15	Reed Diffueser Set 150ml - Clean	10	set		
16	Reed Diffueser Set 150ml - Fresh Lavender	10	set		
17	Reed Diffueser Set 150ml - Ocean Mist	10	set		
	xxxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxxxxx				
TOTAL					

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Supply transaction of said goods will be in coordination with the Supply Unit and/or End User of this office.

The awarding for this RFQ will be on a lump-sum basis.  
Prospective Suppliers must quote for all of the items.  
Otherwise they will be subjected for disqualification.

**APPROVED FOR POSTING:**

  
**ALAN A. ALLOSO**  
District Public Information Officer

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I/we concur with the Terms and Conditions specified by DPWH.*

\_\_\_\_\_  
Printed Name of Authorized Representative / Signature / Date