



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
ZAMBOANGA CITY
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE IX
Divisoria, Zamboanga City

Name of Procuring Entity: DPWH-DEO Zamboanga City

Revised on:

Request for Quotation: PR No.2024-03-097

Standard Form/Title: **REQUEST FOR QUOTATION**

Date: 03-15-2024

COMPANY NAME

Office/End User: Management (COA)

ADDRESS

For use in the Office of the Resident Auditor,

TEL NO./FAX NO.

DPWH-DEO,Z.C.

TIN No:

Mode: Shopping

Please quote your price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 am of _____, 2024 in the return envelope attached herewith.

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written
- Delivery period within Thirty(30) working days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a period of three (3) months for supplies & materials and 1 year for equipment; 3 years IT Equipt. from date of acceptance by the end-user.
- Price validity shall be for a period of (60) calendar days
- Mayors/Business permit, Annual ITR, Tax Clearance, DTI/SEC & PhilGEPS Registration Certificate shall be attached upon submission of this RFQ.**
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- TOTAL Approved Budget for the Contract (ABC) Php 282,763.00**

MA. EMMA P. MARCERA
BAC - Chairperson

ITEM	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Folder Expandable (green) short	4	box		
2	Photopaper, A4 size	50	pcs		
3	Expandable folder (long)	100	box		
4	Alcohol	20	gal		
5	Liquid hand soap	25	bottle		
6	Tissue pull ups	30	pcs		
7	Toilet deodorizer	25	pcs		
8	Dishwashing liquid 250ml	25	bottle		
9	Domex 1l	10	bottle		
10	USB 64gb OTG type	6	pcs		
11	zonrox	15	gal		
12	Double adhesive tape	5	rolls		
13	Correction tape	15	pcs		
14	Record book 500 pages	15	pcs		
15	Rubber bands	15	box		
16	Morocco folder blue A4	35	pcs		
17	Sticky notes (2x3)	20	pcs		
18	Sticky notes (3x3)	20	pcs		
19	Tabbings	20	pcs		
20	Floor mop tornado	2	pcs		
21	Highlighter	20	box		
22	Cutter heavy duty (big)	6	pcs		
23	Plastic fastener	20	box		
24	Scotch tape (1") (2")	20	pcs		
25	White board	1	pcs		
26	Mailing envelope (short)	4	pack		
27	Mailing envelope (long)	4	pack		
28	Bond paper (long)	25	ream		
29	Bond paper (A4)	30	ream		
30	Battery (AA)	25	pack		

Warranty : _____
Price Validity : _____

Tel No. 984-2451 Telefax: 984-2452
c/o Teresita F. Marquez

Printed Name/Signature/Date