

March 12, 2024

NOTICE OF ALTERNATIVE METHODS OF PROCUREMENT

Notice is hereby given that this office will conduct **Shopping** in accordance with Section 52.1.b of the Revised Implementing Rules and Regulations of RA 9184. Contractors/Suppliers/ Consultants of known qualification and of good standing, upon receipt of letter from this office are hereby requested to submit their price quotation/ proposals on the following:

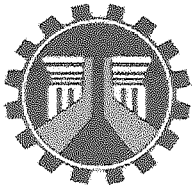
Purchase Request No.: **2024-02-003**

Name: **Purchase of Common Office Supplies, Computer Supplies and Janitorial Supplies for use of Masbate 3rd DEO**

Description of Project/Scope of works:

COMMON OFFICE SUPPLIES

6	Bottle	Alcohol, ethyl, 68-72%, 500mL
45	Gallon	Alcohol, ethyl, 68-72%, Scented
150	Piece	Arch File, Size: A4 with DPWH Logo
55	Pad	Assorted Sticky Note, 1"x3"
25	Pad	Assorted Sticky Note, 2"x3"
45	Pad	Assorted Sticky Note, 3"x3"
18	Box	Ballpen, black, 0.5mm
8	Box	Ballpen, blue, 0.5mm
5	Unit	Calculator, Scientific
15	Box	Clip, backfold 19mm
14	Box	Clip, backfold 25mm
10	Box	Clip, backfold 32mm
10	Box	Clip, backfold 50mm
50	Piece	Correction Pen (Liquid)
98	Piece	Correction Tape 10m
15	Pack	Colored Vellum Board, 200gsm, 10pcs/pack
12	Tube	Cutter Blade, 10pcs/tube, size: 3/4"
1	Piece	Dating Stamp
20	Roll	Double Adhesive Tape, 1/2"
50	Roll	Double Adhesive Tape, 1"
700	Piece	Envelope, documentary, A4
500	Piece	Envelope, documentary, legal
6	Pack	Envelope, documentary, legal, 100pcs/pack
300	Piece	Envelope, expanded, legal size, green
1	Pack	Envelope, expanded, legal size, 100pcs/pack, Orange
1	Box	Envelope, mailing, white, 500/box Size: 4 1/8" x 9 1/2"
50	Piece	Eraser, rubber
50	Piece	Engineer's Field Book, 80 sheets

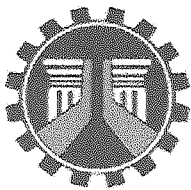


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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MASBATE 3RD DISTRICT ENGINEERING OFFICE
Dimasalang, Masbate, Region V



BAGONG PILIPINAS

15	Box	Fastener, metal, 70mmx2", 50sets/box
50	Piece	Folder, expanded, long, orange
50	Piece	Folder, expanded, A4, orange
75	Piece	Folder, Size A4, 14pts, white
150	Piece	Folder w/ Tab, A4
300	Piece	Folder w/ Tab, legal, 14pts
17	Set	Marker, fluorescent, assorted colors
2	Piece	Marker Pen, whiteboard use, felt tip, black
11	Piece	Marker Pen, permanent, black
19	Piece	Marker Pen, permanent, twin, black/red
42	Box	Paper Clip, vinyl/plastic coated, 50mm
		100pcs/box
585	Ream	Paper, Multicopy, 80gsm, A4
2	Ream	Paper, Multicopy, 80gsm, A3, subs22
5	Ream	Paper, Multicopy, 80gsm, legal
27	Box	Pencil with Eraser, 12pcs/box
15	Pack	Photo Paper, A4, Glossy
15	Piece	Puncher Paper, heavy duty, 2-hole
25	Piece	Record Book, 300 pages
15	Piece	Record Book, 500 pages
15	Pair	Scissors, symmetrical/assymetrical
20	Box	Sign Pen, black, 0.3mm, 12pcs/box
36	Box	Sign Pen, black, 0.5mm, 12pcs/box
21	Box	Sign Pen, blue, 0.5mm, 12pcs/box
20	Box	Sign Pen, black, 0.7mm, 12pcs/box
8	Box	Sign Pen, blue, 0.7mm, 12pcs/box
50	Piece	Sign Pen, Extra Fine Tip, black, 0.5mm, 12pcs/box
		Stamp Pad, Felt, 100mmx400mm
5	Piece	Stamp Pad ink, purple, 30mL
10	Bottle	Staple Remover, plier type
10	Piece	Stapler, standard #35
5	Piece	Sticker Paper, Matte, A4, 20pcs/Pack
20	Pack	Tape, masking, 24mm
17	Roll	Tape, packaging, 48mm
25	Roll	Tape, transparent, 24mm
10	Roll	Tape, transparent, 48mm
20	Roll	
COMMON COMPUTER SUPPLIES		
1	Unit	External Hard Drive, 1TB
5	Bottle	Ink, Epson T664, Cyan
5	Bottle	Ink, Epson T664, M
5	Bottle	Ink, Epson T664, Y
7	Bottle	Ink, Epson, 774 BK
8	Bottle	Ink, Epson 001, black
5	Bottle	Ink, Epson 001, cyan
5	Bottle	Ink, Epson 001, magenta



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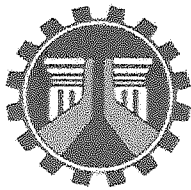
5	Bottle	Ink, Epson 001, yellow
7	Bottle	Ink, Epson 003, cyan
7	Bottle	Ink, Epson 003, yellow
7	Bottle	Ink, Epson 003, magenta
16	Bottle	Ink, Epson 003, black
5	Bottle	Ink, Epson 008, cyan
5	Bottle	Ink, Epson 008, yellow
5	Bottle	Ink, Epson 008, magenta
10	Bottle	Ink, Epson 008, black
1	Unit	HDMI Cable 5meters, long
1	Cartridge	Kyocera TK-8113K
2	Cartridge	Kyocera TK-8113C
2	Cartridge	Kyocera TK-8113M
2	Cartridge	Kyocera TK-8113Y
2	Unit	Maintenance Box L6170
2	Unit	Maintenance Box T6711
1	Cartridge	Toner, Fuji Apeos 325Z, OPT XC325L, black
1	Cartridge	Toner, Fuji Apeos 325Z, OPT XC325L, cyan
1	Cartridge	Toner, Fuji Apeos 325Z, OPT XC325L, magenta
1	Cartridge	Toner, Fuji Apeos 325Z, OPT XC325L, yellow
2	Cartridge	Toner, HP CE285A (HP85), black
JANITORIAL SUPPLIES		
3	Bottle	Fabric Conditioner, 800mL
4	Piece	Bathroom Deodorizer (big)
5	Bottle	Dishwashing Liquid, 500mL
4	Piece	Dishwashing Sponge
4	Tank	Fire Extinguisher, 10lbs, Dry Chemical-ABC
12	Pack	Mosquito Repellant

Approved Budget for the Contract (ABC): **Php718,246.00**
Source of Fund: **FY 2024 GAA EAO**

For the particular of the project, please coordinate with the BAC of this office. The contract will be awarded to the firm who submitted a price quotation which is found to be the most advantageous price to the government.

Approved:

FLORANTE U. ZURBITO
BAC Chairperson
March 13-19, 2024

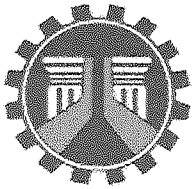


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BAGONG PILIPINAS

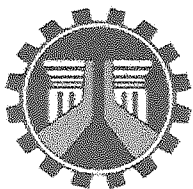
Name of Procuring Entity: DPWH Masbate 3rd District Engineering Office Dimasalang, Masbate		Purchase Request No.: 2024-02-003			
Revised on:		Date: February 23, 2024			
Standard Form/Title:	REQUEST FOR QUOTATION		Office/End-User: Masbate 3 rd DEO		
COMPANY NAME:					
ADDRESS:					
TEL. NO./FAX NO.:			TIN No.		
Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of March 20, 2024 in the return envelope attached herewith, to the BAC Secretariat of this office.					
TERMS and CONDITIONS: 1. All entries must be typewritten or legibly written. 2. Delivery period within <u>30 Calendar Days</u> upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for supplies & materials; One (1) year for equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. Mayor's Permit, Philgeps Registration Number, Latest Income Tax Return and Notarized Omnibus Sworn Statement shall be attached upon submission of the quotation. 6. Bidders shall submit original brochures showing certifications of the product, if applicable. 7. Please indicate the brand of each items being offered. 8. The approved budget ceiling for this procurement is Php718,246.00			FLORANTE U. ZURBITO BAC Chairperson		
Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
COMMON OFFICE SUPPLIES					
	Alcohol, ethyl, 68-72%, 500mL Brand:	6	Bottle		
	Alcohol, ethyl, 68-72%, Scented Brand:	45	Gallon		
	Arch File, Size: A4 with DPWH Logo Brand:	150	Piece		
	Assorted Sticky Note, 1"x3" Brand:	55	Pad		
	Assorted Sticky Note, 2"x3" Brand:	25	Pad		
	Assorted Sticky Note, 3"x3" Brand:	45	Pad		
	Ballpen, black, 0.5mm Brand:	18	Box		
	Ballpen, blue, 0.5mm Brand:	8	Box		
	Calculator, Scientific Brand:	5	Unit		



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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Clip, backfold 19mm Brand:	15	Box		
	Clip, backfold 25mm Brand:	14	Box		
	Clip, backfold 32mm Brand:	10	Box		
	Clip, backfold 50mm Brand:	10	Box		
	Correction Pen (Liquid) Brand:	50	Piece		
	Correction Tape, 10m Brand:	98	Piece		
	Colored Vellum Board, 200gsm, 10pcs/pack Brand:	15	Pack		
	Cutter Blade, 10pcs/tube, size: 3/4" Brand:	12	Tube		
	Dating Stamp Brand:	1	Piece		
	Double Adhesive Tape, 1/2" Brand:	20	roll		
	Double Adhesive Tape, 1" Brand:	50	roll		
	Envelope, documentary, A4 Brand:	700	Piece		
	Envelope, documentary, legal Brand:	500	Piece		
	Envelope, documentary, legal, 100pcs/pack Brand:	6	Pack		
	Envelope, expanded, legal size, green Brand:	300	Piece		
	Envelope, expanded, legal size, 100pcs/pack, Orange Brand:	1	Pack		
	Envelope, mailing, white, 500/box, Size: 4 1/8" x 9 1/2" Brand:	1	Box		
	Eraser, rubber Brand:	50	Piece		

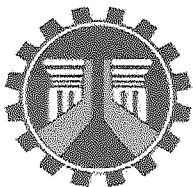


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BAGONG PILIPINAS

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Engineer's Field Book, 80 sheets Brand:	50	Piece		
	Fastener, metal, 70mmx2", 50sets/box Brand:	15	Box		
	Folder, expanded, long, orange Brand:	50	Piece		
	Folder, expanded, A4, orange Brand:	50	Piece		
	Folder, Size A4, 14pts, white Brand:	75	Piece		
	Folder w/ Tab, A4 Brand:	150	Piece		
	Folder w/ Tab, legal, 14pts Brand:	300	Piece		
	Marker, fluorescent, assorted colors Brand:	17	set		
	Marker Pen, whiteboard use, felt tip, black Brand:	2	Piece		
	Marker Pen, permanent, black Brand:	11	Piece		
	Marker Pen, permanent, twin, black/red Brand:	19	Piece		
	Paper Clip, vinyl/plastic coated, 50mm, 100pcs/box Brand:	42	Box		
	Paper, Multicopy, 80gsm, A4 Brand:	585	Ream		
	Paper, Multicopy, 80gsm, A3, subs22 Brand:	2	Ream		
	Paper, Multicopy, 80gsm, legal Brand:	5	Ream		
	Pencil with Eraser, 12pcs/box Brand:	27	Box		
	Photo Paper, A4, glossy Brand:	15	Pack		
	Puncher Paper, heavy duty, 2-hole Brand:	15	Piece		

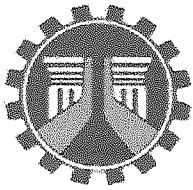


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BAGONG PILIPINAS

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Record Book, 300 pages Brand:	25	Piece		
	Record Book, 500 pages Brand:	15	Piece		
	Scissors, symmetrical/assymetrical Brand:	15	Pair		
	Sign Pen, black, 0.3mm, 12pcs/box Brand:	20	Box		
	Sign Pen, black, 0.5mm, 12pcs/box Brand:	36	Box		
	Sign Pen, blue, 0.5mm, 12pcs/box Brand:	21	Box		
	Sign Pen, black, 0.7mm, 12pcs/box Brand:	20	Box		
	Sign Pen, blue, 0.7mm, 12pcs/box Brand:	8	Box		
	Sign Pen, Extra Fine Tip, black, 0.5mm, 12pcs/box Brand:	50	Piece		
	Stamp Pad, felt, 100mmx400mm Brand:	5	Piece		
	Stamp Pad ink, purple, 30mL Brand:	10	Bottle		
	Staple Remover, Plier Type Brand:	10	Piece		
	Stapler, Standard #35 Brand:	5	Piece		
	Sticker Paper, Matte, A4, 20pcs/Pack Brand:	20	Pack		
	Tape, masking, 24mm Brand:	17	Roll		
	Tape, Packaging, 48mm Brand:	25	Roll		

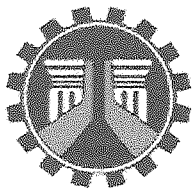


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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Tape, Transparent, 24mm Brand:	10	Roll		
	Tape, transparent, 48mm Brand:	20	Roll		
COMMON COMPUTER SUPPLIES					
	External Hard Drive, 1TB	1	Unit		
	Ink, Epson T664, Cyan	5	Bottle		
	Ink, Epson T664, M	5	Bottle		
	Ink, Epson T664, Y	5	Bottle		
	Ink, Epson 774, BK	7	Bottle		
	Ink, Epson 001, Black	8	Bottle		
	Ink, Epson 001, Cyan	5	Bottle		
	Ink, Epson 001, Magenta	5	Bottle		
	Ink, Epson 001, Yellow	5	Bottle		
	Ink, Epson 003, Cyan	7	Bottle		
	Ink, Epson 003, Yellow	7	Bottle		
	Ink, Epson 003, Magenta	7	Bottle		
	Ink, Epson 003, Black	16	Bottle		
	Ink, Epson 008, Cyan	5	Bottle		
	Ink, Epson 008, yellow	5	Bottle		
	Ink, Epson 008, magenta	5	Bottle		
	Ink, Epson 008, black	10	Bottle		
	HDMI Cable 5meters, long	1	Unit		
	Kyocera TK-8113K	1	Cartridge		
	Kyocera TK-8113C	2	Cartridge		

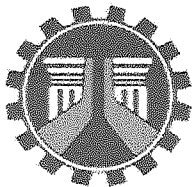


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BAGONG PILIPINAS

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Kyocera TK-8113M	2	Cartridge		
	Kyocera TK-8113Y	2	Cartridge		
	Maintenance Box L6170	2	Unit		
	Maintenance Box T6711	2	Unit		
	Toner, Fuji Apeos 325Z, OPT XC325L, black	1	Cartridge		
	Toner, Fuji Apeos 325Z, OPT XC325L, cyan	1	Cartridge		
	Toner, Fuji Apeos 325Z, OPT XC325L, magenta	1	Cartridge		
	Toner, Fuji Apeos 325Z, OPT XC325L, yellow	1	Cartridge		
	Toner, HP CE285A (HP85), black	2	Cartridge		
JANITORIAL SUPPLIES					
	Fabric Conditioner, 800mL Brand:	3	Bottle		
	Bathroom Deodorizer (big) Brand:	4	Piece		
	Dishwashing Liquid, 500mL Brand:	5	Bottle		
	Dishwashing Sponge Brand:	4	Piece		
	Fire Extinguisher, 10lbs, Dry Chemical - ABC Brand:	4	Tank		
	Mosquito Repellant Brand:	12	Pack		
TOTAL AMOUNT IN WORDS AND FIGURE:					
Purpose: Common Office Supplies, Computer Supplies and Janitorial Supplies for use of Masbate 3 rd DEO					



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BAGONG PILIPINAS

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms & Conditions specified by DPWH.

The awarding for the this RFQ will be on a lump sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification

Printed Name/Signature/Date
Tel. No./Cellphone No./E-mail Address