



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
ZAMBOANGA CITY
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE IX
Divisoria, Zamboanga City

Name of Procuring Entity: DPWH-DEO Zamboanga City	Request for Quotation: PR No.2024-01-016
Revised on:	Date: 01-30-2024
Standard Form/Title: REQUEST FOR QUOTATION	Office/End User: Maintenance Section
COMPANY NAME :	Office Supplies for use in the Maintenance Section,
ADDRESS :	DPWH-DEO,Z.C.

TEL NO./FAX NO. : TIN No: **Mode: Shopping**

Please quote your price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10 am of _____, 2024 in the return envelope attached herewith.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) working days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a period of three (3) months for supplies & materials and 1 year for equipment; 3 years IT Equipt. from date of acceptance by the end-user.
4. Price validity shall be for a period of (60) calendar days
5. **Mayors/Business permit, Annual ITR, Tax Clearance, DTI/SEC & PhilGEPS Registration Certificate shall be attached upon submission of this RFQ.**
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. **TOTAL Approved Budget for the Contract (ABC) Php** **391,215.00**

MA. EMMA P. MARCERA
BAC - Chairperson

ITEM	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Expandable Folder (Long)				
2	Photopaper Glossy - A4 Size 260gsm-20sheets				
3	Epson T4ID (Cyan) Ink Cartridge 350ml.				
4	Epson T4ID (Black) Ink Cartridge 350ml.				
5	Epson T4ID (Yellow) Ink Cartridge 350ml.				
6	Epson T4ID (Magenta) Ink Cartridge 350ml.				
7	Mylar Film Paper (A2 Size) 24 inch x 20 meters - 100 microns				
8	Wheel Meter (10,000 meter) - Heavy Duty				
9	Carbon Paper Film Blue Legal Size (10 sheets/pack)				
10	All Purpose White Glue, 240g				
11	S-402 Shiny Received Stamp with Date, Self-Inking (4mm) Note: Customized Stamp put Maintenance Section				

Brand and Model: _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur w/the Terms & Conditions specified by DPWH.

Tel No. 984-2451 Telefax: 984-2452
c/o Teresita F. Marquez

email: marquez.teresita@dpwh.gov.ph

Printed Name/Signature/Date

Tel No. / Cellphone No. / E-mail Address