



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SURIGAO DEL SUR I**  
**DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE XIII  
Tandag City

Name of Procuring Entity	:	Request for Quotation (P.R. No.)	<b>2025-06-138</b>
Revised on	:	Date	<b>June 18, 2025</b>
Standard Form/Title	:	<b>REQUEST FOR QUOTATION</b>	Office/End-User <b>DPWH SDS-1 DEO</b>
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:	<b>TIN:</b> -	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of \_\_\_\_\_ in the return envelope attached \_\_\_\_\_ in the return envelope attached herewith,

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **Thirty (30) calendar days** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA. 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Philgeps Registration Certificate for Platinum Membership or Philgeps Registration Number for Red Membership, Mayor's Permit attached upon submission of the quotation.
6. Brochure (for IT Equipment)
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php473,721.75**
9. Omnibus Sworn Statement FOR ABC above 50K
10. Latest Income Tax Return for ABC above 500K

  
**ANNABELLE L. ACMA**  
Assistant District Engineer  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL PRICE
1	Epson 008 BK (for Epson L15150) (GENUINE)	50.00	Pieces		
2	Epson 008 C (for Epson L15150) (GENUINE)	25.00	Pieces		
3	Epson 008 M (for Epson L15150) (GENUINE)	25.00	Pieces		
4	Epson 008 Y (for Epson L15150) (GENUINE)	25.00	Pieces		
5	Epson Maintenance Box C9345 (for L15150,L15160,L15180)	5.00	Pieces		
6	Epson Maintenance box T0401 (for Epson L6160 & L6170)	5.00	Pieces		
7	Epson 001 C (for L6160 & L6170) (GENUINE)	15.00	Pieces		
8	Epson 001 M (for L6160 & L6170) (GENUINE)	15.00	Pieces		
9	Epson 001 Y (for L6160 & L6170) (GENUINE)	15.00	Pieces		
10	Epson 003BK (for Epson L3110, L3150, L5190, & L5290), 65ML (GENUINE)	20.00	Pieces		
11	Epson 003C (for Epson L3110, L3150, L5190, & L5290), 65ML (GENUINE)	15.00	Pieces		
12	Epson 003M (for Epson L3110, L3150, L5190, & L5290), 65ML (GENUINE)	15.00	Pieces		
13	Epson 003Y (for Epson L3110, L3150, L5190, & L5290), 65ML (GENUINE)	15.00	Pieces		
14	Mouse, Optical, USB Connection type	20.00	Pieces		
15	External Hard Drive, 1TB	4.00	Pieces		
16	Mouse Pad	10.00	Pieces		
17	Print Head (Epson L5290, 5190)	2.00	Pieces		
18	HP Laserjet 206A Toner BK (GENUINE)	5.00	Pieces		
19	HP Laserjet 206A Toner C (GENUINE)	5.00	Pieces		
20	HP Laserjet 206A Toner M (GENUINE)	5.00	Pieces		
21	HP Laserjet 206A Toner Y (GENUINE)	5.00	Pieces		
22	UTP Cable Blue Color	3.00	Box		
***nothing follows***					
<div>The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.</div>					

(Total Amount in Words)

**Purpose:** For use in the DPWH SDS-1 DEO (2nd Quarter 2025)

Brand and Model	:	Warranty:
Delivery Period	:	Price Validity:

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date