




Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
MISAMIS ORIENTAL 2nd
DISTRICT ENGINEERING OFFICE
Balase Street, El Salvador City, Region X

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| Name of Procuring Entity: DPWH-Misamis Oriental 2nd DEO | Request for Quotation P.R. No. 1043-2024-07-307 |
| Revised No. | Date: July 4, 2024 |
| Standard Form/Title : REQUEST FOR QUOTATION | Office/End-User: Administrative Section |
| Company Name: | |
| Address: | |
| TEL. No./FAX No.: | TIN: |

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 1:00 PM on July 15, 2024 in the return envelope attached herewith, to the BAC Secretariat for GOODS, DPWH-Misamis Oriental 2nd District Engineering Office, Balase Street, El Salvador City, Misamis Oriental.

TERMS & CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery Period within (Fifteen) 15 working days upon receipt of the approved funded Purchase Order.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of Acceptance by the end-user.
4. Price Validity shall be for a period of one hundred twenty (120) calendar days.
5. **PhilGEPS Registration Certificate, Mayor's Permit, Tax Clearance and DTI Registration Certificate/SEC Certificate of Incorporation** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product (if applicable).
7. Please indicate the brand for each item being offered (if applicable).
8. The approved budget ceiling (ABC) for this procurement is **Php 621,280.00**
9. All Documentary Requirements for Small Value Procurement including the signed & notarized Omnibus Sworn Statement shall be attached upon submission of the quotation.


JIM B. RAMOS
Assistant District Engineer
BAC - Chairperson

| ITEM NO. | ITEMS & DESCRIPTION | QTY. | UNIT | Unit Price | TOTAL PRICE |
|----------|---|------|-------------------------|------------|-------------|
| 1 | Paper Multicopy A4 80gsm | 500 | reams | | |
| 2 | Paper Multicopy Legal 80gsm | 100 | reams | | |
| 3 | Clear Folder Long | 100 | pcs | | |
| 4 | Brown Envelope Long | 100 | pcs | | |
| 5 | Sticky note for tabbing 5's | 100 | pcs | | |
| 6 | Signpen Black 0.5 (12pcs/box) | 5 | boxes | | |
| 7 | Signpen Blue 0.5 (12pcs/box) | 5 | boxes | | |
| 8 | Signpen Blue 1 (12pcs/box) | 5 | boxes | | |
| 9 | Multimark Permanent Pen 2.8mm (12pcs/box) | 5 | boxes | | |
| 10 | Plastic Paper Fastener GT#50-7 | 12 | boxes | | |
| 11 | Metal Paper Fastener MT 702 | 12 | boxes | | |
| 12 | Staple wire no. 35 | 24 | boxes | | |
| 13 | Tissue Paper (12rolls/pack) | 48 | pack | | |
| 14 | Alcohol 70% Solution | 48 | gals | | |
| 15 | Liquid Hand Soap refill | 48 | gals | | |
| 16 | Bleaching Solution 1L | 12 | bottle | | |
| 17 | Detergent Powder 1kg | 24 | pack | | |
| 18 | Toilet Bowl Cleaner | 12 | bottle | | |
| 19 | Muriatic Acid 1L | 24 | bottle | | |
| 20 | Multi Insect Killer 500ml | 24 | bottle | | |
| | | | TOTAL BID PRICE: | | |

Purpose: Procurement of Office Supplies of DPWH-Mis.Or. 2nd DEO (2nd Quarter for FY 2024)

Brand & Mode : _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Date



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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
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| Company Name: | |
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Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **1:00 o'clock** on July 15, 2024 in the return envelope attached herewith, to the BAC Secretariat for GOODS, DPWH-Misamis Oriental 2nd District Engineering Office, Balase Street, El Salvador City, Misamis Oriental.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery Period within **Sixty (60)** working days upon receipt of the approved funded Purchase Order
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of Acceptance by the end-user.
4. Price Validity shall be for a period of one hundred twenty (120) calendar days.
5. G-EPIS Registration Certificate, Mayor's Permit and DTI Registration Certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product (if applicable).
7. Please indicate the brand for each items being offered (if applicable).
8. The approved budget ceiling for this procurement is **P 621,280.00**
9. All Documentary Requirements for Small Value Procurement including the signed & notarized **Omnibus Sworn Statement** shall be attached upon submission of the quotation.

JIM B. RAMOS
Asst. District Engineer
BAC Chairperson

| ITEM NO. | ITEMS & DESCRIPTION | QTY. | UNIT | Unit Price | TOTAL PRICE |
|----------|-----------------------------------|------|--------|-------------------------|-------------|
| 21 | Furniture Polish | 12 | bottle | | |
| 22 | Glass Cleaner | 24 | bottle | | |
| 23 | Toilet Deodorant Cake 3in1 | 24 | pack | | |
| 24 | Air Freshener Lavender/Lemon | 36 | bottle | | |
| 25 | Car Air Freshener | 36 | can | | |
| 26 | Gel Air Freshener 180g (Lavender) | 64 | pcs | | |
| 27 | LED Bulb 11W Daylight | 30 | pcs | | |
| 28 | Epson 008 BK | 15 | bottle | | |
| 29 | Epson 008 C | 10 | bottle | | |
| 30 | Epson 008 M | 10 | bottle | | |
| 31 | Epson 008 Y | 10 | bottle | | |
| 32 | Construction Gloves Large | 24 | pairs | | |
| 33 | Rubber Gloves Large | 24 | pairs | | |
| 34 | Binder Clip 1" | 50 | boxes | | |
| 35 | Pencil | 10 | boxes | | |
| 36 | A4 Gloss Sticker Paper | 50 | packs | | |
| 37 | Expanding Envelope Brown | 100 | pcs | | |
| 38 | All Purpose Glue Stick | 12 | pcs | | |
| 39 | Paper Cutter Board A3 | 4 | pcs | | |
| 40 | Tape Dispenser 1" | 6 | pcs | | |
| | | | | TOTAL BID PRICE: | |

Purpose: Procurement of Office Supplies of DPWH-Mis.Or. 2nd DEO (2nd Quarter for FY 2024)

Brand & Mode : _____
Delivery Period: _____

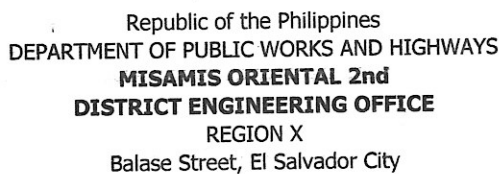
Warranty: _____
Price Validity: _____

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Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

Date



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1. All entries must be typewritten or legibly written.
2. Delivery Period within **Thirty (30)** working days upon receipt of the approved funded Purchase Order
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of Acceptance by the end-user.
4. Price Validity shall be for a period of one hundred twenty (120) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit and DTI Registration Certificate shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product (if applicable).
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Warranty: _____
Price Validity: _____

Delivery Period: _____ Price Validity: _____

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Printed Name / Signature / Date

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