



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA REGION (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : <b>2025-01-019</b>
Revised on :	Date : <b>01/13/2025</b>
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : <b>Finance Section</b>
<b>COMPANY NAME</b> :	
<b>ADDRESS</b> :	
<b>TEL. NO./FAX No.</b> :	<b>TIN</b> :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of JAN. 20, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **892,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.

  
**ALBIÉN M. MAHIA**  
Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>1</b>	<b>DESKTOP COMPUTER (Application Use)</b>	<b>4</b>	<b>units</b>		
	PROCESSOR & CHIPSET	Core i5 (13th Gen.) or its equivalent, minimum of 14-cores			
	INTERNAL MEMORY	16GB DDR4			
	STORAGE	1 TB 7200RPM HDD + 512GB SSD			
	DISPLAY & GRAPHICS	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory			
	AUDIO	Integrated Sound Card with internal/external speaker			
	EXPANSION SLOTS	4 slots on-board, at least 1 PCI Express slot			
	IO PORTS	Minimum of 6 USB slots (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)			
	NETWORK INTERFACE	Integrated Gigabit Ethernet			
	Casing	Two (2) external drive bays			
	<b>SOFTWARE</b>				
	Operating System	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to			
	Recovery Media	All drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.			
	Office Software	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.			

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>ACCESSORIES</b>					
	Keyboard Manufacturer's Standard (same brand as the Computer)				
	Mouse Optical with mouse pad (same brand as the Computer)				
	Webcam 2MP FHD				
	Headset Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)				
	Power Supply Manufacturer's Standard				
	Cables and Connectors all necessary cable and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
<b>OTHER REQUIREMENTS</b>					
	Brand and Model Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.				
	Components All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed. The supplier shall not allowed to change or add any components to the equipment.				
	Regulatory ENERGY STAR certified ( with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
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Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Documentation and Media	All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.			
	Warranty and Maintenance	The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date Inspection and Acceptance Report (IAR).			
	Technical Support	The local technical support shall include telephone and email 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for the resolution. Support shall have a response time of next business day.			
	Additional Notes	The UPS (650VA) shall be issued in bundle with the Desktop Computer for Specialized Software Application Use tech specs			
	<b>UNINTERRUPTIBLE POWER SUPPLY (For Workstation)</b>				
	Power Ratings	650VA/390W, 230V - Input/Output Voltage, 5 minutes back-up power at half load, 8 hours recharge time			
	IO Ports	No IO Ports Requirement			
	Outlets	2 power output / connectors			
	Features	Built-in Automatic Voltage Regulator (AVR), Automatic Self Test (built-in), Alarms (On line, on battery, replacement battery, and overload)			
	<b>SOFTWARE</b>				
	Management Software	No management software requirement.			
	<b>ACCESSORIES</b>				
	Cables and Connectors	All necessary cables and connectors			

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
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Assistant District Engineer  
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Item No.	ITEMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	OTHER REQUIREMENTS					
	Brand and Model	Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in current catalog and not end-of-life. The Manufacturer's certificate is required.				
	Documentation and Media	The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance	The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.				
	Technical Support	The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
	<i>The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.</i>					

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Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
2	<b>LAPTOP COMPUTER (FOR APPLICATION USE)</b>	2	unit		
	Processor & Chipset Core-i5 (13th Gen) or its equivalent, minimum of 10-				
	Internal Memory 16GB DDR4				
	Storage 512GB SSD				
	Display and Graphics 14" Diagonal Full High-Definition Wide Screen Display with integrated graphics memory				
	Audio Integrated high definition audio support, integrated stereo speakers and integrated digital microphone				
	Webcam Integrated widescreen HD				
	IO Ports 3 USB (2 type-A and 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)				
	Network Interface Bluetooth, wireless LAN (auto detecting and auto sensing), Gigabit Ethernet				
	Weight Not more than 1.9 kg / 4.2 lbs.				
	<b>SOFTWARE</b>				
	Operating System Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
	Recovery Media All drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.				
	Office Software Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and name after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>ACCESSORIES</b>					
	Mouse Optical with mouse pad (same brand as the Laptop)				
	Carry Case Manufacturer's Standard				
	Cable Adapter Gigabit Ethernet Cable Adapter ( for laptop models without Ethernet port)				
	Headset Headset with microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered laptop)				
<b>OTHER REQUIREMENTS</b>					
	Brand and Model Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.				
	Components All components must be same brand as the computer and manufacturer installed and new. The Supplier is not allowed to change or add any components to the equipment.				
	Regulatory ENERGY STAR certified ( with Energy Star Stamp). For laptops that do not carry Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				

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Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>WARRANTY, MAINTENANCE AND TECHNICAL SUPPORT</b>				
	Warranty and Maintenance      The Supplier must provide a one (1) year warranty on all for parts including mouse, headset with microphone, and associated software and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
	In any case that the Laptop needs to be pullout for servicing, The Supplier must return the unit with in two (2) weeks or a service unit with the same or higher specifications must be issued				
	Technical Support      The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
3	<b>MULTI FUNCTION INKJET PRINTER (A4)</b>	3	unit		
	Print Technology Inkjet (Color)				
	Print Speed Draft : 30 ppm or ISO: 17 ipm; speed measured using A4/Letter size paper				
	Print Quality 600 x 600 dpi				
	Copy Speed Draft : 11.5 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper				
	Scan Resolution 1200 dpi				
	Scan Features Multi-sheet scan to single PDF file; Scan to Network				
	Scan Type Flatbed and ADF				
	Duty Cycle 5,000 pages per month				
	Ink/Toner System Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface Fast Ethernet				
	IO Ports USB 2.0 (Type A); Ethernet (RJ-45)				
	<b>PAPER HANDLING</b>				
	Duplex Printing Automatic two-sided printing				
	Paper Trays Two Trays; Standard Input tray (250 sheets), Multi-purpose tray (100 Sheets)				
	Maximum Media Size Legal ( 8.5in x 14in)				
	Media Type Paper (bond, light, heavy, plain, recycled, rough) envelopes, labels, cardstock, photo, brochures.				
	<b>SOFTWARE</b>				
	Supported OS Windows 11,10 (32-bit & 64-bit)				
	Drivers Original CD/DVD copy or any electronic media storage. Must be compatible with 32-bit and 64-bit operating				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

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Tel. No. \_\_\_\_\_ Telefax: \_\_\_\_\_

Printed Name / Signature / Date  
Tel. No. / Cellphone No. / E-mail Address






Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA REGION (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) :	<b>2025-01-019</b>
Revised on :	Date :	<b>01/13/2025</b>
Standard Form/Title :	Office/End-User :	<b>REQUEST FOR QUOTATION Finance Section</b>
<b>COMPANY NAME :</b>		
<b>ADDRESS :</b>		
<b>TEL. NO./FAX No. :</b>		<b>TIN :</b>

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of JAN. 20, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 60 c.d upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate, Mayor's Permit, DTI/SEC shall be attached upon submission of the quotation
6. The approved budget ceiling for this procurement is **892,000.00**
7. The DPWH reserves the right to accept or reject any bid to annul the bidding process and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
8. Bidder/s may submit an open or sealed quotation.
9. RFQ can be submitted in person or thru registered mails, facsimile or email.

  
**ALBIÉN M. MAHIA**  
Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>ACCESSORIES</b>					
	Ink/Toner Cartridge	Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.			
	Cables and Connectors	All necessary cables and connectors, Patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).			
<b>OTHER REQUIREMENTS</b>					
	Brand and Model	Must be globally recognized brand of computers and has been marketed in the Philippines for the last ten (10) years. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.			
	Regulatory	ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.			
	Documentation and Media	The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.			

**Brand and Model :** \_\_\_\_\_ **Warranty :** \_\_\_\_\_  
**Delivery Period :** \_\_\_\_\_ **Price Validity :** \_\_\_\_\_

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Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA REGION (IV-B)

Name of Procuring Entity	Request for Quotation (P.R. No.) : <b>2025-01-019</b>
Revised on :	Date : <b>01/13/2025</b>
Standard Form/Title : <b>REQUEST FOR QUOTATION</b>	Office/End-User : <b>Finance Section</b>
<b>COMPANY NAME</b> :	
<b>ADDRESS</b> :	
<b>TEL. NO./FAX No.</b> :	<b>TIN</b> :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of Jan. 20, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

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**ALBIÉN M. MAHIA**  
Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Warranty and Maintenance The Supplier is required to provide a one (1) year warranty for parts and on-site labor, from the date of the Inspection and Acceptance Report (IAR).				
	Technical Support The local technical support shall include telephone and email 8 hours per day (8:00am-5:00pm) 5 days a week (Monday-Friday) for the resolution. Support shall have a response time of next business day.				
<b>4</b>	<b>UNINTERRUPTIBLE POWER SUPPLY</b>	<b>1</b>	<b>unit</b>		
	Power Ratings 650VA/390W, 230V - Input/Output Voltage, 5 minutes back-up power at half load, 8 hours recharge time				
	IO Ports No IO Ports Requirement				
	Outlets 2 power output / connectors				
	Features Built-in Automatic Voltage Regulator (AVR), Automatic Self Test (built-in), Alarms (On line, on battery, replacement battery, and overload)				
	<b>SOFTWARE</b>				
	Management Software No management software requirement.				
	<b>ACCESSORIES</b>				
	Cables and Connectors All necessary cables and connectors				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

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**MINDORO ORIENTAL DISTRICT ENGINEERING OFFICE**  
Masipit, Calapan City, Oriental Mindoro, MIMAROPA Region (IV-B)

Name of Procuring Entity Request for Quotation (P.R. No.) : **2025-01-019**

Revised on : Date : **01/13/2025**

Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **Finance Section**

**COMPANY NAME** :

**ADDRESS** :

**TEL. NO./FAX No.** : **TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM. of Jan - 20, 2025 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, Masipit, Calapan City, Oriental Mindoro.

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**ALBIEM M. MAHIA**  
Assistant District Engineer  
(BAC-Chairperson)

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	<b>OTHER REQUIREMENTS</b>				
	Brand and Model Must be globally recognized brand of UPS and has been marketed in the Philippines for the last five (5) years. It must be in current catalog and not end-of-life. The Manufacturer's certificate is required.				
	Documentation and Media The equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	Warranty and Maintenance The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.				
	Technical Support The local technical support shall include telephone and email, 8 hours per day (8:00am-5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.				
	<b>The awarding of Contract/P.O. under this RFQ will be on a lump-sum basis, hence, Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.</b>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

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