



REQUEST FOR EXPRESSION OF INTEREST (REI)

24CSE0023 - Consultancy Services for the Structural Assessment and Detailed Engineering Design for the Upgrading/Strengthening/Retrofitting of Existing Public Buildings – San Jose Municipal Hall, San Jose, Occidental Mindoro

1. The Department of Public Works and Highways, through the **PDE 2024**, intends to apply the sums of **Php. 999,717.60**, inclusive of 5% contingency being the Approved Budget for the Contract (ABC) to payments of the contract stated above.

Bids received in excess of the ABC shall be automatically rejected at the opening of the Financial Proposals.

2. The Department of Public Works and Highways now calls for the submission of eligibility documents for the following:

Project	Location	Objectives
24CSE0023 - Consultancy Services for the Structural Assessment and Detailed Engineering Design for the Upgrading/Strengthening/Retrofitting of Existing Public Buildings – San Jose Municipal Hall, San Jose, Occidental Mindoro	Occidental Mindoro	To engage a qualified and experience local Consulting Engineering Firm with at least Ten (10) years of experience in the field of structural assessment and structural design, has expertise and is globally competitive in the preparation of engineering design.

Prospective bidders must submit their Eligibility Documents on or before **9:00 AM** on **April 24, 2024** at the **DPWH Regional Office IV-A Conference Room**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

The Terms of Reference (TOR), Request for Expression of Interest (REI) and Eligibility Forms are now available at DPWH and PhilGEPS websites.

3. Bidding Documents are now available at the DPWH and PhilGEPS websites until the deadline for the submission and receipt of technical and financial proposals.
4. The BAC shall draw up the short list of eligible bidders from those who have submitted Expressions of Interest and Eligibility Documents and have been determined as eligible in accordance with the provisions of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act,” and its 2016 Revised Implementing Rules and Regulations (IRR).

The short list shall consist of **three (3)** eligible bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

<i>Experience of the Firm</i>	-	<i>50 pts.</i>
<i>Availability of Required Personnel of the Firm</i>	-	<i>20 pts.</i>
<i>Workload</i>	-	<i>30 pts.</i>
Total	-	100 pts.

5. A short listed association cannot disassociate from each other; otherwise, its members should be rejected. Neither can a short listed firm be allowed to associate with any other firms.

6. Prospective Bidders must indicate the **amount** of any of the consulting services listed below for projects undertaken by the firm (DPWH-CONSL-06(TPF2A)-2016: TECHNICAL ASPECTS: EXPERIENCE ON **COMPLETED PROJECTS**, GOVERNMENT AND PRIVATE) and of the proposed Team Leader/Project Manager (Curriculum Vitae) on the Eligibility Screening Forms.

6.1 Team Leader/ Personnel with relevant Master's Degree or Doctoral Degree is an advantage

7. Bidders may submit their Class "A" Eligibility Documents required to be uploaded and maintained current and updated in the PhilGEPS pursuant to Section 8.5.2 of 2016 Revised Implementing Rules and Regulations (IRR) or if already registered in the PhilGEPS under Platinum category, the Certificate of Registration and Membership in lieu of the uploaded file of Class "A" documents, or a combination thereof. In case the bidder opted to submit the Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in accordance with Section 34.2 of the same IRR
8. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised IRR of RA 9184.

The procurement and employment of **Corporation(s)/Incorporation(s) as consultant(s)** for the projects, **23CSE0023** - Consultancy Services for the Structural Assessment and Detailed Engineering Design for the Upgrading/Strengthening/Retrofitting of Existing Public Buildings – San Jose Municipal Hall, San Jose, Occidental Mindoro are **NOT ALLOWED.**

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or persons/entities forming themselves into a joint venture. Filipino ownership or interest in the joint venture concerned shall be at least sixty percent (60%).

9. The Procuring Entity shall evaluate bids using the Quality Based Evaluation (QBE) procedure. The minimum passing score for the evaluation of the Technical Proposal is eighty percent (80%). Only the Financial Proposal of the bidder with the Highest Rated Bid (HRB) shall be evaluated and negotiated upon. The criteria and rating system for the evaluation of bids are provided in the Instructions to Bidders (ITB).
10. The contract shall be completed within **30 c.d.**
11. Bidders are prohibited from making or accepting any communication with Members of the BAC, its staff and personnel, Secretariat, Technical Working Group (TWG) and/or observers, regarding matters connected to their bids from submission and receipt of bids until the approval by the Head of the Procuring Entity (HOPE) of the ranking of bidders per Section 33.1 of 2016 Revised IRR of R.A. 9184. However, the BAC, through its Secretariat, may ask in writing the bidder for a clarification of its bid. All responses to requests for clarification shall be in writing.
12. The Department of Public Works and Highways reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Procurement Activities	Date	Venue
Advertisement/ Posting in PhilGEPS	April 17, 2024	
Dropping/ Eligibility Check/Shortlisting	April 24, 2024 @ 7:00-9:00 a.m./ @ 10:00 a.m.	DPWH Region IV-A Conference Room
Pre-bid Conference	N/A	
Dropping/ Opening of Bids	May 7, 2024	
Cost of Bidding Documents	Php 1,000.00	

13. For further information, please refer to:

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APPROVED:


FRIEDRICH KARL L. CAMERO
BAC Chairperson