

DEPARTMENT OF PUBLIC WORKS & HIGHWAYS

Contract ID No. : 20KC0074
Contract Name & Location : Construction of 20CL 4 Storey School Building, Phase 1, NBCC Academic Brgy. Tankulan, Manolo Fortich, Bukidnon

DPWH-Bukidnon 3rd District Engineering Office
Dicklum, Manolo Fortich, Bukidnon

MINUTES OF PRE-BID CONFERENCE DECEMBER 11, 2019

1) Attendance

Present were:

ROMULO F. ANDRES	BAC Chairman	- Present
RENIE S. DIGAMON	Regular Member	- Present
RODRIGO V. SUMAY	Regular Member	- Present
ANTOLIN M. TENESTRANTE	Regular Member	- Present
MARILYN N. BALURAN	End-User (Construction)	- Present
ISMAEL R. ALAJID	End-User (Maintenance)	- Present
RYAN CAESAR B. FERNANDEZ	TWG Member	- Present
MA. CRISTY C. LEE	TWG Member	- Present
JANET D. PELAYO	TWG Member	- Present
LEIZLDA E. CONSTANTINO	TWG Member	- Present
MARYJUN A. COSARE	TWG Member	- Present
MARIEL G. JAMISOLA	TWG Member	- Present
ROBERT M. VALLES	Secretariat, Head	- Present
MA. DESIREE G. GARAY	Member	- Present
ORLANDO V. MANCAO, Jr.	Member	- Present
MA. TERESA B. FERNANDEZ	Member	- Present
MYRA LYNN P. DELGADO	Member	- Present

Observers:

1. Delia N. Lapar (NGO Representative) - Invited but unable to attend
2. Mr. Apolonio S. Timbangan (Bukidnon Rangers) - Invited but unable to attend
3. Engr. Carlo O. Pablico (COA Representative) - Invited but unable to attend

Bidders:

1. AMMAR CONSTRUCTION - Present
2. MEGAKONSTRUK DEVELOPMENT CORP. - Present

2) Call to Order

Engr. Romulo F. Andres, BAC Chairman, presided over the pre-bid conference. The pre-bid conference was called to order at 10:30 in the morning on **DECEMBER 11, 2019** at DPWH-Bukidnon 3rd D.E.O. Conference Room, Diklum, Manolo Fortich, Bukidnon.

Ms. Maria Teresa B. Fernandez gave the opening prayer, followed by the roll call of attendance. After doing so, the Presiding Officer declared the body in quorum.

3) Presentation/Explanation by BAC

a. Brief on Basic Contract Data

1. Contract ID No. : **20KC0074**
- Contract Name & Location : **Construction of 20CL 4 Storey School Building, Phase 1, NBCC Academic Brgy. Tankulan, Manolo Fortich, Bukidnon**
- Scope of Work : **Construction of School Building**
- Source of funds : **FY 2020 NEP (LIP)**
- Appropriation : **Php 20,000,000.00**
- ABC : **Php 19,800,000.00**
- Contract Duration : **225 Calendar Days**
- Cost of Bid Documents : **Php 25,000.00**

- b. Review of Requirements of Bidding Documents
- c. Review of Documents to be submitted by the bidders – Bid form, Technical and Financial proposals
- d. Explanation of Criteria for Eligibility Screening, Preliminary Examination of Bids, Evaluation of Bids and Post-Qualification

4) Questions and Comments from Bidders and Responses of BAC & other DPWH Officials

The BAC Chairman solicited questions and comments from the bidders and the members of the Bids and Awards Committee and Technical Working Group (TWG).

Having no questions and comments to discuss, the body proceeded to other matters.

5) Other Matters Discussed

The BAC Chairman reiterated the following policies, viz:

- a. Bid Documents must be in A4 size bond paper, paginated and bounded;
- b. Attachment of certification of no. of pages & bidders must check those documents requiring signatures and notary such as Bid Securing Declaration, site inspection and key personnel;
- c. Bidders must ensure that documents submitted are not expired;
- d. **"NO CONTACT RULE"** which is to refrain the BAC Members from entertaining and accepting calls and texts of the interested bidders. Should there be inquiries; the bidders are advised to visit the Office of the BAC Secretariat.
- e. Department Order #127 has been issued requiring only one (1) Project Engineer for every project. No PEs shall be allowed to handle two (2) projects at the same time.
- f. For the equipment pledged to the contract, just pledge what is required & avoid attaching unnecessary documents
- g. Late bids are no longer accepted and are outright disqualified from participating the bidding. Late bidders shall be required to submit a written explanation why their firm should not be sanctioned under Department Order No. 17, Series of 2015. "3-Strike Policy in the Procurement of Contracts for Infrastructure Works, Goods and Consulting Services".
- h. To facilitate early payment, the contractors must submit their requirements early for subsequent submission to COA.
- i. Should the bidder be declared as the lowest calculated bidder as read, they shall be required to submit documents for the contract within ten (10) days upon receipt of their Notice of Award;
- j. If discount is offered in the proposed financial bid, handwritten is not considered. It must be encoded or typewritten; AND
- k. NFCC attached must be updated;

6) Summary of Proceedings

The BAC Chairman reminded the members of the BAC and TWG to take note of the procurement schedule and to be present in all procurement activities of the District.

The schedule of the opening of bids for the above mentioned contract projects is on **DECEMBER 23, 2019** at 2:00 in the afternoon.

7) Adjournment

There being no other remaining topics for discussion, the pre-bid conference was adjourned at 11:15 in the morning.

Prepared by:



ROBERT M. VALLES
OIC-Head, BAC Secretariat

Approved by:



ROMULO F. ANDRES, ASEAN Engr.
BAC Chairman