

## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS BACOLOD CITY DISTRICT ENGINEERING OFFICE

Bacolod City, Negros Occidental



## Invitation to Bid

## Contract ID No.: 25GO0056 CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL

The Department of Public Works and Highways Bacolod City District Engineering Office, through the FY 2025 National Expenditure Program (NEP) – Early Procurement Activity (EPA) intends to apply the sum of Ten Million Three Hundred Ninety-Five Thousand Pesos (P 10,395,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Contract ID No. 25GO0056 - CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL.

- 1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The Department of Public Works and Highways Bacolod City District Engineering Office now invites bids for the hereunder Works:

Name of Contract	:	CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL
Contract ID No.	:	25GO0056
Locations	:	Brgy. Mandalagan, Bacolod City, Negros Occidental
Scope of Works	:	Construction of Road which includes Project Billboards, Occupational Safety and Health, Mobilization/Demobilization, Unsuitable Excavation, Embankment from Borrow, Aggregate Subbase Course, PCCP (unreinforced) 0.20m thick 14 days, and Single Arm, 6m-Pole Solar LED Roadway Lighting (80W)
Approved Budget for the Contract	:	P 10,395,000.00
Contract Duration	•	157 Calendar Days

- 3. Prospective Bidders should be (1) registered with and classified by the Philippine Contractors Accreditation Board (PCAB) with PCAB LICENSE Category of at least **C & D** (Small B).
- 4. Contractors/applicants who wish to participate in this bidding are encouraged to enroll in the DPWH Civil Works Application (CWA) at the DPWH Procurement Service (PrS), 5<sup>th</sup> Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, while those already enrolled shall

keep their records current and updated. The Contractor's eligibility to bid on the project will be determined using the DPWH Contractor Profile Eligibility Process (CPEP) and subject to further post-qualification. Information on registration can be obtained from the PrS during working weekdays from 7:00 am to 4:00 pm or at the DPWH website www.dpwh.gov.ph.

Only authorized liaison officer(s), whose name appears on the Contractor's Registration Certificate (CRC) with the presentation of his/her ID duly issued by its construction firm shall be allowed to purchase and submit/drop bidding documents.

- 5. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as "Government Procurement Reform Act". The contract shall be awarded to the Lowest Calculated Responsive Bidder (LCRB) who was determined as such during post-qualification.
- 6. Interested bidders may obtain further information from **Department of Public Works and Highways Bacolod City District Engineering Office** and inspect the Bidding Documents at Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City during weekdays from **8:00** am to **5:00** pm.
- 7. A complete set of Bidding Documents may be acquired by interested bidders on **November 1 November 20, 2024** from given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 25,000.00**.
- 8. The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
- 9. The Department of Public Works and Highways Bacolod City District Engineering Office will hold a **Pre-Bid Conference** on **November 8**, **2024 @ 10:00 a.m.** at the BAC Conference Room of DPWH Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City and/or through videoconferencing/webcasting, which shall be open to prospective bidders.
- 10. Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic. Similar to manual submission, the guidelines for the preparation and submission of an electronic bid are contained in BDS.
- 11. Bids must be duly received by the BAC Secretariat at the address below for manual submission or at electronic bids\_bacolodcity@dpwh.gov.ph for electronic submission on or before November 20, 2024, 9:00 a.m. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
- 12. Bid opening shall be on November 20, 2024, immediately after the deadline for the submission of bid, at the BAC Conference Room of DPWH Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City and/or

through zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

- 13. The **Department of Public Works and Highways Bacolod City District Engineering Office** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 14. For further information, please refer to:

HELEN S. ESPERANCILLA BAC Secretariat Head (034)433-2804, Local 60618 esperancillahelen@gmail.com/ procurementbcdeo@gmail.com/ FERDINAND S. MAGADA BAC Chairperson (034)433-2804,Local 60621 magada.ferdinand@dpwh.gov.ph

Approved by:

FERDINAND S. MAGADA
BAC Chairperson V

Noted:

ABRAHAM C. VILLAREAL District Engineer

RO6.11 KDG/HSE/FSM

### PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

#### REPUBLIC OF THE PHILIPPINES

#### DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

BACOLOD CITY DISTRICT ENGINEERING OFFICE

Region VI

Zardonyx St., Brgy. Taculing, Bacolod City, Negros Occidental

# BIDDING DOCUMENTS FOR

CONTRACT ID: 25GO0056

**CONTRACT**: **CONSTRUCTION OF ROAD,** 

NAME BARANGAY MANDALAGAN,

**BACOLOD CITY, NEGROS** 

**OCCIDENTAL** 

**CONTRACT**: Brgy. Mandalagan, Bacolod City, Negros

LOCATION Occidental

Date of Submission of Technical : November 20, 2024

and Financial Proposal

Issuance of Bidding Documents : November 1 – November 20, 2024

#### **Preface**

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the "Works") through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contracts, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the "name of the Procuring Entity" and "address for bid submission," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or note in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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### Glossary of Terms, Abbreviations, and Acronyms

**ABC** – Approved Budget for the Contract.

**ARCC** – Allowable Range of Contract Cost.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**CDA** – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**Contractor** – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

**CPI** – Consumer Price Index.

**DOLE** – Department of Labor and Employment.

**DTI** – Department of Trade and Industry.

**Foreign-funded Procurement or Foreign-Assisted Project** – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance

services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC - Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PCAB** – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**UN** – United Nations.

#### Section I. Invitation to Bid

#### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS BACOLOD CITY DISTRICT ENGINEERING OFFICE

Bacolod City, Negros Occidental



## Invitation to Bid for

#### Contract ID No.: 25GO0056 CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL

The Department of Public Works and Highways Bacolod City District Engineering Office, through the FY 2025 National Expenditure Program (NEP) – Early Procurement Activity (EPA) intends to apply the sum of Ten Million Three Hundred Ninety-Five Thousand Pesos (P 10,395,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Contract ID No. 25GO0056 - CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL.

- 1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2. The **Department of Public Works and Highways Bacolod City District Engineering Office** now invites bids for the hereunder Works:

Name of Contract	:	CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL	
Contract ID No.	:	25GO0056	
Locations	:	Brgy. Mandalagan, Bacolod City, Negros Occidental	
Scope of Works		Construction of Road which includes Project Billboards, Occupational Safety and Health, Mobilization/Demobilization, Unsuitable Excavation, Embankment from Borrow, Aggregate Subbase Course, PCCP (unreinforced) 0.20m thick 14 days, and Single Arm, 6m-Pole Solar LED Roadway Lighting (80W)	
Approved Budget for the Contract	:	P 10,395,000.00	
Contract Duration	:	157 Calendar Days	

- 3. Prospective Bidders should be (1) registered with and classified by the Philippine Contractors Accreditation Board (PCAB) with PCAB LICENSE Category of at least **C & D** (*Small B*).
- 4. Contractors/applicants who wish to participate in this bidding are encouraged to enroll in the DPWH Civil Works Application (CWA) at the DPWH Procurement Service (PrS), 5<sup>th</sup> Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, while those already enrolled shall keep their records current and updated. The Contractor's eligibility to bid on the project will be determined using the DPWH Contractor Profile Eligibility Process (CPEP) and subject to further post-qualification. Information on registration can be obtained from the PrS during

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- 6. Interested bidders may obtain further information from **Department of Public Works and Highways Bacolod City District Engineering Office** and inspect the Bidding Documents at Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City during weekdays from **8:00** am to **5:00** pm.
- 7. A complete set of Bidding Documents may be acquired by interested bidders on **November 1 November 20, 2024** from given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php 25,000.00.**
- 8. The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
- 9. The Department of Public Works and Highways Bacolod City District Engineering Office will hold a **Pre-Bid Conference** on **November 8, 2024** @ **10:00 a.m.** at the BAC Conference Room of DPWH Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City and/or through videoconferencing/webcasting, which shall be open to prospective bidders.
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- 11. Bids must be duly received by the BAC Secretariat at the address below for manual submission or at **electronicbids\_bacolodcity@dpwh.gov.ph** for electronic submission on or before **November 20, 2024, 9:00 a.m.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
- 12. Bid opening shall be on **November 20, 2024, immediately after the deadline for the submission of bid,** at the BAC Conference Room of DPWH Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City and/or through zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
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2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

14. For further information, please refer to:

#### HELEN S. ESPERANCILLA

BAC Secretariat Head (034)433-2804, Local 60618 esperancillahelen@gmail.com / procurementbcdeo@gmail.com FERDINAND S. MAGADA

BAC Chairperson (034)433-2804,Local 60621 magada.ferdinand@dpwh.gov.ph

Approved by:

**FERDINAND S. MAGADA** BAC Chairperson

Noted:

ABRAHAM C. VILLAREAL

District Engineer

RO6.11 KDG/HSE/FSM

### Section II. Instructions to Bidders

#### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

#### 1. Scope of Bid

The Procuring Entity, *DPWH Bacolod City District Engineering Office* invites Bids for the CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL with Project Identification Number 25G00056.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as "Project") is for the construction of Works, as described in Section VI (Specifications).

#### 2. Funding Information

- 2.1. The GOP through the source of funding as indicated below for **F.Y 2025**National Expenditure Program (NEP) Early Procurement Activity (EPA) in the amount of *Php 10,395,000.00*.
- 2.2. The source of funding is:

#### a. FY 2025 National Expenditure Program (NEP)

#### 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### 4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

#### For PROJECTS to be bid out by DPWH Bacolod City District Engineering Office;

1. Unless otherwise indicated in the **Instructions to Bidders (ITB)**, the prospective bidder must meet the following **Eligibility Requirements (ER)** for purposes of determining by the DPWH the eligibility of the bidder for the contract to be procured:

#### Submission of Class "A" and Class "B" Documents

To participate in the bidding for an infrastructure contract in the DPWH, a contractor/bidder must submit to the BAC of the Procuring Entity the following Class "A" and Class "B" Documents, as part of the Technical Component of its bid for the contract. The submission of these Documents is required only of contractors that are not yet enrolled in the DPWH Civil Works Registry (CWR) or those that wish to update their Class "A"/Class "B" documents submitted earlier for the CWR. In any case, prior enrolment or registration of a contractor with the CWR is not a prerequisite to the submission of bids for a specific contract.

#### 6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

#### 7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

a. Subcontracting is not allowed.

#### 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on November 8, 2024 at 10:00 a.m. at the BAC Conference Room, DPWH-BCDEO, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City and/or through videoconferencing/webcasting, which shall be open to prospective bidders.

#### 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

#### 11. Documents Comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

#### 12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

#### 13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

#### 14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. Payment of the contract price shall be made in:
  - a. Philippine Pesos.

#### 15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until [indicate date]. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### 16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### 17. Deadline for Submission of Bids

The Bidders shall submit on **November 20, 2024** @ **9:00 a.m.** at DPWH - Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City or through online submission as indicated in paragraph 10 of the IB.

#### 18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public on **November 20, 2024** @ **9:01 a.m.** at DPWH - Bacolod City District Engineering Office, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City specified in paragraph 9 of the IB. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

#### 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "passed" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

#### 20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

#### 21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

#### Section III. Bid Data Sheet

#### **Notes on the Bid Data Sheet (BDS)**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

## **Bid Data Sheet**

ITB Clause	
1.1	The Procuring Entity is the <b>Department of Public Works and Highways-Bacolod City District Engineering Office.</b>
	The scope of the Works under this Contract is <b>Construction of Road</b> which includes Project Billboards, Occupational Safety and Health, Mobilization/Demobilization, Unsuitable Excavation, Embankment from Borrow, Aggregate Subbase Course, PCCP (unreinforced) 0.20m thick 14 days, and Single Arm, 6m-Pole Solar LED Roadway Lighting (80W)
	The Contract Name is CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL
	The Contract ID is 25GO0056.
2.	The Approved Budget for the Contract is <b>Php 10,395,000.00</b> The Funding Source is the Government of the Philippines through <b>FY 2025 National Expenditure Program (NEP) – Early Procurement Activity (EPA)</b>
	The name of the Project is CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.
	The following are the "Major Categories of Works" involved in the contract to be bid: (see D.O 117, Series of 2017)
	RCP – Roads: Construction - PCCP
	(1) The following are the "Similar Categories of Works" that shall be considered in the evaluation of the work experience required for the contract to be bid:( see <b>D.O 117, Series of 2017</b> )
8.1	a. RRP, RCTP  "Subcontracting is not allowed.",
0.1	Subcomfacting is not unowed.
8.3	If subcontracting is allowed specify the portions of Works and the maximum percentage allowed to be subcontracted, otherwise state "Not applicable."
	"Not applicable"
9.1	The Procuring Entity will hold a Pre-Bid Conference for this Project on November 8, 2024 at 10:00 a.m. at the BAC Conference Room, DPWH-BCDEO, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City {and through video-conferencing/webcasting via Youtube page "Procurement Livestream Report for DPWH Bacolod City DEO-BAC"
	https://youtube.com/@dpwh.bacolodcity.deo.?si=B7oYnlwXWbt6n-L which shall be open to prospective bidders.

9.4	Electronic Bidding in accordance with GPPB Resolution No. 23-2013 will not be adopted in this procurement.							
10.1	Technical and Financial documents shall be book bounded for manual submission of bids							
	2. Contents of technical Docur	nante muet ha numbarad	/ paginated consecutively					
	along one side of the margin at							
	representative for both manual							
	representative for both manual	and electronic submission	on or olds.					
	Any missing, incomplete or pachecklist is a ground for outrig	•						
11.1	The Procuring Entity's address	s is:						
	DPWH- Bacolod City Distric	ct Engineering Office, Z	ardonyx St., City Heights,					
	Brgy. Taculing, Bacolod City	Y						
	[ABRAHAM C. VILLAREAL	, District Engineer (HO	<b>PE</b> )]					
	Contact person:							
	BAC Chairman: Ferdinand S. Maga	da. BAC Secret	ariat Head: Helen S. Esperancilla					
	Telephone No. (034) 433-2804, Loca	al 60621 034(433-280	94), Local 60618					
	Email address: magada.ferdinand@							
14.2a(4)(b)								
	on the Accreditation and Ass	signment of Contractor	's and Consultants' Project					
	Engineers							
	The minimum work experie	ence requirements for t	the key personnel are the					
	following:	T						
		Min. Years of Similar	Min. Years of Total					
	Key Personnel	Experience	Work Experience					
	Duning of Manager	(Same Position)	(Same Position)					
	Project Manager	Years	Years					
	Project Engineer	Years	Years					
	Project Materials Engineer	Years	Years					
	Project Foreman	Years	Years					
	Equipment Operator	Years	Years					
	X-X-X-X-X-X-X-X	X-X-X	X-X-X					
	"Assigning Accredited Contractor's and Consultants' Project Engineers on DPWH Projects in compliance to DPWH D. O. 148 Series of 2024: Guidelines on the Accreditation and Assignment of Contractor's and Consultants' Project Engineers, and D.O. 98 Series of 2016: Revised Guidelines on the Accreditation of Contractors and Consultants Materials Engineer"							
	Accredited Safety Officer (Required Upon issuance of Notice of Award) subject to D.O 98 Series of 2014: Submission of Construction Safety and Health Program							
	Approved by the Department of Labor and Employment (DOLE).							
	First Aider w/ certificate of Tra	First Aider w/ certificate of Training issued by RED CROSS in compliance to DOLE						
	requirements for the approval of Construction Safety & Health Program (Required							
	Upon issuance of Notice of Award) subject to D.O 98 Series of 2014: Submission							
	of Construction Safety and Health Program Approved by the Department of Labor							
	and Employment (DOLE).							
	The key personnel should meet the following number of years' work experience.							
	The experience means total years of civil works experience (of any nature in construction and engineering consultancy services)							

	2. Include the Tax Identification Number (TIN) of the Key Personnel. Compliance to D.O. 98 series of 2016: Revised Guidelines on the Accreditation of Contractors'/Consultants' Materials Engineer.		
	Include the contact number of the Materials l	Engineer	
14.2 a(4)(c)	The minimum major equipment requirements are the following:		
	Description	Capacity	Required Units
	Transit Mixer	5 cu.m.	1
	Payloader	1.50 cu.m. , LX80- 2C	1
	Water Truck/Pump	16000L	1
	Motorized Road Grader	140 Hp, G710A	1
	Vibratory Roller	10 mt, SD100DC	1
	Backhoe	0.80 cu.m.	1
	Dump Truck	12 cu.yd.	1
	X-X-X-X-X-X-X-X-X-X-X-X-X-X	total	7
	2) Laboratory Required Note Equipment of Units  Please refer to D.O. 11, Series of 2017 equipment, including 1 bagger concrete in Strict Application of R.A. 9184 in the concept with Delayed On-Going Contracts with the	Capacity/Unit for the minimum ma nixer and D.O. 127, S duct of Post-Qualificat	terials testing Series of 2018,
14.3a	The ABC is <b>P 10,395,000.00.</b> Any bid with	a financial component	exceeding this
14.3 b	amount shall not be accepted. Bid must be in "No further instructions."	Philippine Peso.	
17.1	Bids shall be valid until <i>one hundred twenty</i> for bids opening.	(120) calendar days fro	om the date set
18.1	The bid security shall be limited to a Bid following forms in accordance with the follo 1. The amount of not less than 2% of cashier's/manager's check, bank draft/gu 2. The amount of not less than 5% of ABC,	wing amounts:  f ABC, if bid securit arantee or irrevocable learners.	y is in cash, etter of credit;
18.3	The Bid Security shall be valid until 120 ca opening.	-	
19.1	Insert value engineering clause if allo instructions."	wed, otherwise state	"No further
20.4	The Bidder shall submit one (1) original and and second (Financial) components of its bid	_ ·	rst (Technical)

21.3 d	The specific identification of this bidding process is 25G00056-CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL
22	Bid submission maybe done manually or electronically/online. However, bidders should only select one mode of submission, either manual or electronic.  The address for receipt of Bids submitted manually is BAC, DPWH-BCDEO, Zardonyx St., City Heights Subd., Brgy. Taculing, Bacolod City.  The deadline for receipt of Bids is on November 20, 2024 at 9:00 A.M  For bids to be submitted electronically/online, the following procedures should be observed following D.O2020:  1. Submission of electronic Official Receipt of purchase of the Bidding Documents  (a)  Prior to the deadline of submission of bids, the prospective bidders shall send an e-mail with subject "Official Receipt for [Insert Contract ID]" to electronicbids_bacolodcity@dpwh.gov.ph. Attached to the said e-mail is the copy of the Official Receipt of purchase of bidding documents in Portable Document File (PDF) format with file name in the format " <pcab id="">_<contract id="">_OfficialReceipt.pdf".  For example, the filename of the attached PDF containing the Official Receipt of the Contractor with PCAB ID No. 12345, who intends to participate in the bidding of Contract ID No. 20Z00123 shall be "12345_20Z00123_OfficialReceipt.pdf". Further, the e-mail subject would be "Official Receipt for 20Z00123".  In case a prospective bidder originally intends to join the bidding as a Joint</contract></pcab>
	Venture (referred as "original bidder"), has been issued an Official Receipt of purchase of bidding documents and has submitted the electronic Official Receipt, but eventually decided to join the bidding with new members or as individual contractors (referred as "regrouped bidder"), or vice-versa, the "regrouped bidder" should purchase a new bidding document to be issued with the corresponding Official Receipt in their name and submit the electronic Official Receipt following the same procedures.
	2. Confirmation of the electronically submitted Official Receipt
	2.1 An e-mail shall be received by a prospective bidder confirming its successful submission of the Official Receipt as required under Item
	Only the electronic bids of bidders who have successfully submitted an electronic Official Receipt shall be accepted.
	2.2 An e-mail shall also be received by a prospective bidder in instances where their sent e-mail related to Item 1:
	<ul> <li>a. Has incorrect subject Contract ID, which means that a corresponding folder with the same Contract ID does not exist in the eBid Portal;</li> </ul>
	b. Has no attachment;
	c. Has an attachment but is not in the prescribed format;

- d. Has more than one (1) attachment; or
- e. Was received after the deadline of bid submission.

For the foregoing cases, the prospective bidders should rectify/correct the noted deficiency/ies to comply with the requirements under Item 1 for its electronic bid to be accepted.

#### 3. Preparation and submission of an electronic Bid

The prospective bidders shall prepare and submit their bids electronically following the steps prescribed under with D.O. \_\_\_ - 2020 in accordance with GPPB Resolution No. 09-2020 as follows:

- a. Following GPPB Resolution No. 09-2020, a bidder has the option to submit bid electronically. **However, if a bidder chooses to submit an electronic bid, the same bidder can no longer submit a bid manually for the same contract, and vice versa.**
- b. Similar to manual submission, prospective bidders shall prepare their bids in two (2) file folders, each for the Technical and Financial Components. The file name of the Technical and Financial Components folders should be in the format <PCAB ID>\_<CONTRACT\_ID>\_TECHNICAL and <PCAB ID>\_<CONTRACT\_ID>\_FINANCIAL (e.g. 12345 20Z00123 TECHNICAL, 12345 20Z00123 FINANCIAL).

Subsequently, each of the Technical and Financial Components file folders shall be **COMPRESSED**, **PASSWORD PROTECTED** and **NAMED** in the format **PCAB**ID>\_<CONTRACT\_ID>\_TECHNICAL.zip (or .rar/.7z) and **PCAB ID>\_<CONTRACT\_ID>\_FINANCIAL.zip** (or .rar/.7z), respectively (e.g. 12345 20Z00123 TECHNICAL.zip, 12345 20Z00123 FINANCIAL.zip).

- c. Each file contained in the Technical and Financial Components file folders shall be in PDF format (either scanned or exported/published), with file name in the format **PCAB** ID>\_**CONTRACT ID>\_DescriptiveFilename.pdf** (e.g. 12345 20Z00123 PCABLicense.pdf, 12345 20Z00123 OmnibusSwornStatement.pdf).
- d. The compressed archive file folders of the Technical and Financial components shall be compiled in a PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDER with filename in the format <PCAB>\_<CONTRACT ID>\_Bid (e.g. 12345 20Z00123 Bid).
  - (b) In case the total file size of the main archive file folder is more than the allowable size of an attachment per e-mail of the prospective bidder's e-mail service provider (e.g. Gmail, Yahoo Mail, Outlook), they shall need to split its electronic bid into two or

## more PASSWORD PROTECTED COMPRESSED ARCHIVE MAIN FILE FOLDERS.

- e. The e-mail submitting the prospective bidder's electronic bid should have a Subject in the format "Bid Submission for [Insert Contract ID]" (e.g. "Bid Submission for 20Z00123").
  (c)
  - (d) In case of multiple compressed archive main file folders, it shall be submitted in multiple e-mails, each with Subject in the format "Bid Submission [Insert Number of main archive folders]/[Insert total number of main archive folders]" (e.g. "Bid Submission 1/2 for 20Z00123" and "Bid Submission 2/2 for 20Z00123".
- f. The prospective bidder shall submit its electronic bid to <a href="mailto:electronicbids\_bacolodcity@dpwh.gov.ph">electronicbids\_bacolodcity@dpwh.gov.ph</a> using the prospective bidder's e-mail address registered in the Civil Works Application (CWA). In case prospective bidders are not yet registered, they can use any e-mail address, subject to the verification of the BAC Secretariat.

#### 4. Modification of an electronic bid

If a bidder wishes to modify its electronic bid, he may do so following the procedures in the manual submission of bid or he may choose to submit his modification electronically in the same format prescribed in the preparation and submission of an electronic bid, except that the subject of the e-mail submitting the bid modification shall be labelled "Bid Modification X for <Contract ID>", where "X" represents the number of bid modification submitted. For example, the subject of an e-mail submitting a first bid modification for Contract ID No. 20Z00123 should be "Bid Modification 1 for 20Z00123".

#### 5. Non-participation in the Bidding

In case a prospective bidder that have purchased a bidding document decided not to participate, he may choose to submit his letter of non-participation manually or electronically. In case of electronic submission, the contractor shall send an e-mail with the Subject "Non-participation for <Contract ID>" with the letter of non-participation as attachment with file name "<PCAB ID>\_<CONTRACT ID>\_Non-Participation.pdf". This e-mail should be sent to <u>electronicbids bacolodcity@dpwh.gov.ph</u> before the deadline for bid submission.

#### 6. Withdrawal of Electronic Bid

Bids may only be withdrawn prior the deadline for bid submission. In case of withdrawal of an electronic bid, the bidder shall send an e-mail with the subject "Bid Withdrawal for <Contract ID>" and the letter of bid withdrawal in pdf format with filename "<PCAB ID>\_<CONTRACT ID> BidWithdrawal.pdf" shall be attached. This e-mail should be sent to

<u>electronicbids\_bacolodcity@dpwh.gov.ph</u> before the deadline for bid submission.

#### 7. Opening of the electronic bid

Only during the actual opening of bids shall the bidder disclose the passwords for his electronic bid. This can be done by the bidder's authorized representative verbally in person, through phone call, online platforms (e.g. videoconferencing, webcasting), or through writing. In all cases, the bidders will have only three (3) attempts or fifteen (15) minutes, whichever comes first, to provide the correct password. Otherwise, the bidder shall be disqualified except in unforeseen justifiable circumstances. The bidder may also be subjected to the three-strike policy (D.O. 17, Series of 2015) as warranted by the circumstances.

If the bidder chooses to disclose the password through phone call, he should make sure that the contact numbers as recorded in the Civil Works Application are open when the BAC calls to ask for the password. The bidder may also choose to call the BAC number (034)433-2804, Local 60618 during the bid opening time and wait for the opening of his bid for him to disclose the password. For online call/video calls, the bidder may call the BAC Messenger/Skype account [Insert BAC Messenger/Skype Account].

If the bidder chooses to attend the bid opening through online conference, the bidder should join the meeting using the following link [Insert link].

If the bidder chooses to disclose the passwords through writing, the letters for password 1 (Main File Folder/Technical Component File Folder) and password 2 (Financial Component File Folder) should be enclosed in separate envelopes with the sender details (AMO, Bidder Name, Address) addressed to the BAC Chairperson, with the details of the bidding (Contract ID, Contract Name, Bid Opening Date and Time), signed and sealed, with a remark "Password [Insert 1 or 2]. Do not open before actual bid opening date and time".

All electronic bids (Password protected compressed archive main file folder/s) shall be opened first for the opening of the Technical Component compressed archive file folder/s. This shall be followed by the opening of the bids submitted manually for the opening of the Technical Component Envelopes. The same procedures apply for the Financial Component compressed archive file folder/s and financial component envelopes.

If the electronic bid or file within it was found to be damaged, could not be extracted or opened, the bid shall be considered "Failed".

If the electronic bid is not password-protected or is not in the required format, the bid shall still be accepted provided that the bidder acknowledges such condition. The BAC shall assume no responsibility for the misplacement of the contents of the contents of the improperly sealed or marked bid, or improperly compressed or password-protected folder, or for its premature opening.

	8. File name convention in case of a Joint Venture Bidder
	(e)
	For Joint Venture (JV), the format of PCAB ID to be used by the bidder in
	naming their files, folders and archives shall be "JV- <pcab id="" lead<="" of="" th="" the=""></pcab>
	Member>". For example, if three (3) Contractors with PCAB ID Nos. 12345
	(lead member), 67890, and 24680 entered into a JV, the PCAB ID they must use is "JV-12345".
27.1	The place of opening of Bids is BAC, DPWH-BCDEO, Zardonyx St., City
	Heights Subd., Brgy. Taculing, Bacolod City
	The date and time of opening of Bids are November 20, 2024, 9:01a.m.
34 b(2)	
	Additional contract documents relevant to the Project that may be required by
	existing laws and/or the Procuring Entity, prior to contract signing, in case of award, such as construction schedule and S-curve, manpower schedule,
	construction methods, equipment utilization schedule construction safety and
	health program approved by the Department of Labor and Employment, and
	Precedence Diagram Method (PDM).

### Section IV. General Conditions of Contract

#### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

#### 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

#### 2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

#### 3. Possession of Site

- 4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the SCC, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

#### 4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

#### 5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

#### **6.** Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

#### 7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

#### 8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines. If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

#### 9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

#### 10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the

Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

#### 11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.
- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

#### 12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

#### 13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

#### 14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

#### 15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC.**
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

### Section V. Special Conditions of Contract

#### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## **Special Conditions of Contract**

GCC Clause	CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD CITY, NEGROS OCCIDENTAL		
1.19	The Intended Completion Date is <b>157 Calendar Days</b> from the date the notice to proceed becomes effective.		
1.24	The Procuring Entity is DPWH- Bacolod City District Engineering Office, Zardonyx St., City Heights, Brgy. Taculing, Bacolod City		
1.25	The Procuring Entity's Representative is ABRAHAM C. VILLAREAL, District Engineer (HOPE)		
	Contact person:  BAC Chairman: Ferdinand S. Magada.  Telephone No. (034) 433-2804, Local 60621  Email address: magada.ferdinand@dpwh.gov.ph  BAC Secretariat Head: Helen S. Esperancilla 034(433-2804), Local 60618  esperancillahelen@gmail.com		
1.26	The Site is located at Brgy. Mandalagan, Bacolod City, Negros Occidental		
1.20	, and is defined in Drawings No.		
1.30	The <b>Start Date</b> is [Insert date].within 7 days upon issuance of Notice to Proceed		
1.33	The Works consist of <b>Construction of Road</b> which includes Project Billboards, Occupational Safety and Health, Mobilization/Demobilization, Unsuitable Excavation, Embankment from Borrow, Aggregate Subbase Course, PCCP (unreinforced) 0.20m thick 14 days, and Single Arm, 6m-Pole Solar LED Roadway Lighting (80W)		
2.2	If different dates are specified for completion of the Works by section ("sectional completion"), these dates should be listed here		
5.1	The Procuring Entity shall give possession of the Site to the Contractor on [Insert date].		
6.5	The Contractor shall employ the following Key Personnel: Project Manager Project Engineer Project Materials Engineer Project Foreman Equipment Operators		
	"Assigning Accredited Contractor's and Consultants' Project Engineers on DPWH Projects in compliance to DPWH D. O. 148 Series of 2024: Guidelines on the Accreditation and Assignment of Contractor's and Consultants' Project Engineers, and D.O. 98 Series of 2016: Revised Guidelines on the Accreditation of Contractors and Consultants Materials Engineer"		
7.4 c	[List key personnel by name and designation]  Specify additional conditions, if any, that must be met prior to the release of the performance security, otherwise, state "No further instructions".		

8.1	Insert any exceptions or qualifications, e.g., provisions of approved loan agreements for a foreign-assisted project pertaining to sub-contracts,
8.3	Specify any limitations on the extent of portions of the Works that may be subcontracted.
10.	The Site Investigation Reports are: [List here or state none]
12.3	No further instructions.
12.5	Select one from a to c below, whichever is applicable to the Contract, and delete the rest:
	a) Permanent Structures: Fifteen (15) years Buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent
	b) Semi-Permanent Structures: Five (5) years Buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures; and
	c) Other Structures: Two (2) years Bailey and wooden bridges, shallow wells, spring developments, and other similar structures
22.2	The Arbiter is: [Insert name]
	[Insert address]
29.1	Select one, delete the other:  Dayworks are applicable at the rate shown in the Contractor's original Bid.
31.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within 10 days of delivery of the Notice of Award.
31.3	The period between Program of Work updates is [insert number] days.
	The amount to be withheld for late submission of an updated Program of Work is [insert amount].
34.3	The Funding Source is the Government of the Philippines.
39.1	The amount and schedule of the advance payment is [insert amount as percentage of the Contract Price and schedule of payment]
40.2	Select one and delete the other:
	No further instructions
· · · · · · · · · · · · · · · · · · ·	

50.1	The date by which the As-Built Drawings and/or Operating and Maintenance Manuals are required is [Insert date].
50.2	The amount to be withheld for failing to supply the As-Built Drawings and/or Operating and Maintenance Manuals by the date required is [Insert amount in Pesos
	equal to 10% of the Contract Price].

### **Notes on Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

### Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's

Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

### Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

### **Bid Form for the Procurement of Infrastructure Projects**

[shall be submitted with the Bid]

		BID FORM
		Date :
		Project Identification No. :
To:		Bids and Awards Committee
	The I	Department of Public Works and Highways
	Baco	lod City District Engineering Office
	Zard	onyx St., City Heights Subd., Barangay Taculing, Bacolod City,
	Negr	os Occidental
	Su	eving examined the Philippine Bidding Documents (PBDs) including the pplemental or Bid Bulletin Numbers [insert numbers], the receipt of nich is hereby duly acknowledged, we, the undersigned, declare that:
Proc	curem	no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the ent Project: 25G00056- CONSTRUCTION OF ROAD, BARANGAY LAGAN, BACOLOD CITY, NEGROS OCCIDENTAL
	a.	We offer to execute the Works for this Contract in accordance with the PBDs;
	b.	The <b>total price of our Bid</b> in <b>words and figures</b> , excluding any discounts offered below is:P
	c.	The <u>discounts</u> offered and the methodology for their application are:
		[insert information];
	d.	The <b>total bid price</b> includes the cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties],_P
		which are
		itemized herein and reflected in the detailed estimates,
	e.	Our Bid shall be valid within the period stated in the PBDs, and it shall remain

- binding upon us at any time before the expiration of that period;
- f. If our Bid is accepted, we commit to obtain a **Performance Security** in the amount of 30% percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance

Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;

- g. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- h. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- i. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- j. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- k. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name:	
Legal Capacity:	
Signature:	
Duly authorized to sign the Bid for and behalf of: _	
Date:	

\_

<sup>&</sup>lt;sup>1</sup> currently based on GPPB Resolution No. 09-2020

### **Notes on the Bill of Quantities**

#### **Objectives**

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

### **Daywork Schedule**

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

#### **Provisional Sums**

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement

procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

### **Signature Box**

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

Contract No. : 25GO0056

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

# BILL OF QUANTITIES Part Description:

### Part No. 1

	(Columns (1), (2), (3), a to be filled up by the Proce	nd (4) are uring Entity)			(5) and (6) are p by the Bidder)
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
B.5	Project Billboard / Signboard	each	2.0	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
B.5	COA Billboard	each	1.00	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
B.7(2)	Occupational Safety and Health Program	L.s.	1.00	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
B.9	Mobilization/ Demobilization	L.s.	1.00	(in words: Pesos)  (In figures): Php	(in words: Pesos)
			Sub-	Total for this Page	In words: Pesos  In figures: Php

Contract No. : 25GO0056

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

# BILL OF QUANTITIES Part Description:

### Part No. 2

(Columns (1), (2), (3), and (4) are to be filled up by the Procuring Entity)			(Columns (5) and (6) are to be filled up by the Bidder)		
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART C	- EARTHWORKS		, ,		, ,
100(1)	Clearing and Grubbing	ha	0.47	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
102(1)	Unsuitable Excavation	cu.m.	360.00	(in words: Pesos)  (in figures): Php	(in words: Pesos)  (in figures): Php
104(2)a	Embankment from Borrow	cu.m.	502.41	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
105(1)a	Subgrade Preparation, Common Material	sq.m.	4,712.40	(in words: Pesos)  (In figures): Php	(in words: Pesos)  [In figures): Php
			Sub-	Total for this Page	In words: Pesos  In figures: Php

Contract No. : 25GO0056

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN, BACOLOD

CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

# BILL OF QUANTITIES Part Description: \_\_\_\_\_\_

Part No. 3

	(Columns (1), (2), (3), and to be filled up by the Procuri				(5) and (6) are up by the Bidder)
Pay Item No.	Description	Unit	Quantity	Unit Price (Pesos)	Amount (Pesos)
(1)	(2)	(3)	(4)	(5)	(6)
PART D -	SUBBASE AND BASE	COURSE			
200(1)	Aggregate Subbase Course	cu.m.	1,649.34	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
PART E –	SURFACE COURSES		I		1
311(1)d1	Portland Cement Concrete Pavement (unreinforced), 0.20m thick, 14 days	sq.m.	4,712.40	(in words: Pesos)  (In figures): Php	(in words: Pesos)  (In figures): Php
TAKI II-		KUCTUK		(in words: Pesos)	(in words: Pesos)
624(15)	Single Arm, 6m- Pole Solar LED Roadway Lighting, 80W	ea.	14.00	(In figures): Php	(In figures): Php
			Sı	ıb-Total for this Page	In words: Pesos
TOTAL A	AMOUNT				In figures: Php
TOTAL A	AMOUNT IN WORDS				

Contract No. Contract Name Location of the Con		
SUBMITTED BY	<b>7</b> :	
Name and Signatu	ure of Bidder's Representative	Date:
Position:		
Name of Bidder:		

Contract No. : **25GO0056** 

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

## SUMMARY OF BID PRICES (All Parts of Bill of Quantities or BOQ)

- 1. Part No. Enter the "Part No." for each section of the BOQ where unit prices are entered.
- 2. Part Description Enter the "Part Description" corresponding to the "Part No."
- 3. Total Amount Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Part No.	Part Description	Total Amount

Contract No. : **25GO0056** 

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

## SUMMARY OF BID PRICES (All Parts of Bill of Quantities or BOQ)

- 4. Part No. Enter the "Part No." for each section of the BOQ where unit prices are entered.
- 5. Part Description Enter the "Part Description" corresponding to the "Part No."
- 6. Total Amount Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Part No.	Part Description	Total Amount
		+
	·	

Contract No. : **25GO0056** 

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

### **SUMMARY OF BID PRICES** (All Parts of Bill of Quantities or BOQ)

- 7. Part No. Enter the "Part No." for each section of the BOQ where unit prices are entered.
- 8. Part Description Enter the "Part Description" corresponding to the "Part No."
- 9. Total Amount Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Part No.	Part Description	Total Amount
	•	

Contract No. : **25GO0056** 

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

## SUMMARY OF BID PRICES (All Parts of Bill of Quantities or BOQ)

- 10. Part No. Enter the "Part No." for each section of the BOQ where unit prices are entered.
- 11. Part Description Enter the "Part Description" corresponding to the "Part No."
- 12. Total Amount Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Part No.	Part Description	Total Amount

Contract No. : **25GO0056** 

Contract Name : CONSTRUCTION OF ROAD, BARANGAY MANDALAGAN,

BACOLOD CITY, NEGROS OCCIDENTAL

Location of the Contract:: Brgy. Mandalagan, Bacolod City, Negros Occidental

#### **SUMMARY OF BID PRICES**

(All Parts of Bill of Quantities or BOQ)

- 1. Part No. Enter the "Part No." for each section of the BOQ where unit prices are entered.
- 2. Part Description Enter the "Part Description" corresponding to the "Part No."
- 3. Total Amount Enter the "Total Amount" in Pesos for all pages having the same "Part Description"

Part No.	Part Description	Total Amount
	Total of Amounts	
otal of All Amoun esos	ts in Words:	
ıd	centavos.	
me	in the capacity of	
gned	Date	
	n the Bid for and on behalf of	

### ANNEX II-1.1K

### Section IX. Bidding Forms

The Bidder shall use the Bidding Forms (BFs) listed below in preparing its Bid and, in case it is awarded the contract, in preparing the documents required to perfect the contract.

DPWH-INFR-05: Contractor's Confidential Application Statement for Registration (CCASR)

DPWH-INFR-06: Contractor's Registration Certificate (CRC)

DPWH-INFR-07: Contractor's Information (CI)

DPWH-INFR-09: Bid Form

DPWH-INFR-10: Form of Bid Security: Bank Guarantee

DPWH-INFR-11: Form of Bid Security: Irrevocable Letter of Credit

DPWH-INFR-12: Form of Bid Securing Declaration

DPWH-INFR-13: Contractor's Organizational Chart for the Contract

DPWH-INFR-14: List of Contractor's Key Personnel to be Assigned to the Contract, with their

Qualification and Experience Data

DPWH-INFR-15: List of Contractor's Equipment Units to be Assigned to the Contract,

Supported by Certificates of Availability

DPWH-INFR-16: Sworn Statement Required by IRR Section 25.2b)iv)

DPWH-INFR-17: Bill of Quantities (BOQ)
DPWH-INFR-18: Summary of Bid Prices
DPWH-INFR-19: Cash Flow by Quarter

DPWH-INFR-20: Bidder's Checklist of Requirements for Its Bid, Including Technical and

Financial Proposals Requirement for Bidders

DPWH-INFR-43: Performance Security: Irrevocable Letter of Credit

DPWH-INFR-44: Performance Security: Bank Guarantee

DPWH-INFR-45: Construction Methods

DPWH-INFR-46: Construction Schedule in the form of PERT/CPM or Precedence Diagram and

Bar Chart with S-Curve and Cash Flow

DPWH-INFR-47 Manpower Schedule

DPWH-INFR-48: Major Equipment Utilization Schedule DPWH-INFR-49: Construction Safety and Health Program

DPWH-INFR-50: Checklist of Contract Documents and Supporting Documents

DPWH-INFR-51: Form of Contract Agreement

The content of each of these forms is given isn the folder marked "ANNEX IIB – Standard Bidding Forms." The bidder may download these forms from the DPWH website. The bidder may also obtain from the Procuring Entity hard copies of these forms as part of the BDs for the contract.

# Contract Agreement Form for the Procurement of Infrastructure Projects (Revised)

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

#### CONTRACT AGREEMENT

THIS AGREEMENT, made this [insert date] day of [insert month], [insert year] between [name and address of PROCURING ENTITY] (hereinafter called the "Entity") and [name and address of Contractor] (hereinafter called the "Contractor").

WHEREAS, the Entity is desirous that the Contractor execute [name and identification number of contract] (hereinafter called "the Works") and the Entity has accepted the Bid for [contract price in words and figures in specified currency] by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
- 2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, *viz.*:
  - **a.** Philippine Bidding Documents (PBDs);
    - i. Drawings/Plans;
    - ii. Specifications:
    - iii. Bill of Quantities;
    - iv. General and Special Conditions of Contract;
    - v. Supplemental or Bid Bulletins, if any;
  - **b.** Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- **c.** Performance Security;
- **d.** Notice of Award of Contract and the Bidder's conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

- 3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
- 4. The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature] [Insert Name and Signature]

[Insert Signatory's Legal Capacity] [Insert Signatory's Legal Capacity]

for: for:

[Insert Procuring Entity] [Insert Name of Supplier]

### **Acknowledgment**

[Format shall be based on the latest Rules on Notarial Practice]

### **Omnibus Sworn Statement (Revised)**

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINI	ES)		
CITY/MUNICIPALITY OF	) S.S.		

#### **AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

- 3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- 5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

- 7. [Name of Bidder] complies with existing labor laws and standards; and
- 8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract:
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
- 9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN	WITNESS	WHEREOF,	I have	hereunto	set	my	hand	this	 day	of	,	20	at
	<b>,</b>	Philippines.											

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

#### [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

### **Bid Securing Declaration Form**

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)	
CITY OF	) S.S.

### **BID SECURING DECLARATION Project Identification No.:** [Insert number]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

#### [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

# Section X. Checklist of Technical and Financial Documents

### Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary "pass/fail" criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

### **Checklist of Technical and Financial Documents**

I. TECHNICAL COMPONENT ENVELOPE						
Class "A" Documents						
<u>Leg</u>	<u>Legal Documents</u>					
	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR					
<u>Tec</u>	hnical Documents					
	b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and					
	c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; <u>and</u>					
	d) Philippine Contractors Accreditation Board (PCAB) License;  or  Special PCAB License in case of Joint Ventures;  and registration for the type and cost of the contract to be bid; and					
	e) Original copy of <b>Bid Security</b> . If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  or Original copy of Notarized Bid Securing Declaration; and					
	f) <b>Project Requirements,</b> which shall include the following:					
	a. Organizational chart for the contract to be bid;					
	b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data; ; (include Certificate of Accreditation) "Assigning Accredited Contractor's and Consultants' Project Engineers on DPWH Projects in compliance to DPWH D. O. 148 Series of 2024: Guidelines on the Accreditation and Assignment of Contractor's and Consultants' Project Engineers, and D.O. 98 Series of 2016: Revised Guidelines on the Accreditation of Contractors and Consultants Materials Engineer"					
	<b>c. List of contractor's major equipment units</b> , which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; <b>and</b>					

		g)	Original duly signed Omnibus Sworn Statement (OSS);  and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.				
	<u>Fin</u>	ancia	l Documents				
		(h)	The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).				
Class "B" Documents							
		(i)	If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;  or  duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.				
II.	FIN	ANCI	IAL COMPONENT ENVELOPE				
		(j)	Original of duly signed and accomplished Financial Bid Form; and				
	<u>Oth</u>	er doo	cumentary requirements under RA No. 9184				
		(k)	Original of duly signed Bid Prices in the Bill of Quantities; and				
		(1)	<b>Duly accomplished Detailed Estimates Form</b> , including a summary shee indicating the unit prices of construction materials, labor rates, and equipmen rentals used in coming up with the Bid; <u>and</u>				
		(m)	Cash Flow by Quarter.				

**Note**: All pages of Bidding Documents (Technical & Financial Documents) should be paginated and signed by the Bidder, book bound

Submit one (1) Original Bid and one (1) certified copy of Bid Documents

Important Note: "Assigning Accredited Contractor's and Consultants' Project Engineers on DPWH Projects in compliance to DPWH D. O. 148 Series of 2024: Guidelines on the Accreditation and Assignment of Contractor's and Consultants' Project Engineers, and D.O. 98 Series of 2016: Revised Guidelines on the Accreditation of Contractors and Consultants Materials Engineer"

