

Annex 1 - Photo Documentation of the Local Help Desk



August 27, 2022. Help Desk at Brgy. 93, Tondo, Manila



August 29, 2022. Help Desk at Brgy. 150, Tondo, Manila



August 30, 2022. Help Desk at Brgy. 93, Tondo, Manila



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Unified Project Management Office-Flood Control Management Cluster
DPWH-NCR Compound, 2nd St., Port Area, Manila



DOHWA ENGINEERING CO., LTD.
In Joint Venture with Kyong-Ho Engineering & Architects Co., Ltd.
In Association with Science & Vision Technology, Inc.,

Title/Description

Metro Manila Flood Management Project, Phase 1
*Management and Engineering Consulting Services for the Feasibility Studies,
 Detailed Engineering Designs, and Construction Supervision for the
 Modernization of Drainage Areas and Participatory Housing and Resettlement*
 (IBRD L/A NO. 8784-PH AND AIIB L/A NO. 000023-1-PHL)

Final Briefing of 4th Batch of Vitas Pumping Station Informal Settler Families (ISFs)

Minutes of Meeting

Date	Started	Adjourned	Venue
August 11, 2022	09:00 AM	11:00 AM	Barangay 93 Covered Court, Tondo, Manila
Attendees:		Topic:	
Please see attached marked as Annex "A"		<ul style="list-style-type: none"> • Procedures During the Relocation on August 12, 2022 • Finalization of List of Trucks and Vans to Be Used During the Relocation • Allocation of Block and Lot Numbers of Housing Units 	
Particulars	Session Highlights and Discussion		Person Responsible
Procedures During the Relocation	1.1. The Resettlement Action Plan (RAP) Team clarified that the ISFs must go to the Local Help Desk to process all the requirements needed for relocation. They were instructed to bring their folders with Entry Passes released by the National Housing Authority (NHA) - Manila before they travel to the relocation site. Their folders will be		




	<p>checked by the NHA Cavite upon their arrival at the relocation site.</p> <p>1.2. There were no other concerns noted after the discussion.</p>	
Transportation	<p>2.1. Mr. Michael Delmo (MD) of DPWH explained that the ISFs can rent their own trucks and vans to be used during the relocation.</p> <p>2.2. He also cleared that the ISFs can share for the rent of truck, but it is limited for two (2) families per truck, and that no household members are allowed to ride in the truck. The ISFs are only allowed to travel through rented vans, but are limited to 2 families per van only.</p> <p>2.3. The relocatees must also follow the health protocols: they must wear their face masks, and no overcrowding inside the van.</p> <p>2.4. The relocatees were then allowed to choose which family they are going to share their rented trucks and vans with.</p>	
Allocation of Block and Lot Numbers of Housing Units	<p>3.1. Mr. Antonio Pineda (AP) of NHA discussed the allocation of block and lot numbers of housing units.</p> <p>3.2. He informed that the NHA Cavite will be the one who is going to allocate their housing units, and that the ISFs are not allowed to choose which block and lot numbers they want.</p> <p>3.3. Some ISFs asked for the units that they chose during the site tripping prior to relocation, but AP explained that the approved allocation from NHA Cavite is final.</p>	
Review and Confirmation:		
Prepared by:	Noted by:	Approved by:
 YUN, YONG JIN	 VIOLENDA B. SUCRO	 RAMON A. ARRIOLA III
Team Leader CONSULTANT	Project Manager III DPWH UPMO-FCMC	Project Director DPWH UPMO-FCMC

Photo Documentation:



Annex 3 - Photos of the Site Tripping



Orientation of ISFs with the Developer at Trece Martires, Cavite,
followed by social-profiling

Annex 4 - LIAC Meeting Photos, Attendance Sheet, and Final Draft Code of Policy



August 09, 2022. LIAC Meeting for the discussion on finalization of Beneficiary Selection, Awards, and Arbitration Committee (BSAAC) Code of Policy at Operations Room, DPWH Central Office.



Republic of the Philippines
Department of Public Works and Highways
UPMO-Flood Control Management Cluster

Title/Description

Date:

Started:

Adjourned:

Venue:

Aug 21 / 2020

9:00 AM

UPMO Flood Room -
OFC

ATTENDANCE SHEET

Name	Office	Contact Number	Signature
1. <i>Suey Reyes</i>	UPMO - JCMC	5336-9057	<i>[Signature]</i>
2. FRATELLE ARNE DACE	-do-	-do-	<i>[Signature]</i>
3. ALEXSA JOY D. DELINO	-do-	-do-	<i>[Signature]</i>
4. BRIAN L. BANDOEN	-do-	-do-	<i>[Signature]</i>
5. MICHAEL I. DELMO	-do-	-do-	<i>[Signature]</i>
6. CRISTOPAL LARA JR	MUSO	-do-	<i>[Signature]</i>
7. <i>Ben Dy Ferrnuer</i>	MUSO	09608647602	<i>[Signature]</i>
8. <i>DENESE L AGUSTIN</i>	PCRM - CIVITAS	09358088165	<i>[Signature]</i>
9. <i>Norjany Jemfa</i>	SVTI	0968855649	<i>[Signature]</i>
10. <i>Rama Ayon</i>	SVTI	09366462238	<i>[Signature]</i>
11. <i>MARY GENE L. RAMOS</i>	PAWP	0911-8861499	<i>[Signature]</i>
12. WINSTON E. MORELA	PAWP	0977 1938 1X	<i>[Signature]</i>
13. <i>JOSE M. VILDA</i>	DEPW - MLC	09179 222612	<i>[Signature]</i>
14. WILLIAM V. LUGTU	DEPW - MLA	0944833258	<i>[Signature]</i>
15. DANIEL R. COCJIN	NHA - WS - MDD	0999915606	<i>[Signature]</i>
16. <i>Luz U. Evangelista</i>	NHA - WS - RD	099991687930	<i>[Signature]</i>
17. <i>Francisco B. Deraras</i>	NHA - WS - MDD	0918768704	<i>[Signature]</i>
18. <i>Antonio A. Pineda</i>	NHA WS MDD	09163554691	<i>[Signature]</i>
19. <i>RANDY REXA</i>	NHA WS	09197556572	<i>[Signature]</i>
20. <i>John Pascual Magaña</i>	DILG - CLRG	09197829320	<i>[Signature]</i>
21. <i>Diamante, Albert</i>	DILG - CLRG	09167831270	<i>[Signature]</i>
22. <i>Rizalino C. Valerio</i>	DILG - CLRG	09376289964	<i>[Signature]</i>
23. <i>Aileen D. Maniego</i>	DILG - NCR	69759800186	<i>[Signature]</i>
24. JAMER CLAIR R. SANTOS	DILG - NCR	09150083436	<i>[Signature]</i>

***CODE OF POLICIES FOR THE SELECTION OF QUALIFIED BENEFICIARIES IN THE
IMPLEMENTATION OF RELOCATION OF INFORMAL SETTLERS FAMILIES (ISFs)
LIVING WITHIN THE TECHNICAL FOOTPRINTS BY THE DEPARTMENT OF PUBLIC
WORKS AND HIGHWAYS (DPWH) IN THE CITY OF MANILA UNDER THE METRO
MANILA FLOOD MANAGEMENT PROJECT, PHASE I***

**ARTICLE I
RATIONALE**

In line with the implementation of the Metro Manila Flood Management Project (MMFMP), there is a need to clear the waterways in most of the creek in Manila. The waterways are presently occupied by ISFs who should be provided with adequate relocation and other assistance for their just and humane relocation.

To effect an orderly, peaceful and humane relocation and resettlement operation, the determination of households qualified for government resettlement assistance is of utmost importance. In order to realize this goal, Code of Policies need to be established to govern the rules and regulations on the identification and selection of housing beneficiaries.

**ARTICLE II
SCOPE**

The Code of Policies shall govern the selection and qualification of affected households for resettlement assistance and the resolution of conflicts/appeals which may arise during the implementation of the project.

**ARTICLE III
DEFINITION OF TERMS**

The following terms and phrases shall mean and to be understood as follows:

- a. Absentee Censused Household – a household who, at the time of the relocation, has not been residing continuously in the area for at least six months prior to relocation.
- b. Absentee House Owner (AHO) – refers to an individual who owns a house or dwelling unit who at the time of tagging and census operation does not occupied nor any of his household members or has ceased to occupy said structure for continuous period of at least six (6) months prior to census.
- c. Awardee – a person already awarded a housing unit through a housing program funded by any government financing institutions such as but not limited to SSS, GSIS, NHA, or through a local housing program initiated by the LGU.
- d. Association (Homeowners/Neighborhood) – refers to the organization duly accredited by the City Government of Manila, by the PCUP and DHSUD.

- e. Beneficiary - refers to the household who meets the basic eligibility requirement for government resettlement assistance and other selection criteria promulgated by the BSAAC
- f. Beneficiary Selection, Awards, and Arbitration Committee (BSAAC) – refers to the sub-committee of Local Inter-Agency Committee (LIAC) created to formulate and promulgate specific beneficiary selection criteria and to arbitrate census related cases.
- g. Buyer of structures – any individual or person who transacts a duly tagged structure from its previous owner for a consideration of money or its equivalent through purchase, sanla-tira or other similar means.
- h. Caretaker – refers to a person/household who took in charge after structure/unit was tagged in the absence of the house owner.
- i. Census –refers to the systematic process of gathering data and other socio-economic information through house to house interview with the household head or any household members with sufficient age and discretion preferably 18 years old and above
- j. Censused House Owner – refers to a house owner who officially registered in the census masterlist conducted by the DPWH/WB, 2015 NHA masterlist and the PRRC/LIAC masterlist for Vitas Pumping Station
- k. Census Claimants – refers to the household who officially included in the masterlist but not interviewed during the prescribed period of census
- l. Census date – refers to the actual date the census was conducted
- m. Censused Cases – those who are included in the master list that requires further verification/investigation and are subject to BSAAC deliberation.
- n. Cut-off date – date of census and tagging during which ISFs are considered as eligible for compensation and other forms of assistance.
- o. Disqualification – the act of preventing someone from participating and / or availing government housing assistance as a result of non-compliance to the set rules and regulations.
- p. Dwelling Unit – refers to an independent place of abode occupied principally for residential purposes.
- q. Good Census – refers to validated ISFs with complete documentary requirements and pre-qualified as having no government alpha listing record or any census cases.

- r. Household – refers to a person or a group of persons living in one structure or dwelling unit and having a common arrangement for the preparation and consumption of food, or a person dependent for the same.
- s. Household Head – responsible for the organization and care of the household or who is regarded as such by the members of the household
- t. Illegal Structure – refers to any structure constructed or moved within the prescribed boundary of the project area after the official termination of the tagging and census operations conducted by the concerned barangays, local government unit or any authorized agency.
- u. Moved Out – those project-affected persons, after the completion of census tagging, vacated the tagged structure.
- v. Multiple House Owner (MHO) – refers to an owner of any structure who owns more than one (1) residential structure within the project area.
- w. Out During Census – refers to a household who is an actual resident but was absent during the census and tagging operations.
- x. Out During Validation – refers to a household who was not present in the area during validation.
- y. Project Technical Footprints – refers to the project-affected area occupied by the Informal Settlers Families (ISFs) or individuals who are the basis of the DD master list.
- z. Project-Affected Persons – refers to an individual or a family occupying the structure located within the project right-of-way.
- aa. Professional Squatter – refers to an individual or groups who occupy lands without expressed consent of the landowner and who have sufficient income for legitimate housing. It shall also apply to persons who have previously been awarded home lots or housing units by the government but who sold, leased or transferred the same to settle illegally in the same place or in another urban area, and non-bona fide occupants and intruders of lands reserved for socialized housing. The term shall not apply to individuals or groups who simply rent land and housing from professional squatters or squatting syndicates.
- bb. Renter - refers to any household which pays the structure owner a certain amount / consideration for occupying or using the structure as dwelling unit
- cc. Rent-Free Occupant/Sharer – refers to any household other than the owner, occupying a portion of dwelling unit for free.

- dd. Returnee – refers to a person who were already or previously availed of government socialized housing program able to return to the area they were demolished or cleared.
- ee. Security of Tenure – refers to the degree of protection afforded to qualified program beneficiaries against infringement or unjust, unreasonable and arbitrary eviction or disposition, by virtue of the right of ownership, lease agreement, usufruct and other contractual arrangement.
- ff. Squatting Syndicate – refers to a group of persons engaged in the business of squatter housing for profit or gain.
- gg. Structure – refers to man-made facility built for the purpose of shelter or enclosure of persons, chattels or property of any kind.
- hh. Tagging –Is the methodical process of undertaking an inventory of all structures regardless of use of an area or project by assigning tag cards for identification and control of new/illegal construction
- ii. Uncensused – refers to a person whose name is not included in the census masterlist of households.
- jj. Underprivileged and Homeless Citizens – refers to the beneficiaries of RA 7279 and to individuals or families residing in urban and urbanizable areas whose income or combined household income falls within the poverty threshold as defined by the National Economic and Development Authority (NEDA) and who do not own housing facilities. This shall include those who live in makeshift dwelling units and do not enjoy security of tenure.
- kk. Validation – is an activity conducted by the local government unit or any authorized agency to determine whether an appellant-household is qualified or disqualified.
- ll. Vulnerable and Marginalized Groups – refers to the elderly, single mothers and widows, solo parents, persons with disabilities (PWD), abandoned children (including children of detained parents), LGBTQ+ members, pregnant women, members of an indigenous community, etc.
- mm. Structure Owner – refers to any person/s who owns a structure or dwelling unit which further be categorized as residential and non-residential use
- nn. Occupancy Verification – this refers to the occupancy verification survey and validation of households conducted by PRRC/LIAC/DPWH/Worldbank and Tagging Team in year 2017 & 2019 within the technical footprints in the City of Manila.

ARTICLE IV DECLARATION OF POLICIES

In pursuance of its objectives, the BSAAC hereby adopts the following policies, to wit:

- a. The primary objective of the disposition process is to provide security of tenure to the beneficiaries through the award and sale of the housing units to them.
- b. The maximum participation and involvement of the community shall be encouraged and sustained in the planning and implementation of the various undertakings.
- c. Only those qualified beneficiaries who have complied with the requirements in accordance with this Code shall be considered for relocation.
- d. Each qualified beneficiary shall be entitled to one (1) housing unit award and other entitlements. Any mode of transfer of rights by the qualified beneficiary to any other person shall not be allowed, except through hereditary succession of the nearest next of kin.
- e. The process of substitution shall be implemented based on existing NHA policies and guidelines, and the applicant-substitute shall undergo BSAAC validation and deliberation procedures.
- f. Any person who constructed any structure after the cut-off date of the occupancy structural survey and census and tagging shall be disqualified from becoming a beneficiary of the project and said structure shall be subject of demolition/dismantling according to containment and/or summary eviction regulation and proceedings or dismantling of structures under Article IX.
- g. Validated absentee house owner shall not be automatically disqualified for relocation. He/she may choose to file an appeal for reconsideration. BSAAC shall have the authority to conduct re-validation and deliberation of the issue on a case-to-case basis, subject to the decision of the LIAC.
- h. Project-affected persons who own multiple houses residing in the project area shall be awarded one housing unit only.
- i. Any potential beneficiary who will be found to be a member of a squatting syndicate or who abets its illegal activities shall be disqualified from becoming a beneficiary of the project.
- j. The procedure for the selection of beneficiaries set forth herein shall strictly be applied and implemented throughout the disposition process.
- k. The BSAAC advocates the general principle on gender sensitivity.

ARTICLE V

BENEFICIARY SELECTION, AWARDS, AND ARBITRATION COMMITTEE (BSAAC)

The BSAAC shall be composed of duly designated representatives from the following agencies/entities:

Chairperson: National Housing Authority (NHA)

Co- Chairperson : Manila Urban Settlements Office (MUSO)

Members:

- a. Department of Human Settlements and Urban Development (DSHUD)
- b. Department of The interior and Local Government (DILG) - Manila
- c. Metropolitan Manila Development Authority (MMDA)
- d. Presidential Commission for the Urban Poor (PCUP)
- e. Commission on Human Rights (CHR)
- f. Caritas Manila (a Non-Government Organization)
- g. Peoples Organization (Local Housing Board Member)
- h. Department of Public Works and Highways (DPWH)
- i. Concerned Barangay/s

The BSAAC shall be responsible for the identification, screening, evaluation and selection of beneficiaries, and formulation of resolution . It shall have the authority to hear and resolve all disputes, such as:

- a. Petitions for the revocation of the qualified status of a beneficiary due to violation/s of this Code prior to award;
- b. Controversies and disputes on matters of selection and qualification of beneficiaries;
- c. Request for reconsideration of its decision on matters pertaining to the selection of beneficiaries, which request shall be submitted by the concerned party within ten (10) days after rendered decision during deliberation;
- d. Claims for the inclusion of potential beneficiaries of the project in the occupancy verification list of households; and

Prepare the appropriate resolution on all petitions, appeals and census claims. The Secretariat of the BSAAC shall be composed of personnel from the City Government of Manila through MUSO. The Secretariat shall be in-charge of documentation of all the activities undertaken by the BSAAC. NHA shall be the depository of all records pertaining to deliberations and other related activities of the BSAAC.

ARTICLE VI
BENEFICIARY SELECTION CRITERIA

A. QUALIFICATION

The selection of socialized housing beneficiaries shall be in accordance with the criteria set forth in Article V, Section 16 of RA 7279, to wit;

- a Must be a Filipino citizen and of legal age.
- b Must be married, solo parent, single but structure owner or single but head of the family.
- c Must be underprivileged and homeless.
- d Must not own any real property whether in urban or rural areas.
- e Must not be a professional squatter or a member of squatting syndicates.
- f Must be included in the OPLAN-LIKAS official census Masterlist conducted by NHA, PRRC, DILG & MDSW in 2015 and validated in 2016 either as owner, renter, rent-free occupant or sharer.
- g That the household is directly affected within the project technical footprint of the Metro Manila Flood Management Project in the City of Manila.
- h A qualified household is not a holder of any Contract to Sell within the Philippines.
- i That s/he has not received any government housing assistance or any compensation under R.A. 10752.
- j Censused multiple Structure/Dwelling Unit owners shall be entitled to only one (1) relocation unit allocation within the resettlement site.
- k All appeals/census claims must be filed before the NHA within 15 working days from the date of receipt of notice to submit of documentary requirements.

B. DISQUALIFICATION

The following applicant-household shall be disqualified from the entitlement of resettlement assistance on the following grounds:

- a. Sellers and buyers of census rights after the conduct of TCV
- b. An absentee household owner however, he/she may exercise the following options:
 - a. File an appeal to the BSAAC.
 - b. Voluntarily dismantle his/her structure according to LIAC disclosure. Otherwise, the DEPW shall demolish the same upon issuance of the approved COC.

- c. Abandonment of structure/dwelling unit for a period of more than six (6) months from the time the census was conducted shall automatically result in the loss of his/her rights to any benefit due him/her.
- d. Awardee of any government housing assistance.

C. CONDITIONS FOR RECONSIDERATION AND REVALIDATION

The following conditions shall be subject to evaluation to be determined by BSAAC and endorsed by the LIAC, , and applicable existing policies, rules and regulations. As such, revalidation may be conducted on a case-to-case or special basis and the BSAAC qualification procedures shall apply:

- a. Those found to have sold or conveyed the residential/dwelling unit possessed by them prior to the award;
- b. Returnees/awardees of any socialized housing project of the government;
- c. Owner of any real property in other areas;
- d. Censused households who leave the project area for a period of six (6) consecutive months without just cause;
- e. Those previously awarded by any government housing projects and returned to the project-affected area;
- f. Those found in the master list but, during the conduct of validation, were observed/noted as out during validation, absentee household owner, moved out/no longer residing, or unknown in the area;
- g. May not be continuously residing in the project area until the completion of award due to justifiable reasons upon further verification;

D. DELIBERATION

Project proponent shall inform the claimants, while the secretariat will invite the BSAAC on the date, time and venue of the BSAAC deliberation through letter invitation duly received by the claimant and shall be posted to all Project/Field Office.

ARTICLE VII DOCUMENTARY REQUIREMENTS FOR BSAAC DELIBERATION

The appellant must submit the following to the BSAAC:

- a. Accomplished NHA Sworn Application Form with 2 pcs. 2x2 ID picture of the applicant
- b. PSA/Local Civil Registrar Copy of Birth Certificate
- c. Government-Issued ID (GSIS, SSS, PhilHealth, Passport, Voter's or COMELEC Certification, UMID, Postal, Driver's License, PRC, TIN, Current Passport, Senior Citizen ID, Solo Parent ID, Person with Disability (PWD) ID, DSWD 4Ps Certification, IBP); if without a primary ID, any two secondary identification cards as stated in the BSAAC Guidelines

- d. Latest Police/NBI clearance
- e. Latest Barangay Certification
- f. If married, PSA copy of Marriage Certificate and photocopy of Government-issued ID of Spouse
- g. If cohabiting, joint notarized Affidavit of Cohabitation
- h. If solo parent, certification from DSWD-Social Services Department/ Affidavit of Solo Parent
- i. If spouse/partner is deceased, PSA/Local Civil Registrar Copy of Death Certificate
- j. Latest Family Picture taken within the last three (3) months
- k. Certificate of Employment and Compensation with latest Income Tax Return, or Affidavit of Income (if not formally employed)
- l. Valid documents to prove continuous residency for a period of six (6) months in the area

B. SCREENING AND EVALUATION OF APPLICANTS BY BSAAC

The NHA shall conduct screening, evaluation, case study and investigation to determine his/her qualification and ensure validity of claim or authenticity of submitted documents.

C. DELIBERATION OF BSAAC

The BSAAC shall then conduct deliberation and shall observe the following:

- 1. Shall issue individual notice to the applicant on the result of deliberation.
- 2. Shall issue Resolution of the decision on deliberations conducted.
- 3. The Resolution shall be posted for fifteen (15) working days in the NHA bulletin board and other conspicuous places on the concerned barangays.

In cases of appeal for reconsideration to the BSAAC decision, the disqualified applicant may submit a formal appeal to the BSAAC Secretariat, not later than 10 working days upon receipt of notice of disqualification.

The deliberation of appeal may be conducted during the regular meeting of BSAAC or in a special meeting called by the BSAAC Chairperson. The decision of the BSAAC on all appeals shall be final.

ARTICLE VIII
NHA PRE-QUALIFICATION

Pre-qualification will help BSAAC determine who among the potential beneficiaries are previous recipients of government housing programs.

The BSAAC Chairperson shall notify PAP-applicants of the result of the pre-qualification proceedings from the NHA systems, as well as the decision of the BSAAC after the conduct of verification and deliberation.

ARTICLE IX
DISMANTLING OF STRUCTURES

The dismantling of structures shall be undertaken as a matter of procedure and for public interest in accordance with RA 7279 and other existing policies, rules and regulations, and issuances.

Voluntary relocation of Informal Settlers's Families (ISFs) shall be encouraged. All structures already vacated shall be dismantled in order to protect against possible intrusion of new settlers.

ARTICLE X
AMMENDMENT AND SUPPLEMENT

The BSAAC sitting as collegial body may issue additional or amendatory policies and provisions to supplement or amend this Code.

ARTICLE XI
SUPPLEMENTARY APPLICATION

In cases not covered by the provisions of this Code, the pertinent provisions of the RA 7279, RA 7160 Civil Code, NHA guidelines and other related issuances shall apply in a supplementary manner.

ARTICLE XII
SEPARABILITY CLAUSE

Any provision of this Code found contrary to law, morals and public policy, other provisions not affected thereby shall remain in force and in effect.

ARTICLE XIII
EFFECTIVITY

This Code shall take effect immediately after its posting to conspicuous places in the City Hall of Manila, in Manila City.

Approved this _____2022 at City Hall, Manila City

Annex 5 - Photos During the Relocation

Sending LGU (Tondo, Manila)



Hauling of ISFs' belongings to allocated trucks that will transport to relocation site.



Dismantling of Structures and Issuance of Certification/Agreement to Demolish and Remove Improvements (ADRI) to ISFs. The demolition team, provided by the Department of Engineering and Public Works (DEPW), dismantled the structures. Some ISFs dismantled their own structures for them to either sell or use the materials.



ISFs at the Relocation Action Center - Sending



ISFs signing for the Entry Pass given by NHA - Resettlement and Development Services Department (RDSD)



After issuance of Entry Pass, the ISFs will go to their allocated vans/service that will transport them to the relocation site in Trece Martires, Cavite.

Receiving LGU (Trece Martires, Cavite)



Relocation Action Center (RAC) at Trece Martires, Cavite

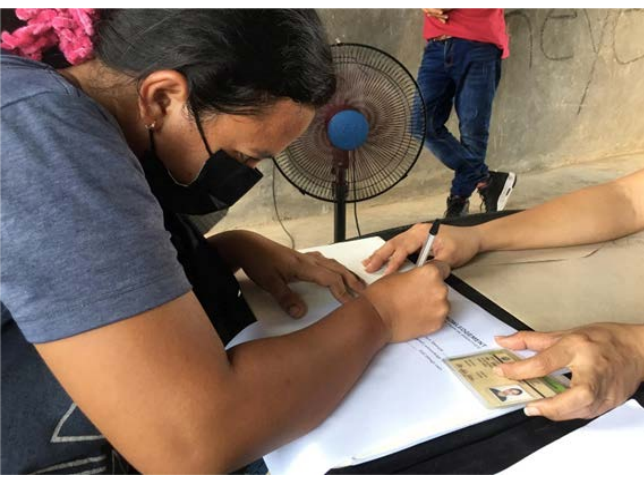
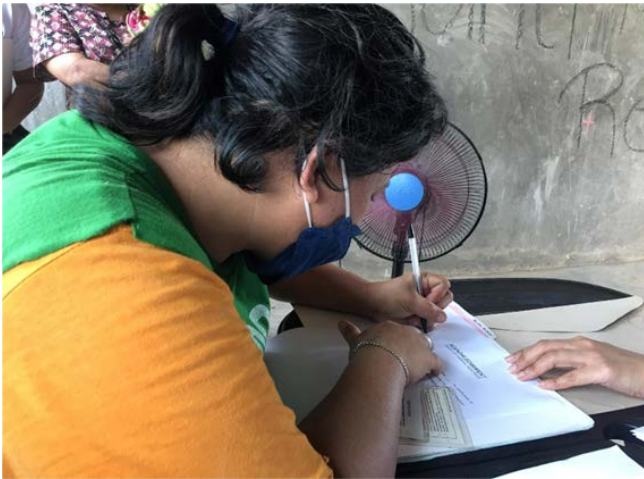


Arrival of ISFs at Trece Martires, Cavite

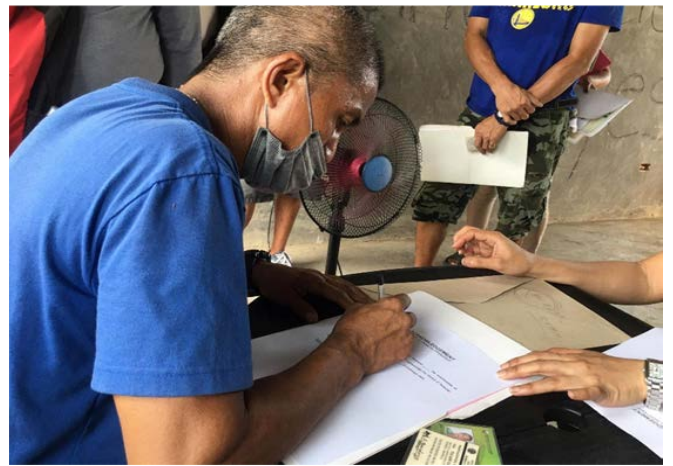
Annex 5 – Photos of Relocation Day
Annex 5.2 – Receiving LGU
Annex 5.2.3 – Orientation and Signing of Contract



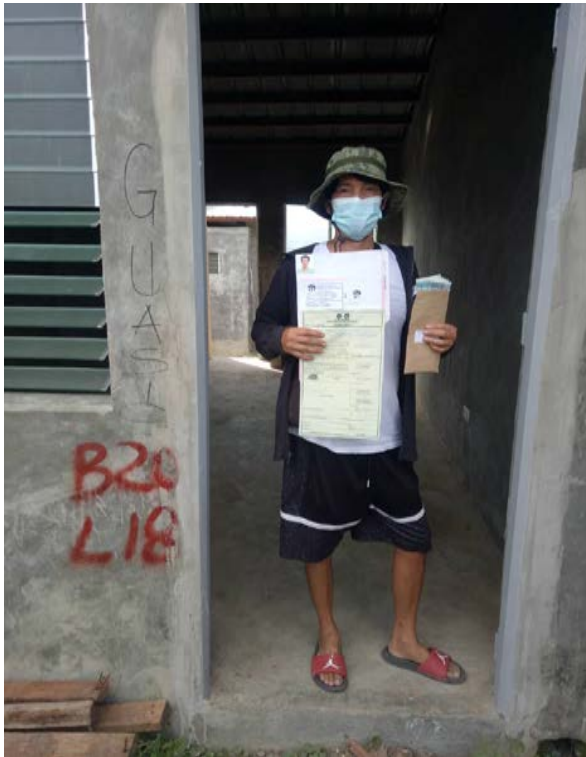
ISFs at the RAC - Receiving. NHA and LGU Trece Martires will orient them, followed by signing of unit contract with the Contractor/Developer.







ISFs received the 2nd disbursement of financial assistance.











Opening of allotted housing units

Annex 6 – Minutes of Meeting, Photo Documentation, and Attendance Sheet of the Pre-Employment Orientation



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Unified Project Management Office-Flood Control Management Cluster
DPWH-NCR Compound, 2nd St., Port Area, Manila



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(IBRD L/A NO. 8784-PH AND AIIB L/A NO. 000023-1-PHL)

Pre-Employment Orientation in Summer Homes, Brgy. Cabuco, Trece Martires, Cavite

Minutes of Meeting

Date	Started	Adjourned	Venue
August 20, 2022	10:00 AM	11:15 AM	Block 18 Lot 70, Summer Homes, Brgy. Cabuco, Trece Martires, Cavite
Attendees:		Topic:	
Please see attached marked as Annex "A"		Conduct of Pre-Employment Orientation for Job Fair Events	
Particulars	Session Highlights and Discussion		Person Responsible
Objectives	<ul style="list-style-type: none"> • Right mindset in seeking a job • How to prepare resume and/or fill out bio-data • Proper decorum • Mock interview • Open forum 		
Highlights of the Meeting	1.1. The orientation started at 10:00 A.M., which is facilitated and documented by		

	<p>Ms. Jocelyn Darauay (JD), Livelihood Specialist.</p> <p>1.2. Mr. Homer Duyan (HD), Livelihood Specialist, presented a PowerPoint presentation in Tagalog version for the relocatees to understand the discussion easily. Attached as Annex "C" is the said presentation.</p> <p>1.3. Ms. Vanessa Esturia (VE), RAP Assistant of Science & Vision for Technology, Inc. (SVTI) also presented and assisted in the orientation.</p>	
Discussions/Agreements/Recommendations	<p>Question 1: What is the age limit for employment? HD: The age limit is 16 to 60 years old, as long as the applicant can handle the work.</p> <p>Question 2: Do companies accept undergraduates? HD: There are companies that accept undergraduates as some of them look more into the skills than educational background of the applicant. JD: Emphasize the importance of first impression and proper/right way of answering during interviews. Practicing before the day of interview is important as well.</p> <p>Question 3: What is the wage rate in Cavite? HD: The minimum wage in Cavite is Php 373.00, which is lower than the minimum wage in Manila. JD: There are companies that provide transportation like shuttle bus for employees.</p> <p>Question 4: What if the household head is not available? Will you still accommodate other members of the family? HD: Yes. All employable members of the family may apply and will be accommodated.</p> <p>Question 5: Where and when are the job fairs? JD: Job fairs are being held every Friday at 09:00 A.M. at Waltermart and Towermall (vice versa), and are headed by the Public Employment Service Office (PESO) of Trece Martires.</p>	

	<p>2.1. The Resettlement Action Plan (RAP) Team highlighted the possibility of companies to hire additional workers for seasonal jobs due to the approaching “Ber” months.</p> <p>2.2. The relocatees were then informed that interested applicants may approach the Team to assist them during job fairs.</p>	
Ways Forward	<p>3.1. Assistance will be given to interested applicants on the days of job fair at Waltermart and Towermall near the Trece Martires City Hall.</p> <p>3.2. Transportation assistance from the relocation site to the venue will also be given to interested applicants, designated by the PESO Trece Martires.</p> <p>The orientation was adjourned at 11:15 A.M.</p>	
Review and Confirmation:		
Prepared by:	Noted by:	Approved by:
 YUN, YONG JIN	 VIOLEND A. B. SUCRO	 RAMON A. ARRIOLA III
Team Leader CONSULTANT	Project Manager III DPWH UPMO-FCMC	Project Director DPWH UPMO-FCMC

Annex A: Attendance

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
UNIFIED PROJECT MANAGEMENT OFFICE – FLOOD CONTROL MANAGEMENT CLUSTER
Metro Manila Flood Management Project
Attendance Sheet

Purpose: Livelihood (Employment) Orientation
Venue: Bay, Cabuco, Jose Martinez, Santa

Date: 8-20-2022

No.	Name	Gender	Barangay/Office	Contact Number	Signature	Remarks
1	Margarita Integran	Female		09304772571		
2	Razel S. Verton	Female		0969277800		
3	Nina Sagullano	Female	Cabuco	09383512701		
4	Leslie Cababao	Female	Cabuco	09162255897		
5	Bowena Aring	Female	Cabuco	09503098970		
6	Ronalde Delos Santos	Female	Cabuco	09815925535		
7	RHEZEL JOY RIO	FEMALE	CABUCO	09663665114		
8	Mark Jay Cabubang	MALE	CABUCO	09511922251		
9	JALME R. ESCUERA	MALE	CABUCO	09217701370		
10	KESSABEL LIMPO	FEMALE	CABUCO	09197083123		

DOHWA KYONG-HO

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
UNIFIED PROJECT MANAGEMENT OFFICE – FLOOD CONTROL MANAGEMENT CLUSTER
Metro Manila Flood Management Project
Attendance Sheet

Purpose: Livelihood (Employment) Orientation
Venue: Bay, Cabuco, Jose Martinez, Santa

Date: Aug 20, 2022

No.	Name	Gender	Barangay/Office	Contact Number	Signature	Remarks
1	MELDY A. Barceno	F		09109232510		
2	Ramil A. Dela Rama	M	CABUCO			
3	Shavira N. Bongue	MM	CABUCO			
4	ANGELIO LUMERON	M				
5	Emardo Xie	M				
6	Josephine B. Delos Santos	F	CABUCO	09067977476		
7	Jovita B. Delos Santos	F	Cabuco	09067998792		
8	John Michael Fortuna	G	Cabuco	09812973663		
9	Alone Lemauran	F	Cabuco	09754655480		
10	Jolina Cruz	F	CABUCO	09931433114		

DOHWA KYONG-HO

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
UNIFIED PROJECT MANAGEMENT OFFICE – FLOOD CONTROL MANAGEMENT CLUSTER
Metro Manila Flood Management Project
Attendance Sheet

Purpose: Livelihood (Employment) Orientation
Venue: Bay, Cabuco, Jose Martinez, Santa

Date: Aug 20, 2022

No.	Name	Gender	Barangay/Office	Contact Number	Signature	Remarks
1	William R. Villanueva	F	CABUCO			
2	JOHN MICHAEL FORTUNA	M	CABUCO			
3	Rose Ann Lumaron	F	CABUCO			
4	Jos Huag Arcah	M	Cabuco			
5	EDMAR AGUIAS	M	CABUCO			
6	ROVIC M. Dela Rama	F	Cabuco			
7	Raulito Guepco	M	CABUCO			
8	HANDEL RIVAN	M	STI			
9	Vanden Estan	F				
10						

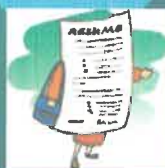
DOHWA KYONG-HO

Annex B: Photo Documentation



Annex C: PowerPoint Presentation During Pre-Employment Orientation

Mga Gabay sa Paghahanap ng Trabaho



I. LAYUNIN:

- Permanenteng hanapbuhay
- Trabahong naayon sa kakayahan at kagustuhan
- Maayos na kita para sa pangangailangan ng pamilya
- Lokasyon na malapit sa tirahan
- Makapaglaan ng balanseng oras para sa trabaho at pamilya
- Mapangalagaan ang kalusugan habang naghahanap buhay



II. PAGHAHANDA

a. SARILI

- Interest
- Kwalipikasyon
- Akma sa kasanayan
- Paglawak ng kaalaman
- Kakayahan ng katawan sa papasuking trabaho

b. JOB DESCRIPTION

- Alamin ang duties and responsibilities



c. RESUME

- Gawing malinis
- Ilagay ang iyong kakayahan
- Ilagay ang tamang natapos na edukasyon
- Magsabi ng katotohanan
- Ilagay ang wastong larawan

d. COMPANY PROFILE

- Alamin ang kompanyang pag-aaplayan
- Kaunting kaalaman sa background ng kompanya

e. PAGHAHANDA SA INTERVIEW

1. Matulog ng maaga
2. Magsuot ng angkop at maayos na damit
3. Maging maagap sa tinakdang oras ng interview
4. Patience
5. Maging magalang
6. Sabihin ang katotohanan
7. Huwag maging mayabang
8. Magpasalamat pagkatapos ng interview

f. PAGKOMPLETO NG REQUIREMENTS

1. Maging totoo sa pagkuha ng requirements
2. Gamitin ang sariling medical result





Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

August 25, 2022

Honorable Mayor GEMMA B. LUBIGAN

Governor's Dr., Brgy. San Agustin,
Trece Martires, Cavite

THRU : MS. ISABELITA P. AYOS
EA III/Local Housing Officer
Local Housing Office

PROJECT : Metro Manila Flood Management Project, Phase 1 (MMFMP1), IBRD 8784-PH and AIIB 000023-1-PHL

SUBJECT : Request for a Meeting Regarding the Downloaded Funds for the Implementation of Post-Relocation Assistance

Dear Mayor Lubigan:

This has reference to the funds downloaded to your office for the implementation of post-relocation assistance to the 229 beneficiaries from Vitas Pumping Station, such as livelihood assistance like skills training, Community-Based Livelihood Restoration and Development Program (CLRDP), and social services structures.

Relative hereto, we would like to request your good office a face-to-face meeting to discuss the submitted proposal and the livelihood activities of the above project on September 02, 2022, Friday, 10:00 A.M at the Local Housing Office of Trece Martires, Cavite.

Please see the following attached for your reference:

1. Submitted Project Proposal for the Financial Assistance to Be Downloaded by DPWH to the Local Government Unit (LGU) of Trece Martires
2. Signed Memorandum of Agreement (MOA) for the Downloading of Funds to LGU Trece Martires

Should there be any queries and concerns, please feel free to communicate with Ms. Jocelyn P. Darauay, Livelihood Specialist, through 09954681827 or email at joh.darauay@yahoo.com.

We look forward to your most favorable response.

Thank you.

Very truly yours,

RAMON A. ARRIOLA III
Project Director
UPMO-FCMC

August 25, 2022

Honorable Mayor GEMMA B. LUBIGAN

Governor's Dr., Brgy. San Agustin,
Trece Martires, Cavite

THRU : MS. ISABELITA P. AYOS
EA III/Local Housing Officer
Local Housing Office

**PROJECT : Metro Manila Flood Management Project, Phase 1 (MMFMP1), IBRD
8784-PH and AIIB 000023-1-PHL**

**SUBJECT : Request for a Meeting Regarding the Downloaded Funds for the
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We look forward to your most favorable response.

Thank you.

Very truly yours,



RAMON A. ARRIOLA III

Project Director

UPMO-FCMC





Republic of the Philippines
Province of Cavite
OFFICE OF THE CITY MAYOR
Trece Martires City

LOCAL INTER-AGENCY COMMITTEE

**PROJECT PROPOSAL FOR THE FINANCIAL ASSISTANCE
TO BE DOWNLOADED BY DPWH TO LGU TRECE**

I. BACKGROUND INFORMATION

Project Proponent: DEPARTMENT OF PUBLIC WORKS AND HIGHWAY (DPWH)
Address: Bonifacio Drive Port Area, Zone 068, Manila
Name of Project: METRO MANILA FLOOD MANAGEMENT PROJECT, PHASE1
Project Type: Vitas Pumping Station Rehabilitation Sub-Project
Project Site: Summerhomes, Brgy. Cabuco, Trece Martires City

Number of Target Beneficiaries: 229 families / approx. 1,030 individuals
Estimated Project Period: Calendar Year 2022 - 2025
Budgetary Requirements: **Php 40,192,480.00**

II. PROJECT RATIONALE

Since 2013, City of Trece Martires City has been the recipient of a relocation project and has generously accepted Informal Settlers Families (ISFs) from the National Capital Region.

Due to the rapid increase of relocatees, the City of Trece Martires has faced enormous financial pressures to cope with problems attendant to the increase in population brought about by thousands of ISFs in our jurisdiction.

Additional 229 Project Affected Families (PAFs) from Estero De Vitas, Tondo, Manila will be relocated to Summerhomes in Brgy. Cabuco, Trece Martires City by NHA through DPWH as the project proponent under Metro Manila Flood Management Project (MMFMP) for upgrading the new Vitas Pumping Stations in Tondo, Manila.

To augment and obtain the needed services of the incoming PAFs from Manila through MOA, this project proposal serves as guidelines for fund utilization of the Resettlement Action Plan prepared by DPWH.

The city of Trece Martires is supporting the needs of families living in resettlement sites particularly in providing their basic social services, Health, Environment, Disaster Risk Reduction, Peace and Order, Social Welfare, Waste Management and Community Development, wherein the budget to be given by DPWH will be utilized and focused on Livelihood Programs.

III. PROJECT OBJECTIVES

- To address the immediate needs of resettled families specially on Livelihood.
- Integrate resettled families with Trece Martires City
- Strengthen the technical and financial capacity of LGU in the development and implementation of resettlement programs.
- Funds shall be downloaded to LGU for immediate implementation of the projects and to address the needs of the resettled families.

IV. PROJECT DESCRIPTION

Closely coordinate with DPWH and NHA in the supervision of the RAP implementation which includes the construction of basic services facilities, livelihood restoration and implementation programs like skills training, provisions of capital, and organization of cooperative.

V. PROJECT COMPONENTS

PARTICULAR		AMOUNT
A.	Livelihood Assistance for Skills Training for employment and micro-enterprises, starter kits and securing clearances and permits for employment and micro-enterprises)	3,435,000.00
B.	Receiving LGU PPEs Sanitation Kit during relocation	30,000.00
C.	CLRDP and Social Services structures and start -up capital for income generating activities for PAFs	30,000,000.00
D.	Provision of Assistance for the Honorarium for 3 years	4,200,000.00
E.	Purchase of Dumptruck	2,500,000.00
F.	Electrical Certification Permit @120/PAFs	27,480.00
TOTAL		40,192,480.00

VI. BUDGET PROPOSAL

A. Livelihood Assistance for Skills Training

PARTICULAR	BUDGET	ACTIVITIES
Pre-membership seminar	500,000.00	People's organization and registration with government agency
Job skills training and job referral through PESO	645,000.00	PWD, Elderly and female-headed households
Entrepreneurial Skills Training With starter kit @10K	2,290,000.00	To start a micro-enterprise
Sub-total	3,435,000.00	

B. Receiving LGU PPEs Sanitation Kit during relocation

PARTICULAR	BUDGET	ACTIVITIES
Alcohol, facemask, soap, PPEs	30,000.00	Procurement of PPEs and medical supplies
Sub-total	30,000.00	

C. CLRDP and Social Services Structures

PARTICULAR	BUDGET	ACTIVITIES
Tricycle/Multicab Terminal	Php 1M	Construction (250 sqm lot area)
Talipapa	Php 1M	Construction (100 sqm lot area)
Multi purpose/Livelihood Center	Php 2.5M	Construction (150 sqm.)
Daycare Center	Php 500,000	Rehabilitation of one NHA unit
Multicab	Php 1.8M	Procurement of 3 units multicab- for Cooperative members
Brgy Outpost	Php 1.2M	Construction (100 sqm), to monitor peace and order
Sub-Total	8,000,000.00	

CLRDP and Social Services Structures		
PARTICULAR	BUDGET	ACTIVITIES
Financial Literacy seminar	150,000.00	1 yr budget to be conducted in 3 yrs In coordination with DTI
Multi-purpose Cooperative Seminar with member's capital	1,500,000.00	Seed capital for registered cooperative
Automotive Training with starter kit	1,000,000.00	In coordination with Tesda.
Entrepreneurial Skills Training With starter kit	2,290,000.00	
Meat Processing Training with starter kit @ 10K	2,290,000.00	At 10K per PAPs
One year budget	7,230,000.00	Budget for 1 year
Contingency fund for Livelihood	310,000.00	For emergency
Sub-Total (3 years budget)	21,690,000.00	
OVER-ALL TOTAL	30,000,000.00	

D. Provision of Assistance for the Honorarium for 3 years

PARTICULAR	BUDGET	ACTIVITIES
1. Honorarium for (3) safety and security personnel (peace and order) for 3 yrs	1,800,000.00	Provide assistance/allocation for the (honorarium) for the police/brgy. tanod presence for security to ensure that the relocates shall enjoy a humane quality of life and basic services such as health, education, burial etc
2. Honorarium for solid waste/MRF operations for 3 yrs	1,500,000.00	
3. Delivery of basic services:		
a. Healthcare – honoraria of (2) BHW for 3 yrs	450,000.00	
b. Education – honoraria of (2) Day care workers for 3 yrs	450,000.00	
Sub-Total	4,200,000.00	

E. Purchase of Dumptruck

PARTICULAR	BUDGET	ACTIVITIES
Procurement of mini dump truck	2,500,000.00	
Sub-Total	2,500,000.00	

F. Electrical Certification Permit

PARTICULAR	BUDGET	ACTIVITIES
Certificate of Electrical Inspection (CEI) @Php120.00/application	27,480.00	Meralco application required the CEI issued by Engineering Office
Sub-Total	27,480.00	

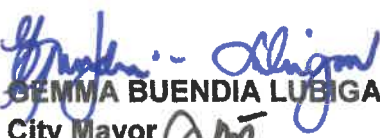

VII. IMPLEMENTATION TIMELINES

PPAs	CY 2022-2023					
	2QTR 2022	3QTR 2022	4QTR 2022	CY - 2023	CY - 2024	2QTR 2025
Livelihood Assistance for Skills Training for employment and micro-enterprises, starter kits and securing clearances and permits for employment and micro-enterprises)						
Receiving LGU PPEs Sanitation Kit during relocation						
CLRDP and Social Services structures and start -up capital for income generating activities for PAFs						
Provision of Assistance for the Honorarium for 3 years						
Purchase of Dumptruck						
Electrical Certification Permit @120/PAFs						

Prepared by:


ISABELITA P. AYOS
Local Housing Officer

Approved by:


GEMMA BUENDIA LUBIGAN
City Mayor 

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into this _____ day of _____, 2022 by and between:

The **DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**, a National Government Agency existing under and by virtue of the laws of the Philippines, with principal office address at Bonifacio Drive Port Area, Manila, represented by its Undersecretary, **EMIL K. SADAIN, CESO I**, hereinafter referred to as the "**DPWH**";

- AND -

THE LOCAL GOVERNMENT OF TRECE MARTIRES, CAVITE, a government agency duly organized under and by virtue of the laws of the Republic of the Philippines with office address at the City Hall Building, Trece Martires City, Cavite represented herein by its City Mayor, **HON. GEMMA B. LUBIGAN**, herein referred to as the "**RECEIVING LGU**";

- WITNESSETH THAT -

WHEREAS, the Philippine Government through the DPWH has embarked upon a program of development and implementation of the Metro Manila Flood Management Project (MMFMP) herein referred as the "Project", jointly funded by International Bank for Reconstruction and Development ("World Bank") and Asian Infrastructure Investment Bank (AIIB) with Government of the Philippines (GOP) counterpart funding, and composed of four (4) components namely, (i) Modernizing Drainage Areas, (ii) Minimizing Solid Waste in Waterways, (iii) Participatory Housing and Resettlement, and (iv) Project Management and Coordination;

WHEREAS, DPWH is implementing Component 1 of the Project which aims to modernize the existing drainage area by rehabilitating and upgrading an estimated 36 existing pumping stations and construction of 20 new pumping stations. The Project is following a programmatic approach and the 56 drainage areas have been selected based on a set of technical, economic, and social criteria;

WHEREAS, DPWH has the overall responsibility for the implementation of Component 3 of the Project with the Department of Human Settlements and Urban Development (DHSUD) and Metropolitan Manila Development Authority (MMDA) providing oversight responsibility along with DPWH. Specifically, the National Housing Authority (NHA) will be in charge of (i) presenting all available resettlement options to Project Affected People (PAPs); (ii) land acquisition; (iii) housing and site development; (iv) contracting service providers for social preparation and resettlement activities and technical studies as needed; and (v) engaging service providers to implement livelihood support activities for PAPs;

WHEREAS, the RA 11201 dated 14 February 2019 creating DHSUD as the overall oversight agency of all the Key Shelter Agency (KSA), which in the said RA section 50, an EO 90 was released placing NHA as under the supervision of DHSUD providing the project relocation site for the 229 Informal Settlers Families (ISFs) living along the technical footprints of Vitas Pumping Station;

WHEREAS, the NHA provided 229 units located in Summer Homes relocation site in Brgy. Cabuco, Trece Martires, Cavite with an average lot size of 40 sq.m. and average floor size of 22 sq.m. amounting of P240,000.00 payable of PAH for a maximum of 30 years;

WHEREAS, the NHA units are equipped with electrical connections prior to transfer and occupancy, and supply of water system through the elevated tanks and, when fully operational, provide individual connections;

WHEREAS, each housing unit is a typical one-bedroom unit with toilet and bath, kitchen sink and an outdoor multi-purpose work area per unit;

WHEREAS, the Trece Martires, Cavite as the receiving LGU, supports the relocation of 229 ISFs in the aforementioned property which is within its area of jurisdiction;

WHEREAS, the City of Manila, a government agency duly organized under and by virtue of the laws of the Republic of the Philippines, with office address at Office of the Mayor, Manila City Hall, Taft Avenue, Manila, represented herein by its City Mayor, **HON. FRANCISCO "ISKO MORENO" DOMAGOSO**, herein referred to as the **"SENDING LGU,"** provide support and assistance for the relocation of 229 ISFs along Vitas Pumping Station in barangay 93 and 150, Tondo Manila.

WHEREAS, the parties have agreed to transfer the fund in the amount of Php 40,192,480.00 , from the DPWH to Trece Martires, Cavite to implement the said Project, in accordance to COA Circular No. 2017-002 dated October 25, 2017, which states that the Auditor of the Implementing Agency (DPWH) shall no longer be required to issue a certification on the post-audit of the Report of Checks issues and Report of Disbursement under the Item 3.1.1 of COA Circular No. 2012-001, shall no longer required to issue a corresponding Credit Notice as a prerequisite for the liquidation of the cash advance under Item 3.1.3 of COA Circular No. 2012-001, and shall furnish the Accountant and the Auditor of the Source Agency, Notices of Disallowance, and subsequent audit decisions issues, if any, on the results of audit of disbursement of the cash advance, for reference and recognition in the books of accounts, to restore accountability of the IA upon finality of the audit decisions.

NOW THEREFORE, for and in consideration of the foregoing premises and the terms and conditions herein set forth, the PARTIES hereby agree, as follows;

Section 1. Rights and Obligation of DPWH

- a. Transfer the amount of Php 40,192,480.00 to the Local Government of Trece Martires, Cavite, to implement the said Project, in accordance to COA Circular No. 2017- 002 dated 25 October 2017 in relation to paragraphs 3.1.1 and 3.1.3 of COA Circular No. 2012- 001 dated 14 June 2012. The amount shall be deposited to Trust Fund Account No. 2052 - 1002 - 60 LBP pursuant to Section 63 Disbursement for IATF of CAO Circular No. 2015- 007;
- b. Record the issuance, and liquidation and all documents in relation to the fund transfer in accordance with COA Circular No. 94- 013, Item 3.0 of COA Circular 2012- 001, COA Circular No. 2016- 002, and COA Circular 2017- 002 dated 13 December 1994, 14 June 2012, 31 May 2016, and 25 October 2017, respectively, and relevant government accounting and auditing rules and regulation. Carry out implementation of regular monitoring and ensure that resettlement activities are undertaken in accordance with applicable government laws and regulations and the social safeguards policies of World Bank;
- c. Coordinate with NHA, SENDING LGU and RECEIVING LGU on areas for clearing with a corresponding schedule vis-à-vis the Project's implementation schedule. Pursuant to Item 5 of COA Circular No. 94-013, perform the following:
 1. Obligate the allotment for the Project to be implemented based on the advice of allotment and/ or memorandum of agreement or similar documents;
 2. Issue a check in the name of Local Government of Trece Martires, Cavite;
 3. Require the LGU of Trece Martires, Cavite to issue official receipt acknowledging receipt of fund transferred;

4. Maintain a subsidiary ledger of the cash transferred pertaining to the Project;
5. Require the LGU to submit the reports and furnish the DPWH with a copy of the journal voucher taking up the expenditures;
6. Issue a certification by the Accountant that funds previously transferred tom LGU, Trece Martires has been liquidated and accounted for in the book; and
7. Issue the official receipt for the unexpended balance remitted by the LGU, Trece Martires, Cavite.

- d. Provide the 100% of funds to facilitate the transfer of ISFs to the relocation sites;

Particular	Amount
Livelihood Assistance for Skills Training for employment and micro-enterprises, starter kits and securing clearances and permits for employment and micro-enterprises) – 229 ISFs @ 15,000 per PAF	3,435,000.00
Receiving LGU PPEs Sanitation Kit during relocation	30,000.00
CLRDP and Social Services structures and start -up capital for income generating activities for PAFs. This includes construction of livelihood center, health facilities, talipapa/ wet market and procurement and installation of street lights and cctv.	30,000,000.00
Provision of Honorarium	4,200,000.00
Purchase of Dumptruck	2,500,000.00
Electrical Certification Permit @120/PAFs	27,480.00
Total – To be downloaded to Trece Martires Cavite	40,192,480.00

- e. Provide food allowance and 14-day quarantine fund for the relocatees which is directly disbursed to the head of the households LBP account;

Particular	Cost
1. Food Allowance at PhP 500.00 per PAF per day for 14 days quarantine	1,603,000.00
2. Health and Safety Kits for PAFs (PPEs, thermometers, disinfectant supplies, Vitamin C and paracetamol capsules) P1,027.51 per PAF	235,299.79
Total - To be downloaded to the ISFs	1,838,299.79

- f. Provide Transfer Assistance for Trucking, vehicle for PAFs, and manpower assistance for vulnerable persons;

Particular	Cost
Transfer Assistance for Trucking, vehicle for PAFs, and manpower assistance for vulnerable persons at P15,000.00 per PAF	3,435,000.00
Total - To be downloaded to the ISFs	3,435,000.00

- g. Provide Utilities Application Assistance for applying for the new connection of electricity and water; and

Particular	Cost
Payment for the new application of electricity and power at P 800.00 per PAF	183,200.00
Total - To be downloaded to the ISFs	183,200.00

- h. Prepare the Resettlement Action Plan (RAP) for the Project to provide assistance (honorarium) of police/barangay tanod presence for security to ensure that the relocatees shall enjoy a humane quality of life, and provision for the basic services such as health, education, burial, etc. for the relocatees.

Particular	Cost
1. Honorarium for (3) safety and security personnel (peace and order) for 3 years	1,800,000.00
2. Honorarium for solid waste/materials recycling facility (MRF) operations for 3 years	1,500,000.00
3. Delivery of basic services:	
a. Healthcare – honoraria of (2) barangay health workers for 3 years	450,000.00
b. Education – honoraria of (2) Day care workers for 3 years	450,000.00
Total	4,200,000.00

Section 2. Rights and Obligations of the RECEIVING LGU

- a. Issue an Official Receipt/acknowledging receipt of the deposit in its Trust Fund account with account no. _____, and record in the book of accounts of the LGU the fund transferred to it by the DPWH in accordance with the existing government accounting and auditing rules and regulations;
- b. Assist and closely coordinate with the DPWH, NHA, and SENDING LGU in the supervision of the RAP implementation;
- c. Construct the basic services facilities within the relocation site.
 - c.1 Furnish the DPWH with copies of technical drawings such as shop drawings and the like, construction methodologies, Gantt charts, weather charts, scheduling of works, as-built plans, operation and equipment manuals, certificate of warranties;
 - c.2 Ensure that the construction workers are wearing the prescribed uniforms, and necessary protection gears;
 - c.3 Assume responsibility for any liability that may arise directly or indirectly, during the conduct of construction activities; and
 - c.4 Submits to DPWH a Status Report of the Project per progress billing;
- d. Assist in the implementation of livelihood restoration and implementation program which includes but not limited to skills training, provisions of capital and organization of cooperative. Return to the DPWH any unused balance from the transferred amount/funds;
- e. Liquidate, without delay, to the DPWH, the amount transferred in accordance with existing accounting and audit laws, rules and regulations;
- f. Submit to the DPWH, liquidation reports together with pertinent supporting documents, pursuant to the period and requirements prescribed under COA Circular No. 2015-007 dated 22 October 2015; and
- g. Submit recording of receipt/utilization and liquidation including the documentation of money/cash transfer by the DPWH in accordance with the rules and regulation embodied in COA Circular No. 94-013, 2021-001 and 2016-002 dated 13 December 1194, 4 June 2012 and 31 May 2016, respectively.

Section 3. Rights and Obligations of the SENDING LGU

- a. Coordinate with Public Employment Service Office (PESO), City Social Welfare and Development Office (CSWDO), and/or Urban Poor Affairs Office (UPAO) to conduct a social preparation orientation for relocatees;
- b. Assist and closely coordinate with the RECEIVING LGU in the supervision of the RAP implementation; and
- c. Do such other acts and deeds that will facilitate the Project implementation.

Section 4. Effectivity

This Memorandum of Agreement shall commence in _____ 2022.

Section 5. Capacity and Authorization

The **PARTIES** therein warrant that they have the capacity, power, and the requisite authorization to enter in this Agreement and to perform their respective obligations herein enumerated.

The **PARTIES** agree to sign, execute and deliver such other agreement and document in furtherance of and in the implementation of this Agreement; and

This shall be binding upon the **PARTIES** and their respective successors-in-interests and assigns. All other terms and conditions subsequently agreed upon by the **PARTIES** in writing after the signing of this MOA shall constitute an addendum thereto and form an integral part thereof.

Section 6. Separability Clause:

Should any part of this agreement be judicially declared null and void, such nullity shall not affect the validity of the remaining provisions hereof.

MAR 28 2022

IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2022 at the City of Manila, Philippines.

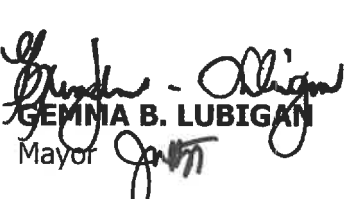
**DEPARTMENT OF PUBLIC WORKS
AND HIGHWAYS (DPWH)**

CITY OF TRECE MARTIRES, CAVITE

By:

Represented by:



EMIL K. SADAIN, CESO I
Undersecretary

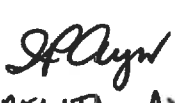

GEMINA B. LUBIGAN
Mayor






SIGNED IN THE PRESENCE OF:


RAMON A. ARRIOLA III
Project Director, UPMO-FCMC


ISABELITA AYOS
Local Housing Officer

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES
IN THE CITY OF CITY OF MANILA S.S.

BEFORE ME, a Notary Public in and for the above jurisdiction personally appeared:

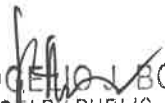
Name	ID Number	Date/Place Issued
1. EMIL K. SADAIN, CESO I	50014983A	12 APR 2019 / DFA MANILA
2. GEMMA B. LUBIGAN	UMID 006-0114-7625-8	

The following persons who executed the foregoing memorandum of Agreement consisting of six (6) pages including this page with Acknowledgement and acknowledged to me that the same are their free will and voluntary act and deed and those of the institutions represented therein.

MAR 28 2022

WITNESS MY HAND AND SEAL on this day of 2022
Philippines

Doc No. 109
Page No. 22
Book No. 511 B
Series of 2022


ATTY. ROGELIO J. BOLIVAR
NOTARY PUBLIC
AM Adm. Matter No. 204 June 21, 2021 to Dec. 31, 2022
IBP O.R. No. 132134 MD 2021 & IBP O.R. No. 133076 MD 2022
PTR O.R. No. 0695112 D 1/4/21 / Roll No. 33832/TIN# 129-871-009
MCLE No. VI-0029583 valid from 12/16/19 valid until 04/14/22 Quezon City
Address: 31-F Harvard St., Cubao, Q C







Annex 8 – List of Communications for the Implementation of RAP
August 2022

OUTGOING COMMUNICATIONS					
Letter Date	Letter Received	Through	From	To	Subject
August 03, 2022	August 04, 2022	Email	DPWH	MANILA	Vitas Pumping Station ISFs Relocation Activities for the Month of August
August 10, 2022	August 10, 2022	Email	DPWH	CARITAS	Inquiry Regarding Provision of Assistance for the 229 ISFs of Vitas Pumping Station
August 15, 2022	August 15, 2022	Email	DPWH	NHA	Request for a Meeting Regarding the 2018-2019 Rolling Masterlist of the NHA
August 19, 2022	August 23, 2022	Email	DPWH	MANILA	Request for Assistance to Expedite the Approval of the Code of Policy
August 25, 2022	August 31, 2022	Email	DPWH	CAVITE	Request for a Meeting regarding the Downloaded Funds for the Implementation of Post-Relocation Assistance
August 30, 2022	August 30, 2022	Email	DPWH	NHA	Water Connection for Fourth Batch of Vitas Pumping Station ISFs

Annex 9 - Monitoring of 4th Batch of Vitas Relocatees





DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
UNIFIED PROJECT MANAGEMENT OFFICE – FLOOD CONTROL MANAGEMENT CLUSTER
Metro Manila Flood Management Project
Attendance Sheet

Purpose: _____
Venue: _____

Date: AUG. 29, 2022
Time: _____

No.	Name	Gender	Barangay/Office	Contact Number	Signature	Remarks
1	Karren F. ARCA	Female	93/patch 4	09610007106	<i>Karren F. Arca</i>	
2	LEHITO M. MOSCOSA	M	93/1	09073052321	<i>Lehito M. Moscosa</i>	
3	Angelica Q. Mangalanzo	Female	93/B-4	09120409646	<i>A. Mangalanzo</i>	
4	Dalia M. Cubico	F	93/B-20 L4	09127822140	<i>D. Cubico</i>	
5	Joseph A. Calubogay	M	93 - Batac 4	09380810525	<i>Joseph A. Calubogay</i>	BLK-20 L+10
6	Salvador S. Saldal	F	93-B-18 L36	09615001863	<i>Salvador S. Saldal</i>	
7	Jennifer G. Gargan	F	150 B 20 L 5		<i>Jennifer G. Gargan</i>	
8						
9						
10						

Salvador



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

August 30, 2022

MR. MARCELINO P. ESCALADA JR.

General Manager
National Housing Authority (NHA)
Elliptical Road, Diliman,
Quezon City

ATTENTION : ENGR. ALPH L. ORTICIO

District Manager, Cavite District Office

PROJECT : Metro Manila Flood Management Project, Phase 1 (MMFMP1), IBRD 8784-PH and AIIB 000023-1-PHL

SUBJECT : Water Connection for Fourth Batch of Vitas Pumping Station Informal Settler Families (ISFs)

Dear Mr. Escalada:

This has reference to the recent relocation activities of the ISFs affected by the rehabilitation of the Vitas Pumping Station under the above project.

Three weeks have already been passed since the relocation of the fourth batch ISFs. However, it was brought to our attention that there were still no water service connection for them.

Relative hereto, we would like to request your assistance in informing the Developer to expedite the installation of water service connection.

Should there be any queries and concerns, please feel free to contact Ms. Rasmia Ampatua, Resettlement Specialist, through 09366402238 or email at rasmia.ampatua@gmail.com.

Your positive feedback regarding this matter is highly appreciated.

Thank you.

Very truly yours,

RAMON A. ARRIOLA III
Project Director
UPMO-FCMC

August 30, 2022

MR. MARCELINO P. ESCALADA JR.

General Manager
National Housing Authority (NHA)
Elliptical Road, Diliman,
Quezon City

ATTENTION : ENGR. ALPH L. ORTICIO

District Manager, Cavite District Office

**PROJECT : Metro Manila Flood Management Project, Phase 1 (MMFMP1), IBRD
8784-PH and AIIB 000023-1-PHL**

**SUBJECT : Water Connection for Fourth Batch of Vitas Pumping Station
Informal Settler Families (ISFs)**

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Your positive feedback regarding this matter is highly appreciated.

Thank you.

Very truly yours,



RAMON A. ARRIOLA III

Project Director
UPMO-FCMC



21.1 fapd/AJDD/LCA/VBS/RAA

