



Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
 Manila



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DEPARTMENT MEMORANDUM)

CIRCULAR NO.)
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dt 11/5/2024)

FOR / TO : SENIOR UNDERSECRETARY
 UNDERSECRETARIES
 ASSISTANT SECRETARIES
 REGIONAL DIRECTORS
 BUREAU DIRECTORS
 SERVICE DIRECTORS
 HEADS OF UPMOs
 DISTRICT ENGINEERS
 HEADS OF ATTACHED AGENCIES
 OTHERS CONCERNED
 This Department

For information and guidance, attached is a copy of **GPPB Resolution No. 03-2024** dated June 7, 2024, with the subject: **"APPROVING THE INCLUSION OF NEW TRAINERS INTO THE LIST OF RECOGNIZED TRAINERS OF THE GOVERNMENT PROCUREMENT POLICY BOARD AND AUTHORIZING ITS TECHNICAL SUPPORT OFFICE TO UPDATE AND MAINTAIN THE SAID LIST ON THE GPPB WEBSITE"**.

A copy of the said Resolution may also be downloaded from the DPWH website: <http://dpwhweb>. If an office cannot access the DPWH website, a hard copy may be obtained from the Records Management Division, HRAS, upon request.

For dissemination to all concerned.

Atty. MICHAEL S. VILAFRANCA, CESO III
 Officer-in-Charge
 Office of the Assistant Secretary for Support Services

Encl: As stated

cc: Office of the Secretary

10.1.4 FJED/CDP/GME

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APPROVING THE INCLUSION OF NEW TRAINERS INTO THE LIST OF RECOGNIZED TRAINERS OF THE GOVERNMENT PROCUREMENT POLICY BOARD AND AUTHORIZING ITS TECHNICAL SUPPORT OFFICE TO UPDATE AND MAINTAIN THE SAID LIST ON THE GPPB WEBSITE

WHEREAS, Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”, took effect on 26 January 2003, while its 2016 revised Implementing Rules and Regulations (IRR) took effect on 28 October 2016;

WHEREAS, RA No. 9184 mandates the Government Procurement Policy Board (GPPB) to establish and maintain a sustained training program to professionalize and develop the capacity of the Bids and Awards Committee (BAC) and its Secretariat and Technical Working Group (TWG) of Procuring Entities (PEs).¹ Similarly, under Section 16 of the Implementing Rules and Regulations (IRR) of RA No. 9184 mandates the Head of the Procuring Entity (HoPE) to ensure that the BAC, its Secretariat, and the TWG satisfactorily complete procurement training or capacity development programs within six (6) months of their designation;

WHEREAS, Section 63 of RA No. 9184 and Section 63.1(e) of the 2016 revised IRR of the same law authorize the GPPB to ensure that the PEs regularly conduct training programs related to government procurement, among others;

WHEREAS, in accordance with the foregoing, the GPPB, through its Resolution No. 12-2018,² approved the issuance of Circular No. 07-2018³ which provides the requirements to recognize procurement training or capacity development activities for the BAC and its Secretariat, TWG, and the Procurement Units of PEs. Additionally, it authorized the GPPB-Technical Support Office (TSO) to maintain a pool of Recognized Trainers to conduct such activities nationwide. To qualify as GPPB Recognized Trainers, candidates must successfully complete the Recruitment, Selection, Recognition, and Retention Program⁴ administered by the GPPB-TSO, followed by a confirmation or recognition by the Board;

WHEREAS, to ensure that the GPPB Recognized Trainers remain updated on the most recent issuances related to the 2016 revised IRR of RA No. 9184 and are highly skilled in presenting and facilitating procurement trainings and workshops, they are required to participate in the regular Knowledge and Skills Enhancement Training

¹ Section 16.

² Dated 04 September 2018, entitled “*Approving the Issuance of a Circular for the Recognition of Capacity Development Activities and Existing Pool of Procurement Trainers Pursuant to Section 16 of Republic Act No. 9184 and its 2016 revised Implementing Rules and Regulations.*”

³ Dated 04 September 2018, entitled, “*Guidelines and Conditions in the Recognition of GPPB Procurement Trainings or Capacity Development Activities Pursuant to Section 16 of RA No. 9184 and its 2016 revised IRR and the Recognition of the Existing Pool of Procurement Trainers.*”

⁴ As provided under Item 8.0 of the GPPB issued Circular No. 07-2018, the Recruitment, Selection, Recognition, and Retention Program of the GPPB TSO is a comprehensive process involving preliminary screening, extensive training on RA 9184 and its IRR, a workshop focusing on skills and values formation, and an in-house training evaluation, all aimed at enhancing the capabilities and competencies of trainers.

Workshop, a retooling program being conducted by the Capacity Development Division of the GPPB-TSO;⁵

WHEREAS, from 2019 to 2021, the GPPB-TSO observed a significant increase⁶ in training demand, receiving approximately two hundred (200) training requests annually from various PEs, highlighting the need to fulfill the training requirements of PEs. To meet this demand, the GPPB issued Resolution Nos. 01-2020⁷ and 19-2021,⁸ which confirmed the List of Recognized Trainers, comprising one hundred seventeen (117) GPPB Recognized Trainers⁹ in 2020 and forty-five (45) GPPB Recognized Trainers¹⁰ in 2021,¹¹ respectively;

WHEREAS, accordingly, each trainers, after completing their retooling program, likewise signed a Memorandum of Understanding (MOU) that indicated the specific obligations¹² and formalized their commitment as GPPB Recognized Trainers through an agreement with the GPPB;¹³

WHEREAS, continuing this effort, the GPPB-TSO implemented the Recruitment, Selection, and Recognition Program for interested applicants from 31 July 2023 to 25 March 2024, in accordance with GPPB Circular No. 07-2018. The program ensured an efficient evaluation and recognition of candidates based on comprehensive criteria;

WHEREAS, as of 29 April 2024, there are eighteen (18) candidates¹⁴ who have qualified to become GPPB Recognized Trainers and signified their commitment to fulfill the obligations outlined in the MOU. These trainers were selected¹⁵ based on a thorough evaluation of their examination scores and their performance in facilitating in-house training sessions;

WHEREAS, to ensure transparency and provide information to relevant stakeholders and the public, the GPPB-TSO maintains a List of GPPB Recognized

⁵ In accordance with Item 8.4.2.3 of the GPPB issued Circular No. 07-2018 which specifies the requirement of attendance and participation in the GPPB-TSO Continuing Education Program as outlined in the signed MOU with the GPPB Recognized Trainer.

⁶ Based on the data from the Capacity Development Division of the GPPB-TSO, there has been a notable increase in training demand over the years. In 2019, the demand was 400. This number decreased to 197 in 2020 due to the pandemic, but it surged again to 430 in 2021.

⁷ Dated 06 January 2020, entitled "Confirmation of the List of Recognized Trainers of the Government Procurement Policy Board."

⁸ Dated 02 December 2021, entitled "Confirmation of the Updated List of Recognized Trainers of the Government Procurement Policy Board."

⁹ As the first batch of trainers who completed the retooling program on 02 to 06 December 2019.

¹⁰ As the second batch of trainers who completed the retooling program on 17 to 21 May 2021 via digital platform.

¹¹ Of these trainers, ten (10) new GPPB Recognized Trainers were confirmed by the Board. These trainers had attended the Recruitment, Selection, Recognition, and Retention Program in 2018 and completed the program in 2019.

¹² The specific obligations include: (i) act as procurement team ambassadors and commit to update themselves of recent issuances and innovation; (ii) act with utmost professionalism and in accordance with the code of conduct; (iii) update the GPPB-TSO regularly; (iv) contribute to the electronic library of the GPPB-TSO; (v) utilize the dedicated platform shared by the GPPB-TSO; (vi) participate in capacity development activities; (vii) acknowledge and abide by all the rules and guidelines; (viii) contribute towards the professionalization of public procurement; and (ix) commit to be Green Public Procurement Champions.

¹³ As specified under Item 8.4 of the GPPB Circular No. 07-2018, one of the requirements for recognition is the signing of a Memorandum of Understanding (MOU). This MOU includes provisions such as a minimum number of lectures per semester, prohibition on accepting training requests without GPPB-TSO endorsement, attendance and participation in the GPPB-TSO Continuing Education Program, and adherence to existing budgeting and auditing rules for honoraria.

¹⁴ Out of the forty-eight (48) participants who joined the Program.

¹⁵ In accordance with Item 8.2 of the GPPB Circular No. 07-2018, the GPPB-TSO trainers are recognized after successfully completing the Recruitment, Selection, Recognition, and Retention Program of the GPPB-TSO, which includes the following stages: (i) Preliminary Screening against Set Basic Requirements; (ii) Training on RA No. 9184, its IRR, PBDs, and Assessment Exam; (iii) Skills and Values Formation Training-Workshop and Evaluation of Facilitation and Presentation Skills; and (iv) Conduct of InDB-House Training.

Trainers that is posted on the GPPB Website.¹⁶ This List requires regular updating to include the newly recognized trainers and retain existing GPPB Recognized Trainers who have maintained their compliance with the requirements in the signed MOU, which includes the completion of the regular retooling program and the conduct of prescribed number of training sessions;

WHEREAS, it bears emphasis that the aforesaid List signifies the active status of existing GPPB Recognized Trainers, given their sustained compliance with the terms and conditions of the MOU. Consequently, this process offers an opportunity for GPPB Recognized Trainers to be retained or reinstated on the List, as the case may be, upon fulfilling the prescribed requirements under the MOU;

WHEREAS, on 07 June 2024, during the 2nd GPPB Meeting, the GPPB-TSO presented the following recommendations to the Board:

1. Include in the List of GPPB Recognized Trainers the eighteen (18) candidates who successfully completed the recent Recruitment, Selection, and Recognition Program. This requires the GPPB's confirmation to include these newly qualified candidates in the updated List of GPPB Recognized Trainers, given that they underwent the Recruitment, Selection, and Recognition Program and signified their commitment to fulfill their obligations under the MOU;
2. Authorize the GPPB-TSO to update the List of GPPB Recognized Trainers on the GPPB Website based on validation of compliance by the GPPB Recognized Trainers with the requirements under the MOU. This would help the GPPB-TSO to effectively implement the terms and conditions of the MOU and ensure that the List is updated promptly, without the need for repeated Board approvals. It is emphasized that the updating is subject to the compliance of GPPB Recognized Trainers with the requirements under the MOU, such as regular participation in retooling programs and conduct of the prescribed minimum number of training sessions. Currently, there are approximately one hundred sixty (160) active GPPB Recognized Trainers¹⁷ who should remain compliant with the requirements in order to maintain their status; and
3. Require the GPPB-TSO to maintain an updated List of GPPB Recognized Trainers on the GPPB Website, to include GPPB-approved new trainers as well as existing trainers who have completed the regular retooling program and maintained their compliance with the requirements in the signed MOU;

WHEREAS, in addition to the foregoing, the representative from the Department of Science and Technology proposed that the GPPB-TSO should submit a report to the GPPB to apprise them of the updated List of GPPB Recognized Trainers;

WHEREAS, in consideration of the foregoing, the GPPB, upon recommendation of its TSO and members, resolved to approve the following:

¹⁶ As provided under Item 8.5 of the GPPB Circular No. 07-2018, the GPPB-TSO shall maintain an updated list of recognized GPPB trainers in its website.

¹⁷ As of 29 September 20221, GPPB Resolution No. 19-2021 dated 02 December 2021.

1. **INCLUDE** in the List of GPPB Recognized Trainers the eighteen (18) candidates who successfully completed the recent Recruitment, Selection, and Recognition Program, attached herein as Annex “A”;
2. **AUTHORIZE** the GPPB-TSO to update the List of GPPB Recognized Trainers on the GPPB Website based on validation of compliance by the GPPB Recognized Trainers with the requirements in the MOU; and
3. **REQUIRE** the GPPB-TSO to continue to maintain an updated List of GPPB Recognized Trainers on the GPPB Website, to include GPPB-approved new trainers as well as existing trainers who have completed the regular retooling program and maintained their compliance with the requirements in the signed MOU. Additionally, the GPPB-TSO shall submit a report to the GPPB to apprise them on the updated List of GPPB Recognized Trainers.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the **GOVERNMENT PROCUREMENT POLICY BOARD**, by virtue of the powers vested on **Us** by law and other executive issuances, hereby **RESOLVE** to confirm, adopt, and approve, as **WE** hereby confirm, adopt, and approve the following:

1. **INCLUDE** in the List of GPPB Recognized Trainers the eighteen (18) additional individuals who successfully completed the recent Recruitment, Selection, and Recognition Program, attached herein as **Annex “A”**;
2. **AUTHORIZE** the GPPB-TSO to update the List of GPPB Recognized Trainers on the GPPB Website based on validation of compliance by the GPPB Recognized Trainers with the requirements in the MOU; and
3. **REQUIRE** the GPPB-TSO to continue to maintain an updated List of GPPB Recognized Trainers on the GPPB website, to include GPPB-approved new trainers as well as existing trainers who have completed the regular retooling program and maintained their compliance with the requirements in the signed MOU. Additionally, the GPPB-TSO shall submit a report to the GPPB to apprise them on the updated List of GPPB Recognized Trainers.

This Resolution shall take effect immediately.

APPROVED this 7th day of June 2024 at Quezon City, Philippines.

SGD

GPPB, Chairperson

DEPARTMENT OF BUDGET AND MANAGEMENT

**NATIONAL ECONOMIC AND
DEVELOPMENT AUTHORITY**

DEPARTMENT OF EDUCATION

SGD

DEPARTMENT OF ENERGY

DEPARTMENT OF FINANCE

SGD

DEPARTMENT OF HEALTH

**DEPARTMENT OF THE INTERIOR AND
LOCAL GOVERNMENT**

SGD

**DEPARTMENT OF NATIONAL
DEFENSE**

SGD

**DEPARTMENT OF PUBLIC WORKS AND
HIGHWAYS**

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**DEPARTMENT OF SCIENCE AND
TECHNOLOGY**

SGD

**DEPARTMENT OF TRADE AND
INDUSTRY**

DEPARTMENT OF TRANSPORTATION

**DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY**

SGD

PHILIPPINE SPACE AGENCY

PRIVATE SECTOR REPRESENTATIVE



GOVERNMENT PROCUREMENT POLICY BOARD RECOGNIZED TRAINERS

NEW GPPB RECOGNIZED TRAINERS

NO.	NAME	AFFILIATION
1	Atty. Karina Antonette A. Agudo	Department of Social Welfare and Development
2	Atty. Mikko Paulo O. Alibin	Department of Public Works and Highways
3	Atty. Reginald M. Arceo	Commission on Audit
4	Atty. Michael Gerome B. Bellena	Department of Social Welfare and Development
5	Atty. Magdalena A. Borbe-Mallari	Department of Interior and Local Government
6	Ms. Katrina E. Garcia-Cruzado	Department of Social Welfare and Development
7	Atty. Bernmarie D. Gentiles	Department of Interior and Local Government
8	Mr. Elmer M. Herrera	Research Institute for Tropical Medicine
9	Ms. Maricris E. Jacinto	Department of Social Welfare and Development
10	Dr. Amabel S. Liao	Western Philippines University
11	Mr. Judex Donnel G. Llamoso	Department of Social Welfare and Development
12	Atty. Janno Louie Ceasar A. Luzon	Commission on Audit
13	Dr. Maria Sara P. Padua-Labilles	Bicol Medical Center
14	Atty. Noelle Grace B. Rillon-Mateo	City Government of Baguio
15	Engr. Diphdalyn A. Salazar	Government Procurement Policy Board - Technical Support Office
16	Atty. Jessie A. Salvador	City Government of Bacoor, Cavite
17	Atty. Mel John I. Verzosa	Department of Public Works and Highways
18	Mr. Rogelio Del Pilar Labrador	Private