



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.12 DPWH

11-26-2021

NOV 23 2021

SPECIAL ORDER)
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NO. 314)
Series of 2021) 11/26/2021

**SUBJECT: Designation as Building Administrator
and Assistant Building Administrator**

In the interest of the service, **Arch. PURA G. TRINIDAD**, OIC-Chief, Facilities Maintenance Division, HRAS, is hereby designated as the Building Administrator of the Department. As such, she is instructed to submit recommendations to the management on DPWH buildings and/ or facilities that need immediate repair, rehabilitation or improvement quarterly or semi-quarterly as the case may be. Likewise, she is also instructed to monitor the safety of all DPWH structures, electrical circuitry and lighting system, cleanliness of the premises and its surroundings and that all pathways are free from obstruction.

Engr. GEORGE F. FAJILAN, Assistant Division Chief, Facilities Maintenance Division, HRAS is designated as her Assistant to assist her in carrying out her duties and responsibilities as Building Administrator.

This Order supersedes previous issuances to the contrary and shall take effect immediately.


ROGER G. MERCADO
Acting Secretary

Department of Public Works and Highways
Office of the Secretary



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10.1 MAB/MSV