



16 JUL 2018

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

DPWH 12 DPWH
07-17-2018

SPECIAL ORDER

NO. **102**

Series of 2018 *07-17-18*

SUBJECT: Creation of a Working Groups for the Proposed Relocation of the DPWH Central Office to the National Government Administrative Center, New Clark City, Tarlac

To assist the Steering Committee constituted through DPWH Special Order No. 62 Series of 2018 to ensure the effective and coordinated implementation of the proposed relocation of the DPWH Central Office to the National Government Administrative Center (NGAC) in New Clark City, Tarlac, a Working Groups are hereby created composed of the following:

Technical Working Group

Head : OIC-Director Lea N. Delfinado, Bureau of Design (BOD)
Assistant Head: Director Walter R. Ocampo, Bureau of Construction (BOC)
Members : Engr. Maximo Ewald M. Montaña II, Planning Service (PS)
Engr. Pelita V. Galvez, Public Private Partnership Service (PPPS)
Engr. Ramon D. Ramon, Bureau of Maintenance (BOM)
Assistant Director Amador Andrada, Bureau of Equipment (BOE)
Engr. Mariel L. De Leon, Bureau of Research and Standards (BRS)
Engr. Bobby Z. Fondulla, Bureau of Quality and Safety (BQS)
Mr. Rommel G. Gaddi, Information Management Service (IMS)
Project Manager Angelina Melchor, UPMO Buildings Management Cluster
Architect Bernardo De Leon, Regional Office III
Representative from Bases Conversion and Development Authority (BCDA)

Financial Working Group

Head : Director Alex G. Bote, Public Private Partnership Service (PPPS)
Assistant Head: Director Marichu A. Palafox, Finance Service (FS)
Members : Engr. Elmo F. Atillano, Planning Service (PS)
Engr. Godofredo E. Castillo, Bureau of Construction (BOC)
Ms. Zorahayda Paz D. Abreu, Information Management Service (IMS)
Mr. Rommel Azarcon, Human Resource and Administrative Division (HRAS)
Representative from Department of Finance (DOF)
Representative from Bases Conversion and Development Authority (BCDA)
Representative from Public-Private Partnership Center (PPP Center)
Representative from Department of Budget and Management (DBM)

Legal Working Group

Head : Director Estrella T. Decena – Zaldivar, Legal Service (LS)
Assistant Head: Director Ma. Victoria S. Gregorio, Procurement Service (PrS)
Members : Atty. Job G. David, Legal Service (LS)
Atty. John Alexander, Legal Service (LS)
Engr. Romualdo A. Gulinao, (Procurement Service (PrS))

Engr. Romualdo A. Gulinao, (Procurement Service (PrS))
Mr. Luisito Dela Rosa, Jr., Human Resource and Administrative Div. (HRAS)
Project Manager Mariano Del Castillo, UPMO Buildings Management Cluster
Engr. Teresita C. Aquinde, Bureau of Construction (BOC)
Representative from Bases Conversion and Development Authority (BCDA)
Representative from Department of Finance (DOF)
Representative from Public-Private Partnership Center (PPP Center)
Representative from Department of Budget and Management (DBM)
Representative from Office of the Solicitor General (OSG)

The main functions of the Working Groups are as follows:

Technical Group: Determine and recommend to the Steering Committee the technical requirements for the DPWH Central Office Building such as but not limited to office space requirement including future expansion/ development, possible housing demand requirements and office and house space configuration;

Financial Group: Review all documents related to the financial aspect of the proposal and provide recommendations to the Steering Committee;

Legal Group: Review all documents related to the contractual arrangement and deals with other legal concerns that may arise between BCDA and DPWH and provide recommendations to the Steering Committee;

In addition to the above mentioned specific functions, each working group are expected to provide recommendation to the SC to resolve any issues or constraints that may arise during the undertaking;

As it deemed necessary, the working group may invite representative/s from other offices to participate in the discussion and/or provide assistance relative to the fulfilment of its functions and objectives. Furthermore, they may also assign staff to act as its secretariat.

The status of each working group activities shall be presented to the SC for their review and recommendation. After its final review, the SC will then present their recommendation to the Executive Committee (ExeCom) for approval.

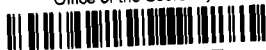
This Order shall take effect immediately.



MARK A. VILLAR
Secretary

13.1 PVG/AGB/MCAC

Department of Public Works and Highways
Office of the Secretary



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