



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.12 DPWH
04-23-2014

APR 21 2014

SPECIAL ORDER)
No. **69**)
Series of 2014 ^{WKA} 04-23-14)

Subject: **CONSTITUTION OF THE BIIP TEAM FOR
PROJECT AND CONTRACT MANAGEMENT
IMPROVEMENTS**

In line with the Department's reform efforts in improving Project and Contract Management (PCM), the following PCM Business Improvement Implementation Project (BIIP) Team is hereby constituted with the following members:

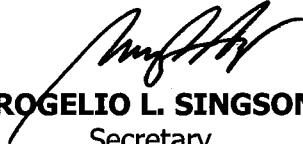
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|--|---|
| 1. Undersecretary Raul C. Asis | Undersecretary for Technical Services |
| 2. Assistant Secretary Dimas S. Soguilon | Assistant Secretary for Visayas and Mindanao Operations |
| 3. Director Walter R. Ocampo | BOC |
| 4. Director Gilberto S. Reyes | BOD |
| 5. Director Virgilio C. Castillo | RM Cluster I, UPMO |
| 6. OIC Director Ador G. Canlas | Region VII |
| 7. Milagros C. Manaysay | Planning Service |
| 8. OIC Asst. Director Aristarco M. Doroy | BOC |
| 9. Melrose I. Pailma | BOC |
| 10. Kenneth L. Ng | BOC Cadet |
| 11. DE Erelina B. Santos | Tarlac 1 st DEO |
| 12. Jocelyn R. Bacual | NCR |
| 13. Rhalf B. Cawaling | IMS |
| 14. Egan Louis J. Fajardo | IMS |
| 15. Evelyn D. Yap | Procurement Service |

The responsibilities of the BIIP Team are to:

1. Ensure that the PCM BIIP is directed towards the Department's objectives and goals;
2. Assume over-all responsibility for the adoption and institutionalization of the PCM improvements;
3. Review process recommendations and assist in defining business rules for the software;
4. Assist in determination of reporting requirements;
5. Assist in the development of policy and procedure recommendations for the PCM Procedures Manuals;
6. Assist in ensuring that the needs of all DPWH Offices are considered in the software functionality, procedures, training, support and technical infrastructure;
7. Assist in communicating implementation plans and progress to DPWH staff;
8. Encourage the acquisition of knowledge and skills by DPWH personnel;
9. Attend BIIP Team meetings;

10. Act as the Department's change agents to all Department staff on the new PCM processes and software;
11. Other duties as assigned by the BIIP Team Chairman.

This Order shall take effect immediately and supersede Special Order 115, Series 2005.


ROGELIO L. SINGSON
Secretary

Department of Public Works and Highways
Office of the Secretary



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