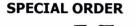
7.120PWH 5.08.2018



Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY

Manila





SUBJECT: Reconstitution of the BIIP Team for Human Resource (HR) Process Improvements

In line with the Department's reform efforts in improving the Human Resource processes, the Business Improvement Implementation Project (BIIP) Team is hereby reconstituted with the following members:

Chairman	: Director MICHAEL S. VILLAFRANCA	HRAS
Vice-Chairman	: Director MA. NIEVA S. DE LA PAZ	IMS

Members

Director MARICHU A. PALAFOX ZALDY F. FALEJO MARIO L. TEMPLO RHALF B. CAWALING VANESSA G. VILLANUEVA EDUARDO M. DIMACULANGAN, JR. MARY JEAN H. SAN PEDRO RAUL T. CRUZ SHIELA M. ZARSUELO MICHELLE R. CRUZ MUHAYMIN P. MACADATO GRACE D. LOPEZ AUREALITA N. CABRERA Finance Service Human Resource and Administrative Service Human Resource and Administrative Service Information Management Service Human Resource and Administrative Service Human Resource and Administrative Service Human Resource and Administrative Service Finance Service Human Resource and Administrative Service Finance Service Human Resource and Administrative Service Region IV-B South Manila DEO

The responsibilities of the BIIP Team are to:

- 1. Ensure that the HR Improvements are directed towards the Department's objectives and goals;
- 2. Assist in ensuring that the needs of all DPWH Offices are considered in the HR process improvements;
- 3. Actively participate in workshops to identify issues and develop solutions related to the HR process improvements;
- 4. Assume overall responsibility for the adoption and institutionalization of the related improvements;
- 5. Assist in communicating implementation plans and progress to Department staff;
- 6. Act as the Department's change agents to all Department staff on the new HR process improvements;
- 7. Encourage the acquisition of knowledge and skills by DPWH personnel;
- 8. Other duties as assigned.

This order supersedes Special Order No. 23, Series of 2016 and takes effect immediately.

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MARK A. VILLAR Secretary

