



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097. 12 DPWH
01-14-2020

JAN 07 2020

SPECIAL ORDER

NO.

03

Series of 2020

01-14-2020

SUBJECT:

**DESIGNATION OF IMPLEMENTING
OFFICE PROJECT MANAGERS FOR
THE ASIAN DEVELOPMENT BANK
(ADB) IMPROVING GROWTH
CORRIDORS IN MINDANAO ROAD
SECTOR PROJECT (IGCMRSP)
INSTITUTIONAL CAPACITY
DEVELOPMENT (ICD) COMPONENT**

In the interest of the service and pursuant to Department Order No. 6, Series of 2018, the following are hereby designated to act in the capacity of Implementing Office Project Managers for the Institutional Capacity Development (ICD) Component of the Asian Development Bank (ADB) Improving Growth Corridors in Mindanao Road Sector Project (IGCMRSP).

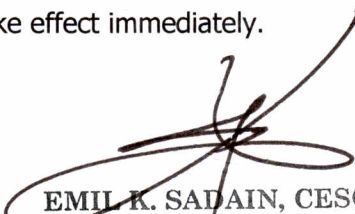
| Project | Implementing Office | Designated Project Manager |
|-------------------------------|---|----------------------------|
| ICD-1 Multi-year Planning | Planning Service | NENITA R. JIMENEZ |
| ICD-2 Fiscal Accountability | Finance Service | AMALIA L. PETALLO |
| ICD-3 Human Resources Program | Human Resource and Administrative Service | VANESSA G. VILLANUEVA |

Under and by virtue of this Order, the designated Project Managers shall perform the following functions under the overall supervision of the Director of the corresponding Implementing Office, and in coordination with the ICD Component Manager:

1. Manage the technical side of the change and work with management to ensure appropriate resources and budgets are allocated to carry out the project and to ensure sustainability;
2. Carry out quality management, risk management, change management, and communications, as defined in the respective ICD Component Plans;
3. Perform day-to-day project management and contract management functions on behalf of the Department;
4. Report accomplishments, issues, and concerns to the ICD Component Manager;
5. Communicate specialist knowledge in a way that is easily understood by the rest of the team and the stakeholders;
6. Coordinate activities to meet the plan and deal with changes in a systematic way;
7. Resolve issues that arise, either alone or with the support of other team members and ICD Component Management;
8. Communicate clearly to other team members; and
9. Work with other team members, stakeholders, and other ICD projects to ensure integration and coordination.

This Order shall take effect immediately.

MARK A. VILLAR
Secretary


EMIL K. SADAIN, CESO I
Undersecretary for UPMO Operations
and Technical Services
Officer-In-Charge

11.1.1 KMM/MPM/MNP/DNSP

Department of Public Works and Highways
Office of the Secretary



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