



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Bonifacio Drive, Port Area, Manila

097.12 DPWH
02.02.2022

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SPECIAL ORDER)

NO. **38**)

Series of 2022 *dt* 2/2/2022

SUBJECT: RECONSTITUTION OF S.O. NO. 192, S. 2021 AND CREATION OF COMMITTEE ON THE IMPLEMENTATION OF DEVOLUTION TRANSITION PLAN

In compliance with Executive Order No. 138 series of 2021 and its Implementing Rules and Regulations mandating the *"full devolution of certain functions of the executive branch to local governments, creation of a committee on devolution, and for other purposes"*, and reconstituting Special Order No. 192, series of 2021, a Committee composed of the following is hereby created:

Assistant Secretary for Technical Services	- Chairperson
Assistant Secretary for Legal Services & Special Concerns	- Vice-Chairperson
All Assistant Secretaries for Regional Operations	- Co-Vice-Chairpersons
Director, Planning Service	- Member
Director, Bureau of Design	- Member
Director, Procurement Service	- Member
Director, Bureau of Construction	- Member
Director, Bureau of Quality and Safety	- Member
Director, Bureau of Research and Standards	- Member
Director, Stakeholders Relations Service	- Member
All Regional Directors	- Members

The Committee will be headed by the Assistant Secretary for Technical Services who will also act as the DPWH Focal Official, primarily in charge in the coordination and consultation with other agencies and Local Government Units (LGUs) to ensure consistency among the Department, other agencies and local government's transition plans. The Chairperson will also participate in the information drive and ensure the integration of the Overall Committee on Devolution (ComDev) key messaging and communications plan to the Department's communication efforts.

The Committee Members shall provide all possible administrative and technical guidance as well as access to relevant resources, data, and/or information to ensure the efficient and timely implementation of the agency's Devolution Transition Plan (DTP). The Committee shall closely collaborate and convene on a regularly scheduled basis during the course of the DTP implementation. The specific responsibilities of each Committee member are defined in Annex A of this Special Order.

Since the DPWH Devolution Transition Plan (DPWH-DTP) has been initially submitted to the Department of Budget and Management in October 2021, the Committee is now tasked to revisit as necessary the functions, services, facilities, program project and activities (PPAs) identified in the said Plan.

The Committee may also engage other DPWH Official or staff as necessary, to assist and/or provide input in the implementation of the said Plan.

Further, in compliance to Section 9 of the IRR of E.O. 138, series of 2021, all Regional Directors shall hereby represent the DPWH in the creation of the Regional Sub-Committees. As such, the designated Regional PGS Coordinators, as established in Special Order 103 series of 2020, unless otherwise superseded, shall act as Secretariat to the Regional Director in any DTP undertakings.

Furthermore, a Secretariat is hereby created to provide assistance in the arrangement and process of future meetings and workshops, through communication and correspondence. The Secretariat will also assist the Committee in the documentation of the discussion and agreements and in the preparation of the necessary reports and plans. The Secretariat shall be composed of the following:

Head: Director Christine L. Ilagan, SRS

Members: Engr. Kevin John B. Ycoy, Office of the Assistant Secretary
Engr. Pelita V. Galvez, PPPS
Engr. Nenita R. Jimenez, PS
Engr. Peter Paul R. Cortez, PS
Engr. Jay M. Atento, PS
Engr. Elijor Benjamin F. Rodil, PS
Engr. Jumar G. Tablando, CPMD-OSec
Mr. Ricardo P. Estrera, HRAS
Ms. Darlene Angelu V. Peña, HRAS

This Order shall supersede S.O. No. 192, series of 2021 and shall take effect immediately.



ROGER G. MERCADO
Acting Secretary

Department of Public Works and Highways
Office of the Secretary



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ANNEX A

Specific Responsibilities of the DPWH-DTP Committee and Secretariat

Member	Responsibilities
Chairperson and DPWH Primary Focal Person	<ul style="list-style-type: none"> a. Represent the DPWH in all undertakings that may be instructed by the Committee on Devolution (ComDev) as espoused in section 6 of the IRR of E.O. 138 series of 2021; b. Oversee and monitor the implementation of DPWH-DTP consistent with E.O. 138 series of 2021; c. Resolve issues and concerns that may arise in the implementation of E.O. 138 series of 2021 and its IRR; d. Lead in the development of a strong communications plan and pursue strategies to effectively inform the Department, as well as other stakeholders, on the delineation of the functions between the DPWH and the LGUs, and their respective accountabilities.
Vice Chairperson and Co-Vice Chairpersons	<ul style="list-style-type: none"> a. Assist the Chairperson and DPWH Primary Focal Person in the fulfillment of the DPWH-DTP Committee deliverables; b. Evaluate the status and monitor the implementation of the DPWH-DTP and ensure compliance of the Committee members in the agreed upon deliverables and timelines; c. Provide administrative, legal and technical recommendations to the Chairperson on issues and concerns that need to be resolved; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Planning Service	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to planning process, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of devolved services pertaining to planning process; c. Craft strategy for and phasing of Capacity Development Requirements pertaining to planning process that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Bureau of Design	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to design, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of devolved services pertaining to the creation of design standards and plan preparation, and quality of the services to be delivered. c. Craft strategy for and phasing of Capacity Development Requirements pertaining to design processes that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of DPWH-DTP.
Director, Procurement Service	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to public procurement, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of

	<p>devolved services and phasing of Capacity Development</p> <ul style="list-style-type: none"> c. Craft strategy for and phasing of Capacity Development Requirements pertaining to procurement guidelines that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Bureau of Construction	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to construction, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of devolved services pertaining to the creation of Program of Work (POW), Detailed Estimates, Contract Management and Project Monitoring, and quality of the services to be delivered; c. Craft strategy for and phasing of Capacity Development Requirements pertaining to construction processes that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Bureau of Quality and Safety	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to quality and safety, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of devolved services pertaining to quality and safety of the services to be delivered; c. Craft strategy for and phasing of Capacity Development Requirements pertaining to quality assurance and construction safety processes that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Bureau of Research and Standards	<ul style="list-style-type: none"> a. Determine the issues and concerns, challenges, and information gaps pertaining to appropriate standards to be used in infrastructure projects, and elevate to the DPWH-DTP Committee together with their recommendations, those that require action at the Department level; b. Identify and establish inventory of standards for the delivery of devolved services pertaining to quality and research development pertinent to the services to be delivered; c. Craft strategy for and phasing of Capacity Development Requirements pertaining to efficiency and proper quality in the construction that may be involved in the DPWH-DTP; and d. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP.
Director, Stakeholders Relations Service	<ul style="list-style-type: none"> a. Coordinate with the DPWH-DTP Chairperson on the effective dissemination of the IEC materials to the target audience; b. Ensure that the DPWH-DTP communications strategy is aligned with the national communications strategy; c. Ensure the implementation of capacity building program for the Regional Offices and DEOs particularly on areas identified in the training need assessment to ensure their readiness to capacitate LGUs; d. Craft strategy for and phasing Capacity Development Requirements on handling complaints and feedbacks through Citizen/Client Satisfaction Surveys that may be involved in the DPWH-DTP; and

	<ul style="list-style-type: none"> e. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP
Regional Directors	<ul style="list-style-type: none"> a. Represent the DPWH in the creation of the Regional Sub-Committees. As such, the designated Regional PGS Coordinators. As established in Special Order 103 series of 2020, unless otherwise superseded, shall act as Secretariat to the Regional Director in any DTP undertakings. b. Craft strategy together with the District Engineers for and phasing of Capacity Development Requirements pertaining to the rollout of functions that may be involved in the DPWH-DTP; and c. Perform other functions as may be necessary in the efficient and effective implementation of the DPWH-DTP
Secretariat	<ul style="list-style-type: none"> a. Monitor and consolidate the reports on the activities and accomplishments of the DPWH-DTP Committee; b. Maintain the documents and records of the DPWH-DTP, furnish copies thereof to the Committee members in a timely manner, to serve as guide in decision making; and c. Perform such other tasks as may be directed by the DPWH-DTP Chairperson.