



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Bonifacio Drive, Port Area, Manila

097.12 DPWA  
OT, 14. 2019

19-4322

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SPECIAL ORDER )

NO. 31 )

Series of 2019 )

**SUBJECT : Reconstitution of a Statement of Assets, Liabilities and Networth (SALN) Review and Compliance Committee in the DPWH Central Office and Regional Offices**

Pursuant to CSC Resolution no. 060231 dated February 06, 2016, amending and clarifying Rule VIII of the Rules Implementing Republic Act No. 6713 on the review and compliance of the SALN, a Review and Compliance Committee in the DPWH-Central Office and Regional Offices is hereby reconstituted, a follows:

- Chairman : **Director MICHAEL S. VILAFRANCA**  
Human Resource and Administrative Service
- Vice-Chairman : **Mr. ZALDY F. FALEJO**  
Chief, Human Resource Management Div., HRAS
- Members : **Mr. EDUARDO M. DIMACULANGAN, JR.**  
Chief, Records and Statistics Section, HRMD-HRAS
- : **Ms. REMALYN ANN S. GABALES**  
OIC-Chief, Employment and Staffing Section, HRMD-HRAS
- : **Administrative Officers of Services, Bureaus and UPMO**

All Regional Offices shall create their Regional Office Review and Compliance Committee with the following composition:

- Chairman : **Assistant Regional Director**
- Vice-Chairman : **Chief Administrative Officer**
- Members : **Administrative Officer V (HRM Section)**  
: **Administrative Officer IV (HRM Section)**  
: **Administrative Officer V (DEOs)**

The Review and Compliance Committee shall perform the following functions:

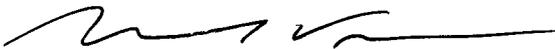
1. Receives and evaluates the SALN if the same has been submitted on time and if all fields are filled out with correct information;
2. Prepares a list of all filer employees, in alphabetical order, to be submitted to the Civil Service Commission, on or before June 30 of every year for officials/employees in the DPWH-CO and to the Ombudsman, copy furnished the Civil Service Commission, for officials/employees in the DPWH Field Offices;

S.O. No. 31 s. 2019  
Reconstitution of a Statement of Assets and Liabilities and Networth (SALN)  
Review and Compliance Committee in the DPWH Central Office and Regional Offices

3. Prepares compliance order to all employees who did not submit their sworn SALN and to those who submitted their sworn SALN but with incomplete data; and
4. Prepares show-cause order to those who failed to submit their sworn SALN within the three (3) days non-extendable period upon receipt of the compliance order.

The committee shall be assisted by a Secretariat from the Records and Statistics Section, HRMD, HRAS, in the Central Office and Chief of the Records Management Section in the Regional Office for the proper administration of its task.

This Order supersedes S. O. No. 109, s. 2018 and shall take effect immediately.



**MARK A. VILLAR**  
Secretary

10.1.1 ZFF/MSV

Department of Public Works and Highways  
Office of the Secretary



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