



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

097.12 DPWH
01-11-2019

SPECIAL ORDER

NO. 05

Series of 2019

01-11-19

**SUBJECT: Reconstitution of the BIIP
Team for Human Resource
(HR) Process Improvements**

In line with the Department's reform efforts in improving the Human Resource processes, the Business Improvement Implementation Project (BIIP) Team is hereby reconstituted with the following members:

Chairman:

Director MICHAEL S. VILLAFRANCA Human Resource and Administrative Service

Vice-Chairman:

Director MA. NIEVA S. DE LA PAZ Information Management Service

Members:

Mr. ZALDY F. FALEJO	Human Resource and Administrative Service
Mr. MARIO L. TEMPLO	Human Resource and Administrative Service
Ms. VANESSA G. VILLANUEVA	Human Resource and Administrative Service
Ms. MARY JEAN H. SAN PEDRO	Human Resource and Administrative Service
Mr. RAUL T. CRUZ	Human Resource and Administrative Service
Mr. RYAN FRUNNILE B. BERNAL	Human Resource and Administrative Service
Mr. RHALF B. CAWALING	Information Management Service
Ms. ZORAHAYDA PAZ D. ABREU	Information Management Service
Mr. KLARENZ M. MONREAL	Information Management Service
Ms. MA. SHEILA M. ZARSUELO	Finance Service
Engr. JAKE BONN C. DUMPASAN	Corporate Planning and Management Division, OSEC
Engr. JUMAR G. TABLANDO	Corporate Planning and Management Division, OSEC
Ms. GRACE D. LOPEZ	Region IV-B
Ms. AUREALITA N. CABRERA	South Manila DEO

The responsibilities of the BIIP Team are to:

1. Ensure that the HR Improvements are directed towards the Department's objectives and goals;
2. Assist in ensuring that the needs of all DPWH Offices are considered in the HR process improvements;
3. Actively participate in workshops to identify issues and develop solutions related to the HR process improvements;
4. Assume overall responsibility for the adoption and institutionalization of the related improvements;
5. Assist in communicating implementation plans and progress to Department staff;
6. Act as the Department's change agents to all Department staff on the new HR process improvements;
7. Encourage the acquisition of knowledge and skills by DPWH personnel; and
8. Perform other duties as assigned.

This order supersedes Special Order No. 57, Series of 2018 and takes effect immediately.



MARK A. VILLAR
Secretary

3.2 MSV/BEY

Department of Public Works and Highways
Office of the Secretary

