



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097.12 DPWH
01-09-2015

JAN 08 2015

SPECIAL ORDER)

NO. **02**)
Series of 2015)

**SUBJECT: Constitution of the BIIP Team for the
Engineering Design Process
Improvements**

In line with the Department's reform efforts in improving the engineering design preparation and review process, and associated software applications and tools, the following Engineering Design Process Business Improvement Implementation Project (BIIP) Team is hereby constituted with the following members:

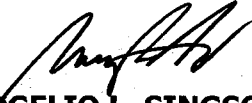
- | | |
|--|-----------------------------------|
| 1. Assistant Secretary Gilberto S. Reyes | Chairman |
| 2. Director Dante B. Potante | Vice Chairman |
| 3. Assistant Director Adriano M. Doroy | BOD |
| 4. Danilo L. Balisi | BOD |
| 5. Pastora B. Cabrera | BOD |
| 6. Paolo Carlo M. Salvador | BOD |
| 7. Assistant Director Aristarco M. Doroy | BOC |
| 8. Emmanuel M. Supe | UPMO |
| 9. Arthur Q. Santos | Region III (PDD) |
| 10. Benjamin M. Tolentino | Nueva Ecija 1 st (PDS) |
| 11. Mary Jane N. Pantoja | IMS |
| 12. Rubelyn M. Castillon | IMS |

The responsibilities of the Engineering Design Process BIIP Team are to:

1. Ensure that the engineering design process improvements and enabling Information Technology (IT) are directed towards the Department's objectives and goals;
2. Assume overall responsibility for the adoption and institutionalization of the related improvements;
3. Review process recommendations and assist in defining business rules for the software;
4. Provide input on reporting requirements;
5. Assist in the development of policy and procedure recommendations for the Design Procedures Manual;
6. Assist in ensuring that the needs of all DPWH Offices are considered in the software functionality, procedures, training, support and technical infrastructure;
7. Assist in communicating implementation plans and progress to DPWH staff;
8. Encourage the acquisition of knowledge and skills by DPWH personnel;
9. Attend the Engineering Design Process BIIP Team meetings;

10. Act as the Department's change agents to all the Department staff on the new engineering design processes and software; and
11. Fulfill other duties as assigned by the Engineering Design Process BIIP Team Chairman.

This Order shall take effect immediately.



ROGELIO L. SINGSON

Secretary

Department of Public Works and Highways
Office of the Secretary



WIN5102542

3.2 JJY/GSR