097-13- DPWH



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY MANILA



OCTOBER 25, 2001

DEPARTMENT ORDER) SUBJECT: REVISED GUIDELINES IN THE PROCUREMENT OF ROAD NO. 2223) MAINTENANCE AND TRAFFIC CONTROL Series of 2001 (20 - 5001) AND SAFETY PRODUCTS/DEVICES

In order to preclude possible delays in the procurement of road maintenance and traffic control and safety products/devices, the procurement of said items, as enumerated under Department Order No. 62, series of 1999, is hereby decentralized in accordance with the existing procurement authority of the respective offices of the Department, subject to the following conditions:

1. All procurement shall be done thru open competitive bidding and in accordance with the provisions of Executive Order No. 262, series of 2000 and its implementing rules and regulations, Executive Order No. 40, series of 2001, and other existing procurement laws and accounting and auditing rules and regulations;

2. Each requisition (RSE) shall be supported, among others, by (a) a certificate of availability of funds, (b) program of work/procurement program, (c) authority to undertake the project by administration, and (d) a stock position sheet showing that there is no overstocking of the items being requisitioned;

3. Specifications of the items being procured shall be in accordance with prescribed standard specifications (including, among others, The Manual on Pavement Marking, series of 1980, The Philippine Road and Signs Manual, series of 1982, Department Order No. 202, series of 1992, and DPWH Standard Specifications, Volume II, Highways, Bridges and Airports, series of 1995), and deliveries shall be subjected to appropriate tests and/or other applicable quality control measures prior to acceptance and payment;

4. All prospective suppliers must be registered with the DPWH procuring office concerned, as per Department Order No. 201, series of 2000; and,

5. Requisitions involving amounts exceeding the limits of authority of Regional Directors, as per Department Order No. 138, series of 1994 and Department Order No. 56, series of 1998, shall be forwarded to the Central Office for evaluation and approval.

This Order supersedes previous issuances inconsistent herewith and takes effect immediately.

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