



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

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DEPARTMENT ORDER)

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SUBJECT: *Instructions/Guidelines On
The Operation Of And Resource
Allocation For The New
Engineering District Offices*

Pursuant to Section 6 of Executive Order No. 124 dated 30 January 1987, the following policy instructions and guidelines on the operation of and resource allocation for the new engineering district offices created under separate Department Orders of even date, are hereby issued for the information and guidance of all concerned.

A. PERSONNEL

1. The new engineering district offices shall operate, in the meantime, as third class district offices, with personnel complement of thirty (30) positions each, per attached initial staffing pattern.
2. Pending approval by the DBM of the corresponding Organization, Staffing and Classification Action Summary (OSCAS), the new engineering districts shall be manned by existing DPWH employees of the mother district Office(s), the Regional Office and other DPWH Office, through full time detail or reassignment.
3. Upon approval of the OSCAS, a manning list for each of the said engineering district offices shall be submitted to the Office of the Secretary, through the Administrative and Manpower Management Service, by the OIC District Engineer and the Regional Director concerned. The recommendees shall be selected from employees in this Department, in accordance with the guidelines prescribed in Department Order No. 93 dated July 14, 1989, and Department Order No. 164 dated August 8, 1990.

B. RESOURCES

1. Construction and maintenance equipment, and other resources of the existing engineering office(s) in the particular province shall be shared with the new engineering district office in accordance with the needs of each district office, as may be determined by the Regional Director concerned.

2. Maintenance and Other Operating Expenses (MOOE) of the

this year will be allocated by the Central Office.

C. RESPONSIBILITY FOR CAPITAL OUTLAYS PROGRAM

1. An inventory of the infrastructure projects under the 1990 infrastructure program shall be made to determine the projects within the area coverage of each of the Engineering District Offices, respectively.
2. On-going projects or portions thereof started by an Engineering Office which are within the area coverage of the new Engineering District shall be turned over to the latter which shall continue their implementation.
3. All projects not physically started but whose preliminary designs, plans, bid documents and/or contracts have been completed and/or perfected, by the "mother" district, for that matter, shall be transferred to the Engineering District which now has the responsibility to implement the projects.
4. Monitoring of the implementation of the projects shall be assumed by the respective Engineering District Offices on all projects within their respective areas of coverage.

The Regional Director concerned shall issue supplementary implementing orders needed to operationalize the new engineering district offices.

This Department Order takes effect immediately.



FIORELLO R. ESTUAR
Secretary