

Republic of the Philippines  
Ministry of Public Highways  
OFFICE OF THE MINISTER  
M a n i l a

October 5, 1979

MINISTRY ORDER )

NO. 182 )  
Series of 1979 )

SUBJECT: Creation of the MPH EQUIPMENT INVENTORY  
MANAGEMENT COMMITTEE and Definition of  
its Composition and Functions.

In order to establish a systematic and orderly procedure in the forthcoming nationwide inventory of MPH equipment holdings to include spare parts, and ensure its speedy accomplishment, an MPH Equipment Inventory Management Committee is hereby created, to be composed of the following:

1. Mr. JOSE A. SYJUCO, JR. Chairman  
Asst. Secretary for Treasury Services
2. Mr. INIGO S. MENDOZA Vice-Chairman for  
Chief, Equipment Service Spare Parts  
Division
3. Mr. HERMOGENES S. REYES Vice-Chairman for  
Supv'g. Management and Audit Equipment  
Analyst
4. Mr. BENJAMIN M. ABELLA Member  
Asst. Chief, Equipment Service  
Division
5. Mr. AVELINO S. NIETO Member  
Sr. Management and Audit  
Analyst
6. Mrs. ROSABELLA S. DY-REYES Secretary  
Sr. Management and Audit  
Analyst

The Committee shall be responsible for the overall supervision, coordination and prosecution of the inventory project until successfully completed. To achieve this, it shall prepare/establish systems and procedures together with implementing guidelines to carry out the inventory, and shall submit to the Minister a report on the final result/output of the inventory project.

The Committee is hereby empowered to pull out responsible officials or employees from all offices under this Ministry and organize inventory teams as needed and designate therefor leaders or members of the inventory teams on whom the committee gives its full trust and reliance. It shall recommend to the Minister for disciplinary action, officials or employees concerned for non-cooperation or otherwise for dilatory and obstructive actions towards successful accomplishment of the project.

The designated team leaders for the inventory of equipment including spare parts shall represent the MPH Equipment Inventory Management Committee during the conduct of the physical inventory and guided by instructions from the committee, exercise supervisory functions over the members of his team.

The staff and personnel of the Equipment Service Division, PES and the Management Division, MPH under their respective Division Chiefs who are members of this Committee, shall be utilized to provide supportive functions as their chiefs may assign and authorize in the course of the inventory.

In this connection, the Director of Equipment, all Highway Regional Directors, Highway District/City Engineers, Regional Equipment Engineers and others concerned are enjoined to fully coordinate and provide the facilities of their offices as may be needed by the Committee in executing and accomplishing the project.

This order shall take effect immediately.

*Vicente T. Paterno* 10/5  
VICENTE T. PATERNO  
Minister