



## SUBJECT : CREATION OF DPWH CENTRAL OFFICE COMMITTEE ON SOCIAL AFFAIRS

To ensure continuity and timeliness in the preparation for social activities in the Department, a Committee on Social Affairs is hereby created. The Committee shall be responsible for (1) the planning and preparation for social, cultural and religious activities of the Department and (2) subject to approval of authorities, implementation of the plans. These activities shall include but shall not be limited to DPWH Anniversary, Christmas, Lenten rites, Civil Service Commission Week and International Earth Day.

The Committee shall be composed of the incumbents or officers-in-charge performing the functions of the following positions:

Chairperson	-	Director III, Administrative and Manpower Management Services (AMMS)
Vice - Chairperson	-	Director III, Monitoring and Information Service (MIS)
Members	-	<ul> <li>Chief, Personnel Division, AMMS</li> <li>Chief, Public Information Division</li> <li>Chief, Facilities and Maintenance Division, AMMS</li> <li>Chief, Budget Division, CFMS</li> <li>Chief, Supply and Property Management Division AMMS</li> <li>Chief, Human Resource Training and Materials Development Division, AMMS</li> <li>Musical Director/Conductor of the DPWH Chorale</li> <li>President or representative, DPWH-CO Employees Association</li> </ul>

All DPWH organic offices shall give the necessary support to enable the Committee to discharge its functions. If necessary, the Committee may request the assistance of any DPWH employee.

This Order supersedes previous issuances inconsistent herewith and shall take effect immediately.

FLORANTE SORIØUF Acting Secretar