

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

18 June 1991

SER# 1399
1.146


DEPARTMENT ORDER

NO. **142**^m
SERIES OF 1991 **7/2**

SUBJECT: SEMESTRAL REPORT ON SEMINAR
FEES COLLECTED BY THE
REGIONAL OFFICES

To standardize the procedures in collecting seminar fee from participants to in-house training programs being conducted by the Regional Offices of this Department and to monitor the corresponding disbursements for management information, all Regional Offices are enjoined to use the attached format for submission to the Human Resource Training & Materials Dev't. Division, Administrative and Manpower Management Service for consolidation not later than the 15th of July and the 15th of January.

This order shall take effect immediately.


JOSE P. DE JESUS
Secretary