



CS7.13 DPWH  
6-29-99

**REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA**

29 JUNE 1999

**DEPARTMENT ORDER**

No. **135** )  
Series of 1999 *6-29-99*

**SUBJECT: CREATION OF DPWH CONSULTING SERVICES TASK FORCE**

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In order to ensure the competence, integrity and professionalism of consultants to be engaged in our projects, a DPWH Consulting Services Task Force is hereby created to be composed of the following:

|  |   |               |
|--|---|---------------|
| Undersecretary Teodoro T. Encarnacion  | - | Chairman      |
| Undersecretary Edmundo V. Mir  | - | Co - Chairman |
| Director Clarita A. Bandonillo   | - | Member        |
| Director Bienvenido C. Leuterio  | - | Member        |
| Director Raul C. Asis  | - | Member        |
| Director B. Elizabeth E. Yap   | - | Member        |
| Three (3) Representatives from the<br>Confederation of Filipino Consulting<br>Organizations (Umbrella Organization<br>for Consultants) | - | Members       |

To achieve the objective, the Task Force shall perform the following tasks:

1. Prepare guidelines for skills and material resources, such as computer software required of consultants and for inspections to verify and assess their skills and resources.
2. Prepare guidelines for conducting audit of consultants' rates and fees.
3. Prepare guidelines for monitoring the performance of consultants during the design, pre-construction, and construction stages.
4. Prepare guidelines defining the consultant's accountability for his services and outputs.
5. Work out with the Road Information and Management Support System (RIMSS) Project the establishment of a Consultants' Data Base which shall contain information on firms and individual staff, including skills qualifications and performance.

The Task Force shall be assisted by a technical staff composed of the following:

|                         |   |                                       |
|-------------------------|---|---------------------------------------|
| Catalina Cabral         | - | Project Manager I, ADB-PMO            |
| Abelardo V. Dizon, Jr.  | - | Engineer V, BRS                       |
| Brigido Gloriano        | - | Engineer V, BOC                       |
| Francisco R. Ridao      | - | Engineer IV, BOD                      |
| Mary Grace N. Obja-an   | - | Engineer III, Planning Service        |
| Joselito Castro         | - | Engineering Assistant, PJHL-PMO       |
| Maria Nieva S. dela Paz | - | Information Technology Officer I, MIS |

The Task Force shall complete the above-mentioned tasks and submit its final report thereon not later than 30 September 1999. It shall submit monthly reports to the Secretary on the progress of work.

The Task Force may avail itself of the services of the other officials and personnel of the Department who could assist it in its assigned tasks.

This Order shall take effect immediately.

  
**GREGORIO R. VIGILAR**  
Secretary