



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

DA 7.13 DPWH  
08-23-2004

AUG 23 2004

DEPARTMENT ORDER ) SUBJECT : **REVISED SUBMISSION**  
No. **134** ) **DEADLINES OF PROJECT**  
Series of 2004 ) **MONITORING REPORTS**  
*08-23-04*

In order to expedite the preparation, consolidation and processing of Reports on Physical Status of Project Implementation, through the optimum use of the Project Monitoring System (PMS), the submission deadlines of project monitoring reports, as specified earlier under Department Order No. 183, series of 1996, are hereby revised, as follows:

1. All Project Engineers of Implementing Offices shall submit their respective accomplishment reports to the Regional/District and PMO Monitors concerned every 25<sup>th</sup> day of each reporting month.
2. Verification, processing and consolidation of reports by the Regional/District and PMO Monitors shall be on the 26<sup>th</sup> to 28<sup>th</sup> day of each reporting month.
3. Regional Offices shall consolidate the reports coming from the District Offices on the 29<sup>th</sup> day of each reporting month.
4. The submission of reports to the Project Monitoring Group (PMG) of the Central Office by the Regional Offices and PMOs shall now be on the 30<sup>th</sup> day of the reporting month. All reports shall be electronically submitted, except for offices that have no network access.
5. The PMG shall then process all the reports and submit a consolidated report on the 5<sup>th</sup> day of the month following the reporting month.

This Order supersedes previous issuances to the contrary and shall take effect immediately.

  
**FLORANTE SORIQUEZ**  
Acting Secretary